

**EXECUTIVE COMMITTEE MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE FOUNDATION, INC.
HOTEL JACARANDA, AVON PARK
October 8, 2019**

Members Present: Ms. Patty Manderville, President
Mr. Tres Stephenson, Vice-President
Mr. Michael Kelly, Secretary
Dr. Thomas Leitzel
Mrs. Christy Crews

Excused: Mrs. Robin Weeks
Mr. Terry Atchley, Past-President
Mrs. Lana Puckorius

Staff Present: Mrs. Jamie Bateman
Ms. Jill Sconyers

I. CALL TO ORDER

At 12:00 p.m., Ms. Manderville, President, called to order the Executive Directors meeting of the SFSC Foundation. Mr. Stephenson made a motion, seconded by Mrs. Crews, to approve the amended agenda as presented. The motion passed unanimously.

II. APPROVAL OF MINUTES

Mr. Kelly made a motion, seconded by Mr. Stephenson, to approve the minutes of the 8/13/19 meeting as presented. The motion passed unanimously.

III. FINANCIAL REPORTS

- a. Ms. Lee was unable to attend the meeting so Mrs. Bateman reported that investments were holding their own and likely to continue to do so.
- b. Mrs. Bateman reported that all the financial transactions are completed for transferring our funds to our two investment companies.
- c. Mrs. Bateman reviewed the Gift Summary Report. There were no questions. Mr. Stephenson made a motion, seconded by Mr. Kelly, to accept the financial reports as presented. The motion passed unanimously.

IV. PRESIDENT'S COMMENTS

Dr. Leitzel had no comments, but Mr. Kelly asked if the Governors' decision to increase the salary of K-12 teachers might have an impact on the college. Dr. Leitzel said he did not think it would impact college funding.

V. FOUNDATION UPDATES

- a. – d. Mrs. Bateman reviewed the calendar pointing out the addition of Giving Tuesday. She stated the Newsletter will feature Mr. Gabe Read for planned giving, and it should be mailed by early November. Mrs. Bateman shared that our holiday invitations will be mailed in November, also, as will the Golf Shootout sponsorship information. She shared that she is working on the 2020 Annual Sponsorship, and more information will be forthcoming. Mrs. Bateman also shared that she has secured the event sponsor for the golf shootout.
- e. Mrs. Bateman shared that the Showcase preparations are coming along nicely. She stated that we did not get the number of sponsorships we hoped for and so the profits would be less than anticipated.

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f. Mrs. Bateman discussed some changes she would like to see in selecting recipients of Foundation scholarships. She has contacted several other Foundations to determine different ways to select recipients. Based on discussions with her peers, she and Dr. Leitzel suggest a scholarship committee be created to review and select the recipients. Dr. Leitzel asked the committee if they thought it would be a good idea to present to the full board, and the committee agreed to present the suggestion to the November board.

VI. NEW STAFFING

Mrs. Bateman shared that Anastasia Saunders will start on Nov. 1 as our new Institutional Advancement and Alumni Development Coordinator.

VII. TIME FOR DIRECTORS

Ms. Manderville opened the floor to the directors. Mrs. Crews asked if Mrs. Bateman needed any help or additional wine for the event on Saturday. Mrs. Bateman thanked her, but said things are looking good and she does not anticipate any additional help from board members. A suggestion was made to have Coach Hitt and a few student athletes come to one of our future board meetings. Mrs. Bateman said she would contact Coach Hitt.

VIII. ADJOURNMENT

There being no further discussions, Ms. Manderville adjourned the meeting at 12:54 p.m.

Respectfully submitted,

Michael Kelly

Board Secretary