

**EXECUTIVE COMMITTEE MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION, INC.  
CITY ADMINISTRATION BUILDING, WAUCHULA  
February 12, 2019**

**Members Present:** Ms. Patty Manderville, President      Mrs. Robin Weeks, Treasurer  
Mr. Tres Stephenson, Vice-President      Mr. Terry Atchley, Past-President  
Mr. Michael Kelly, Secretary

**Excused:**      Mrs. Christy Crews      Mrs. Lana Puckorius  
Dr. Thomas Leitzel, SFSC President

**Staff Present:**      Mrs. Jamie Bateman      Ms. Jill Sconyers  
Ms. Melissa Lee      Mrs. Deanne Shanklin

**I. CALL TO ORDER**

At 12:02 p.m., Ms. Manderville, President, called to order the Executive Directors meeting of the SFSC Foundation. Mr. Stephenson made a motion, seconded by Mrs. Weeks, to approve the amended agenda as presented. The motion passed unanimously.

**II. APPROVAL OF MINUTES**

Mr. Stephenson made a motion, seconded by Mrs. Weeks, to approve the minutes of the 12/11/18 meeting as presented. The motion passed unanimously.

**III. FINANCIAL REPORTS**

Ms. Lee reported that investments were down for 2018 due to the market fall at the end of the year. She stated it is volatile right now but it will probably calm down in the future. She said we have received one RFP to date, and she reviewed the timeline. Mrs. Bateman asked if there were any questions about the two Gift Summary Reports, and there were none.

**IV. FOUNDATION UPDATES**

a.      Mrs. Bateman reviewed the calendar reminding members of the Gala on April 11<sup>th</sup>. She shared that there are two ideas for the Gala, and the Mystery Dinner would probably be selected, saving the Dueling Pianos for our fall event. She shared that it is now an Event Committee, not simply concerned with the Gala. Mrs. Bateman pointed out that at this time our Jubilee will be on Monday and the Christmas Luncheon the Thursday in the same week.

b.      Mrs. Bateman shared that Mrs. Crews, Judge Estrada, Mrs. McIntyre, Mr. Stephenson and Dr. Willey are all up for re-election to our board. She will reach out to each to find out if they want to continue on the board.

c.      Mrs. Bateman shared that we are on the way with our Partnership Project videos spotlighting donors, alumni and current students. They will be shared on the college YouTube page once they have been shown at the theater. She then went on to ask the members if a name change from Partnership Project should be made and if so to what? The consensus was that it should stay as the Partnership Project, and we need to do a better job of explaining what it's for, starting with our board of directors. Mrs. Bateman said she would do a one-on-one when she spoke with each director about the accountability packet. Mrs. Bateman shared some statements from other colleges as examples of what we could

**February 12, 2019**

**Page 2**

say about how the funds would be used for the Partnership Project, and the members liked them and suggested she come up with a couple of choices to present to the board in March.

**V. ALUMNI UPDATE**

Mrs. Shanklin shared that the alumni lunch bunch continues in each county, she encouraged board members to attend and invite others they know who are alumni. She shared the dates of the upcoming lunches.

**VI. TIME FOR DIRECTORS**

Ms. Manderville opened the floor to the directors, there were no comments.

**VII. ADJOURNMENT**

There being no further discussions, Ms. Manderville adjourned the meeting at 1:02 p.m.

Respectfully submitted,

*Michael Kelly*

Board Secretary