

**BOARD OF DIRECTORS MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION  
HOTEL JACARANDA  
SEPTEMBER 10, 2019**

**Members Present:**

Mr. Terry Atchley	Judge Peter Estrada	Dr. Thomas Leitzel
Dr. Catherine P. Cornelius	Mr. Alex Fells	Ms. Patricia Manderville
Judge Angela Cowden	Senator Denise Grimsley	Mrs. Becky McIntyre
Mrs. Christy Crews	Mr. William Jarrett, Jr	Mr. John Shoop
Mr. Bob Duncan	Mr. Darrell Jensen	Mr. Tres Stephenson
Mr. Don Elwell	Dr. Sunaina Khurana	Mrs. Robin Weeks

**Excused:**

Judge Danielle Brewer	Mrs. Lana Puckorius	Dr. David Willey
Mrs. Joan Hartt	Mrs. Nida Roquiz	
Mr. Michael Kelly	Dr. Vinod Thakkar	

**Others Present:**

Mrs. Jamie Bateman	Ms. Danielle Ochoa	Ms. Karen Sanchez
Mrs. Cheryl John	Ms. Dawn Pisarski	Mr. Bobby Sconyers
Ms. Melissa Lee	Ms. Linda Roman	Ms. Jill Sconyers
Mr. Glenn Little	Ms. Darlene Saccuzzo	Dr. Sid Valentine

**I. CALL TO ORDER**

At 6:01 p.m., Ms. Patricia Manderville, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Ms. Manderville stated there is a change to the published agenda. In order to accept and process stock donations, the board needs to authorize Mrs. Bateman to work with Edward Jones to create a Foundation account to accept stock transfers on our behalf. She asked for a motion to approve the amended agenda. Mr. Elwell made a motion, seconded by Mr. Atchley to adopt the amended agenda of the regular meeting of September 10, 2019 as amended. The motion passed unanimously. Ms. Manderville then asked for a motion to authorize Mrs. Bateman to proceed with Edward Jones. Mr. Jarrett made a motion, seconded by Mr. Fells to authorize Mrs. Bateman to proceed with Edward Jones as requested. The motion passed unanimously.

**II. CONSENT AGENDA**

Ms. Manderville asked for a review of the Consent Agenda and asked if there were any questions. There were none. Mr. Jarrett made a motion, seconded by Judge Estrada to approve the Consent Agenda of the regular meeting of September 10, 2019. The motion to accept the Consent Agenda passed unanimously.

**III. WARRANT LIST**

Mr. Jensen reviewed the Warrant List, and Ms. Manderville asked if he had any questions or concerns, he did not. Mr. Shoop made a motion, seconded by Mr. Atchley, to accept the Warrant Lists for 4/30/19 – 8/31/19 as presented. The motion passed unanimously.

**IV. ENDOWED CHAIR PRESENTATIONS**

Mrs. Bateman introduced in turn each Endowed Chair recipient, Ms. Cheryl John, Ms. Darlene Saccuzzo, Ms. Dawn Pisarski and Mr. Bobby Sconyers. Each gave a brief report on the status of their Endowed Chair projects. Each recipient thanked the board for their generosity and will continue with their Endowed Chair project for their final year.

**V. FINANCIAL REPORT**

Ms. Lee reviewed the progress of the transfer of funds from SunTrust to our two selected financial advisors, Bank of America and South Street Advisors. She admitted the process was more challenging and was taking much longer than anticipated. She stated the transfers, while mostly complete, should be completed in the next week or so. She again thanked the Finance Committee for their decision to go from three to two advisors and looks forward to working with Bank of America and South Street Advisors going forward. She asked if there were any questions, there were none.

**VI. PRESIDENT'S COMMENTS**

Dr. Leitzel shared that the college fall enrollment is on par with last year, which is good considering we are in a good economy when enrollment traditionally drops. He shared we are still doing well in nation-wide surveys and statistics. He asked if there were any questions, and there were none.

**VII. STAFF UPDATES**

Mrs. Bateman introduced our current Take Stock in Children staff. Ms. Danielle Ochoa our new Student Services Coordinator, Student Success Coach Hardee and Avon Park High School (she was a Take Stock scholar in the past); Linda Roman now full-time Student Success Coach, Sebring and Lake Placid High Schools; Karen Sanchez, part-time Student Success Coach, DeSoto High School.

**VIII. FOUNDATION UPDATES**

- a. Mrs. Bateman reviewed the calendar and asked if there were any questions.
- b. Mrs. Bateman presented the recommendation of the Executive Board to elect Ms. Cheryl Brown as a new board member, taking the vacancy left by Mr. Tim Texley. There was not discussion, so she asked for a motion to elect Ms. Brown as a new board member. Mr. Atchley made a motion, seconded by Mrs. McIntyre to elect Ms. Brown as a new board member. The motion passed unanimously.
- c. – e. Ms. Bateman spoke about the 2020 Annual Sponsorship opportunities stating we would email the information to the directors. She then shared that Publix was a partial sponsor for our Employee Appreciation luncheon during Convocation. She also reminded the board that we have a continuing contract with Silver Palm Consulting and she's very appreciative of the efforts they are making on our behalf in Tallahassee.
- f. - g. Mrs. Bateman suggested the directors look at the 2018-2019 Innovation Grant project reviews in their packets. Each recipient submitted a written review of their project and the benefit to the college. She then reviewed the four Innovation Grant requests we have received to date for the 2019-2020 academic year. Mrs. McIntyre made a motion, seconded by Mr. Atchley to approve the grant as

- requested by Minto Patel. The motion passed unanimously. Mrs. Crews made a motion, seconded by Mr. Shoop, to approve the grant as requested by Richard Shepard. The motion passed unanimously. Mr. Elwell made a motion, seconded by Mrs. Weeks to approve the grant as requested by Bobby Sconyers. The motion passed unanimously. Judge Estrada made a motion, seconded by Mr. Atchley, to approve the grant as requested by Amy Bohan. The motion passed unanimously.
- h. Mrs. Bateman thanked the board members for their wine donations this evening. She was asked by Dr. Cornelius to explain the wine pull at our Showcase Event. She stated that each wine bottle will be covered. For a donation of \$25, the donor selects one bottle of wine and uncovers it to find out what that won.
  - i. Mrs. Bateman shared that the Executive Committee thought the Davis Family would be an excellent choice as our first recipient of the Legacy Society honoree and the announcement would be made at our Legacy Showcase Event in October. This suggestion was met with much approval. Mr. Jarrett made a motion, seconded by Mrs. Weeks to select the Davis Family as our inaugural recipient at our Legacy Showcase Event. The motion passed unanimously. Mrs. Bateman shared there were 5 Orange and 11 Blue sponsorships left for our Showcase Event.
  - j. Mrs. Bateman shared some board member accomplishments and that Norm and Laurie Stephens are settling in to their new home in the Pacific Northwest, and they thanked us for sending the pictures of them as they donated the piano to the Foundation.

#### **IX. TIME FOR DIRECTORS**

Ms. Manderville shared that the Foundation received a \$40,000 scholarship grant from the Community Foundation of Sarasota County with the goal of supporting part-time students in need of financial aid. She also shared a hand-drawn thank-you note from one of the Art Show scholarship award winners. Ms. Manderville shared that Ms. Gilda Smith appreciated the opportunity to play the baby grand piano. She then asked if any board members had anything to share. A board member asked if Mrs. Bateman needed any volunteer support for the Showcase Event, and she stated that it was all taken care of, that board members should support the event and interact with our guests. Another board member asked about nametags, and Mrs. Bateman said Ms. Sconyers will email all directors to see who wanted one, and the Foundation would order them soon. There were no further comments.

#### **X. ADJOURNMENT**

After no further discussion, Ms. Manderville adjourned the meeting at 7:00 p.m.

Respectfully submitted,

*Michael Kelly*

Board Secretary