

# Transportation and Logistics



If you are interested in a career with a median annual wage of \$41,340\*, consider becoming a professional truck driver. SFSC is a third party tester for the State of Florida and offers extensive training and employment connections. For more information, call 863-784-7033 or visit [www.southflorida.edu/corporatetraining](http://www.southflorida.edu/corporatetraining) for the most current schedule. Like us on Facebook at SFSCCE.

\*2016 Median Wage. Source: onetonline.org

## Commercial Vehicle Driver

**Commercial Vehicle Driving Course - \$5,995.**

**Location: Crews Center, 200 US 27 S., Avon Park, FL**

CRN	Dates	Days	Time
32668	May 22 — June 16, 2023	M-F	8 a.m.—4:30 p.m.
32748	June 19, 2023 — July 14, 2023	M-F	8 a.m.—4:30 p.m.
11666	July 31 — August 25, 2023	M-F	8 a.m.—4:30 p.m.
11694	August 28 — September 22, 2023	M-F	8 a.m.—4:30 p.m.
11755	September 25 — October 20, 2023	M-F	8 a.m.—4:30 p.m.
12313	October 23 — November 17, 2023	M-F	8 a.m.—4:30 p.m.
12314	November 20 — December 15, 2023	M-F	8 a.m.—4:30 p.m.

This four-week course provides extensive and quality truck driving instruction to help you be the most successful driver on the road. SFSC offers the in-depth, hands-on truck driving experience sought by employers. SFSC also provides employment connections. Prior to beginning the training and exam, a Commercial Learner's Permit (CLP) from the DMV is required along with registering online with CDL clearinghouse and a DOT physical and drug screen (see steps on page 2). Cost includes tuition and two attempts at the CDL Class A exam. For more information, visit [southflorida.edu/cdl](http://southflorida.edu/cdl). Must be fluent in English (speaking, reading, understanding), and must be 18+ of age to take the course. Scholarships are available for those who qualify for the training. To register, call **863-784-7405**.

**CDL Refresher Training and Exam: CLASS A, B or C**

**Location: Crews Center, 200 US 27 S., Avon Park, FL**

**Business to Business ONLY!** This is for businesses that need employees prepared for the state exam. The employee must have a minimum of a 160 verifiable hours behind the wheel. SFSC is a State of Florida-approved testing facility for the Commercial Drivers License (CDL) skills test, consisting of three parts: the state-mandated, pre-trip inspection, covering 170 parts of the vehicle that must be checked; the basic controls skills test; and the road course. Applicants who pass all three parts receive a Class A, B or C CDL. Participants may use their own vehicle/trailer or one provided by SFSC. The refresher training is a 40-hour program focuses on CDL theory and test preparation. Prior to beginning the training and exam, all steps on page two must be completed.

**Call 863-201-7173 /863-212-8956 to schedule.**

**Training Fees for Refreshers: —\$1,600.00 (CDL theory and 2-day test prep)**

**Testing Fees: Full exam (all 3 parts)—\$500; Partial exam—\$350.**



**Corporate and Community Education Department ▪ 863-784-7033 ▪ [cdl@southflorida.edu](mailto:cdl@southflorida.edu)**

*Students that are registered and paid or have funding source on file will receive first priority for enrollment in the course. Enrollment numbers must be achieved in order for course to be offered. All classes are subject to change. No refunds after class begins.*

Refreshers/Exams 120036 TR 25; CVD 120042 TR 28 08/18/2023—tg.

## Commercial License Permit (CLP), DOT Physical, and Drug Screen

### ☐ Step 1 - Apply for Tuition Assistance for Truck Driving Training Program (if needed)

**If self-pay, skip to step two.** If needed, scholarships are available for those who qualify. You must be 18 years old or older, a resident of Highlands, Hardee, DeSoto or Okeechobee County and unemployed or underemployed (see page five for other requirements). Call (863) 385-3672 ext. 1331 or ext. 1328.

### ☐ Step 2 - Medical Requirement (Email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) a copy of your MedCard to let us know you completed step two)

Get a DOT physical examination for Commercial Drivers Medical Certification which is required prior to receiving your temporary driving permit. MediTest, 1350 E. Main St., Suite C1, Bartow, FL 33830. Call for appointment 863-533-7484. Cost for SFSC students or prospective student is \$70. If using a different provider other than suggested, please make sure to ask if they are authorized to perform a DOT physical. Must be done by a provider that is authorized to do DOT Physicals. **Do not take drug screening at this time. Drug test is done in step 5.**

### ☐ Step 3 – Earn CLP from DMV (Email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) a copy of your Permit to let us know you completed step three)

Successfully complete exam at DMV to earn your Certified Learner's Permit (CLP).

There are three parts to the DMV exam:

1<sup>st</sup> test is General Knowledge and it will cover Sections 1,2,3,11,12, and 13 of the handbook.

2<sup>nd</sup> test is Air Brakes and it will cover Section 5 of the handbook.

3<sup>rd</sup> test is Combination Vehicle and will cover Section 6 of the handbook.

Review the CDL Handbook which you can download to your phone or personal computer. You can also visit your local DMV to see if they have any copies available [SECTION 1 \(flhsmv.gov\)](http://SECTION1(flhsmv.gov)). Once you pass all three portions, you will obtain your Class A Certified Learner's Permit and it is valid for one year.

### ☐ Step 4—Clearinghouse (Email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) and let us know you completed step four)

Step 4 MUST be done prior to step 5. **\*Must wait 14 business days after permit issue date.** Are you registered in Clearinghouse with your employer? If yes, skip this step and let us know. **If you are NOT registered**, click this link and register <https://clearinghouse.fmcsa.dot.gov/> follow the steps to create an account. Use your personal email, not recommended to use college or work email that may become inactive. Select language and create 12 character password (you will need to remember it). Select phone option in order to receive security codes when logging in. Enter security code sent to your phone, submit, agree and continue. Select Student Driver and click Register as a Student Driver as your role. Enter your contact information and select email as preferred contact method. **Designate** South Florida State College as your (C/TPA), select Report Violations and Report RTD Information and next. Enter current CDL Permit and then Verify. SFSC will run a query in Clearinghouse after SFSC receives your drug test results. Please accept our query when you receive notification. **You must enter your Commercial License Permit (CLP) number and add South Florida State College as your C/TPA to finalize account setup. It is IMPORTANT to complete this step PRIOR to getting your drug test.**

### ☐ Step 5 - 10-Panel Drug Screening (Email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) and let us know you completed step five)

Get a DOT Drug screen. Please Read! MediTest, 1350 E. Main St., Suite C1, Bartow, FL 33830. Call for appointment at 863-533-7484. Cost for SFSC students or prospective student is \$65. You will need a form from SFSC prior to drug screen. For the form, email us at [cdl@southflorida.edu](mailto:cdl@southflorida.edu) or stop by 200 US HWY 27 S., Avon Park. If you choose a different laboratory, make sure that they will send the results to a third party prior to screening. Results will need to be emailed to [cdl@southflorida.edu](mailto:cdl@southflorida.edu). Any student that does not pass their drug screening will not be accepted into the CVD program. All fees paid at the time of screening are non-refundable.

### ☐ Step 6 - Register in Employ Florida (Email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) and let us know you completed step six)

1. Go to [www.employflorida.com](http://www.employflorida.com) in the browser bar. Under the Username and Password boxes, click on Not Registered? Learn How and Why.
2. Under **Option 3 – Create a User Account**, click on **Individual**.
3. You will be shown a Privacy Agreement explaining the specific uses of your information.
4. You will be asked to enter information starting with a Username and Password. Your Password must be at least 8 characters long and no more than 16 characters long, and must use at least **one of each of these**: uppercase letter, lowercase letter, number, and special character (options: # @ \$ % ^ . ! \* \_ ). No spaces are allowed.
5. **All questions with an asterisk (\*) are mandatory.** For instructions, please read the captions to the right of the area you need to fill in. If the instructions are not followed, entries will not be saved.

### ☐ Step 7 - Contact SFSC

Contact SFSC Corporate Training at **863-201-7173 or 863-212-8956** and touch base with a representative to make sure you are ready to register and pay for the course. Email: [CDL@southflorida.edu](mailto:CDL@southflorida.edu).

### ☐ Step 8 - ONLY for Refresher candidates: Must complete CDL Theory prior to skills and road training.

SFSC will email you the instructions and link to take the online course. Once you complete all quizzes and scored a minimum of 80%, email [CDL@southflorida.edu](mailto:CDL@southflorida.edu) to schedule your training that will prepare you for the CDL exam. **(4 week class—Theory training is included in course fee. Students receive login info on first week of class.)**

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## English for the Profession

### Learn and improve English skills to become prepared for the CDL training and exam

SFSC offers an ESOL course at no cost. This course will help you learn and improve your English skills and vocabulary that will prepare you for commercial vehicle driver training, the CDL exam, and an entry-level job in this field. Location, days and times vary; visit [southflorida.edu/esol](https://southflorida.edu/esol) for the schedule. Select the time and location in Highlands or Hardee County that best fit your schedule and attend the first class. During this introductory class, the instructor will assist you with the registration process for the ESOL program.

### Aprenda y mejore sus conocimientos de Inglés para obtener entrenamiento y pasar su exámen de CDL

SFSC ofrece clases de ESOL (Inglés como segundo lenguaje) sin ningún costo. Este curso le ayudará a aprender y mejorar sus conocimientos de Inglés, también a adquirir el vocabulario necesario para el entrenamiento y exámen de CDL y para obtener un trabajo de nivel de entrada en este campo. Hay diferentes ubicaciones, días y horas. Por favor visite nuestra página web para ver los diferentes horarios: [southflorida.edu/esol](https://southflorida.edu/esol). Seleccione los días y ubicación que mejor se adapten a su horario y asista a su primera clase en Highlands o en Hardee. Durante la primera clase el instructor lo asistirá con el proceso de matrícula para las clases del programa ESOL.

## OSHA - Occupational Safety and Health Administration

### Occupational Safety and Health Administration (OSHA) 10-Hour General Industry - \$159

Campus	Building	Room	CRN	Dates	Days	Time
Highlands	UC	109		Call 863-201-7195	F	1 - 3 p.m.

The OSHA outreach training program for general industry provides training for workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in general industry workplaces. This program also provides information regarding workers' rights, employer responsibilities, and how to file a complaint. Through this training, OSHA helps to ensure that workers are more knowledgeable about workplace hazards and their rights, and contributes to our nation's productivity. To register, call **863-784-7405**.

We can offer this course at your business, call **863-784-7033** for details.



NOTE: This is a voluntary program and does not meet training requirements for any OSHA standards.

## Customize Training for Workforce

**Need customized training for your business or organization?** Please contact us and let us know how we can help. SFSC's staff and faculty will collaborate to offer solutions to meet your needs. We can offer training at your business or at any of our campuses located in Highlands, Hardee and DeSoto counties. **Call 863-784-7033.**

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## Logistics

### Fundamentals of Logistics - \$TBD

Campus	Building	Room	CRN	Dates	Days	Time
Lake Placid	TBA	TBA	TBA	TBA	TBA	TBA

This eight-hour course introduces you to the following essential topics of product receiving and storage; order processing; packaging and shipment; inventory control; safe handling of hazmat materials; evaluation of transportation modes; dispatch; and tracking. To register, call **863-784-7405**.

## Online Training - [ed2go.com/sfsc](https://ed2go.com/sfsc)

### Online Courses For Business Professionals - as low as \$99

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners.

All courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any course entirely from your home or office at any time of the day or night. Learn from the comfort of home. Enroll Now! Visit our Instruction Center at [ed2go.com/sfsc](https://ed2go.com/sfsc).

#### Fundamentals of Supervision and Management I

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

#### Fundamentals of Supervision and Management II

Learn how to be an effective manager or supervisor. Master the basics of communicating effectively, and learn tools for developing your own interpersonal skills.

#### Mastery of Business Fundamentals

Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program.

#### Purchasing Fundamentals

Improve your company's bottom line by mastering the fundamentals of purchasing.

#### Introduction to Business Analysis

Learn powerful techniques to improve your decision-making skills at work.

#### Six Sigma: Total Quality Applications

Learn to apply the elements and methods of Six Sigma to achieve the highest possible quality.

#### Distribution and Logistics Management

Learn how to improve your company's distribution and logistics management activities, increase customer satisfaction, and improve operational throughput.

#### Supply Chain Management Fundamentals

Master the fundamentals of supply chain management and prepare for internationally recognized certification examinations.

#### Manufacturing Fundamentals

Learn the basic skills required to work in the manufacturing field.

#### Manufacturing Applications

Increase efficiencies and productivity by learning to apply the principles and concepts of manufacturing.

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## Funding Opportunities for Commercial Vehicle Driving Course & Refreshers

### CareerSource Heartland

**Scholarships for job training are provided through funds made available through the Workforce Innovation and Opportunity Act (WIOA).**

To learn more about scholarships for job training, please attend a “WIOA” Orientation at one of the following CareerSource Heartland locations:

863-385-3672 ext. 1331 or ext. 1328



**A CSH representative is at the SFSC Library every other Wednesday • 600 W. College Dr., Avon Park •**

**9 a.m.—1 p.m.—Please call number above before stopping in to make sure someone will be there.**

- DeSoto County • 2160 NE Roan Ave., Arcadia • Orientation every Monday • 10 a.m.
- Highlands County • 5901 US Hwy 27 S, Suite 1, Sebring • Orientation every Wednesday • 10 a.m.
- Okeechobee County • 207 SW Park St., Okeechobee • Orientation every Tuesday • 10 a.m.

**The following general requirements apply for scholarships for training services:**

Must be a resident of DeSoto, Hardee, Highlands, or Okeechobee County.

Must be 18 years of age or older.

Meet U.S. Citizenship requirements or hold current Permanent Resident Alien Card.

All males born after December 31, 1959 must meet Selective Service registration requirements.

Household income falls within specific program guidelines.

**You may also qualify if one of the following applies:**

You are about to be or have been laid off from your job and are unlikely to return to the same or similar position; and you are eligible for, receiving, or have exhausted your reemployment compensation benefits.

You are a displaced homemaker no longer supported by the income of another family member and are unemployed or underemployed.

You are a former contract worker or self-employed individual who is unemployed due to current economic conditions.

CareerSource Heartland is an equal opportunity employer/program. Auxiliary aids and services available upon request to individuals with disabilities.

### SFSC Funding Opportunities

#### Opportunities to explore at SFSC:

- **Veteran's Affairs:** The Commercial Vehicle Driving Program is approved by **Department of Veterans' Affairs** for those Veterans and/or Dependents who qualify for VA Educational and Training benefits such as: Post-9/11 GI Bill (Ch. 33), Montgomery GI Bill (Ch. 30), Survivors and Dependent Assistance (Ch. 35), and Montgomery GI Bill Selected Reserve (Ch. 1606). To use your Veterans Affairs (VA) education benefits call **863-784-7128**.
- **Panther Youth Partners (PYP):** Unemployed or underemployed AND under the age of 24? Contact SFSC's PYP for possible scholarship opportunities. Highlands County: **863-784-7155**; Hardee/DeSoto: **863-784-7065**; **863-784-7365** Okeechobee: **863-824-6032**
- **Farmworker Career Development Program:** Have you or someone in your household worked in agriculture during the past two years? Agricultural workers and their families who qualify may receive assistance with: tuition, textbooks, transportation, supplies, career research and preparation, bi-weekly stipend for attending training, and much more! To find out more, contact: Highlands County, **863-784-7386 or 863-784-7166**; DeSoto County, **863-784-7043**; Hardee County, **863-784-7155**.

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# SFSC Corporate & Community Education

Serving Highlands, Hardee and DeSoto counties for over 50 years!



## Highlands Campus

600 West College Drive  
Avon Park, FL 33825  
863-453-6661

## Hardee Campus

2968 U.S. 17 North  
Bowling Green, FL 33834  
863-773-3081

## DeSoto Campus

2251 N.E. Turner Avenue  
Arcadia, FL 34266  
863-993-1757

## Lake Placid Center

500 East Interlake Boulevard  
Lake Placid, FL 33852  
863-465-3003

The Crews Center is located at 200 U.S. Highway 27 South, Avon Park, FL 33825

**Talk to your program specialist about hotel accommodations at the historic Hotel Jacaranda, a mile from the Crews Center training facility for \$49.95 per night.**

South Florida State College is an equal access/equal opportunity institution.

South Florida State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the associate and baccalaureate degree. Contact SACSCOC at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South Florida State College.

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