

**BOARD OF DIRECTORS MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION  
ZOOM VIRTUAL MEETING  
May 12, 2020**

**Members Present:**

Mr. Terry Atchley	Senator Denise Grimsley	Ms. Patricia Manderville
Dr. Catherine P. Cornelius	Mr. William R. Jarrett Jr.	Mr. John Shoop
Mr. Don Elwell	Mr. Darrell Jensen	Mr. Tres Stephenson
Judge Peter Estrada	Dr. Thomas Leitzel	

**Excused:**

Judge Danielle Brewer	Mr. Alex Fells	Mrs. Robin Weeks
Ms. Cheryl Brown	Mrs. Joan Hartt	Dr. David E. Willey
Judge Angela Cowden	Dr. Sunaina Khurana	Mrs. Lana Puckorius
Mrs. Christy Crews	Mrs. Becky McIntyre	
Mr. Robert Duncan	Dr. Vinod Thakkar	

**Others Present:**

Mrs. Jamie Bateman	Mr. Glenn Little	Mr. Bob Swaine
Mr. Mark Cox	Miss Anastasia Saunders	Mr. Sid Valentine
Ms. Melissa Lee	Ms. Jill Sconyers	

**I. CALL TO ORDER**

At 12:09 p.m., Ms. Patricia Manderville, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Ms. Manderville asked for a move to adopt the amended agenda of the regular meeting of May 12, 2020. Mr. Atchley made a motion, seconded by Mr. Elwell to accept the amended agenda as presented. The motion passed unanimously. Ms. Manderville then asked if there were any additional nominations for officers, there were none. She asked all members to cast their ballot for the new executive board via zoom or text. She gave a few minutes for the voting and then stated the voting was closed. She stated the results would be tabulated and announced later during the meeting.

**II. CONSENT AGENDA**

Ms. Manderville asked for a review of the Consent Agenda for this and asked if there were any questions. There were none. Mr. Shoop made a motion, seconded by Mr. Atchley to accept the Consent Agenda as presented. The motion to accept the Consent Agenda passed unanimously.

**III. WARRANT LIST**

Ms. Manderville stated that Mr. Jensen had reviewed the current Warrant List. Ms. Manderville asked Mr. Jensen if he had any concerns or questions for the current Warrant List and he did not. Dr. Cornelius made a motion, seconded by Mr. Shoop to accept the Warrant List as presented. The motion passed unanimously.

**IV. FOUNDATION RECERTIFICATION**

Mrs. Bateman requested a motion to present the Foundation Recertification to the DBOT in June. Mr. Atchley made a motion seconded by Mr. Elwell to present the Foundation Recertification to the DBOT in June. The motion passed unanimously.

**V. 2019 FINANCIAL AUDIT**

Mr. Mark Cox from Wicks, Brown, Williams reviewed the financial audit and asked if there were any questions. There were none. Mr. Jensen made a motion, seconded by Mr. Atchley to accept the 2019 Financial Audit as presented. The motion passed unanimously.

**VI. FOUNDATION UPDATES**

- a. Calendar Review – Mrs. Bateman asked the board to decide on the 2020-2021 meeting schedule. She proposed to continue with the second Tuesday of each month, alternating executive committee and full board with no meetings in June, July and December. She suggested the executive committee continue to meet at noon. She then polled the directors to decide between noon meetings and 6 p.m. meetings, noon was the preferred time. Mrs. Bateman suggested that September and May meetings be held in the evening due to the length of the meetings those months. Mr. Atchley made a motion, seconded by Mr. Stephenson to accept the proposed 2020-2021 meeting dates of the second Tuesday of the month at noon for both regular and executive committee meetings with the September and May meetings scheduled for 6 p.m. The motion passed unanimously.
- b. Mrs. Bateman recommended the board sponsor the 2020-2021 Trending Now Series at the theater, the same \$2,500 level as in the past. Judge Estrada made a motion, seconded by Mr. Elwell to sponsor the 2020-2021 Trending Now Series at the \$2,500 level. The motion passed unanimously.
- c. Mrs. Bateman recommended the board authorize the Alumni Association to sponsor the 2020-2021 MOFAC Exhibit SFSC Annual Juried Art Show at the same level as in the past, \$375. Dr. Cornelius made a motion, seconded by Mr. Stephenson to sponsor the 2020-2021 MOFAC Exhibit SFSC Annual Juried Art Show at the \$375 level. The motion passed unanimously.
- d. Mrs. Bateman opened a discussion on the Teacherage. She shared that the church the college is working with to conduct classes is waiting for a Commercial designation from the city of Sebring before they can commit to the college. Mr. Swaine stated he did not expect any problems with the designation change and that it should only delay returning the Teacherage back to Highlands County School Board by a few months. He therefore created a Warranty Deed that states the Foundation president will sign off on the deed. Judge Estrada made a motion, seconded by Mr. Atchley to approve the Warranty Deed from South Florida State College Foundation, Inc. to the School Board of Highlands County and to authorize its execution by the Foundation Board President once the designation

has been changed and the college is no longer using the Teacherage. The motion passed unanimously.

- e. Mrs. Bateman asked Mr. Little to discuss the future of the Jacaranda restaurant. Mr. Little said he did not expect the restaurant to open this summer, and would open in the fall. Dr. Cornelius asked if that was September or late August. Mr. Little said maybe November but the timeframe is being discussed. He said the restaurant does not make a profit in the summer. He shared that the hotel is open as is the dorm.
- f. Mrs. Bateman asked the directors to accept the college lease agreements as presented in the past. Dr. Cornelius made a motion, seconded by Mr. Atchley to accept the college lease agreements as presented. The motion passed unanimously.
- g. Mrs. Bateman shared some future plans for the Foundation regarding scholarships, student engagement with donors, Zoom calls with donors to stay in touch. She shared that the Graduation video had over 2000 views on the various social media platforms. She said the Foundation would like to identify the “Front line heroes” who have graduated from our programs at SFSC, the health care providers, firefighters, law enforcement, etc. and are now serving our communities.

Dr. Cornelius then asked for an update from Dr. Leitzel. He shared that the legislature is a work in progress, and is looking at this heroes idea as well, as many of these professionals have graduated from State or Community Colleges. He has no clear idea of what will happen in the future with funding and enrollment but he hopes for the best.

Mrs. Bateman then went on to discuss the future of fundraisers. Will they still be a viable option and if so how will they change to meet any new health/safety guidelines. She mentioned “non-event events” and virtual 5-ks or wine tastings. She said we are in a waiting game to see how things all work out, but we still hope and plan to have the events that are currently scheduled for the fall

## **VII. ALUMNI UPDATE**

Miss Saunders shared that on both the Foundation and Alumni Facebook pages she posts and sharing messages of encouragement, things like moments of motivation and messages from alumni. She plans to contact all the graduates in the next few weeks to congratulate them and welcome them to the Alumni Association. She also shared on Facebook we are doing shout-outs to our local businesses for all they do for the local communities.

## **VIII. ELECTION RESULTS**

Miss Saunders gave Zoom and text election results to Ms. Manderville. She then shared the results with the board, congratulating the new Executive Committee:

Mr. Tres Stephenson, President

Mr. Darrell Jensen, Vice President

Mr. William R. Jarrett Jr., Secretary  
Mrs. Robin Weeks, Treasurer

**IX. TIME FOR DIRECTORS**

Ms. Manderville asked if anyone had any questions. Dr. Cornelius asked how the college was doing with the current restrictions. Dr. Leitzel shared that faculty and staff have really stepped up and the college is conducting on-line courses with great success. He shared there will be a new marketing campaign debuting in June emphasizing staying local for college. The budget remains unknown, but the college did receive CARES stimulus money, \$1 million to help students and the funds are being awarded. He said everyone is busier than ever in this new environment. Ms. Manderville asked if there was anything else of interest to the board. There was not. She then thanked the board for their support as president. She welcomed the incoming board and wished them the best. Many of the board members thanked Patty for her dedication and leadership as president. Mrs. Bateman presented a parting gift to Ms. Manderville to thank her for her service.

**X. ADJOURNMENT**

After no further discussion, Ms. Manderville adjourned the meeting at 1:09 p.m.

Respectfully submitted,

*William R. Jarrett Jr.*  
Board Secretary