

**BOARD OF DIRECTORS MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE FOUNDATION
HOTEL JACARANDA
November 12 2019**

Members Present:

Ms. Cheryl Brown	Mr. William Jarrett Jr	Mr. John Shoop
Dr. Catherine P. Cornelius	Mr. Darrell Jensen	Mr. Tres Stephenson
Judge Peter Estrada	Dr. Thomas Leitzel	Mrs. Robin Weeks
Mrs. Joan Hartt	Ms. Patricia Manderville	

Excused:

Mr. Terry Atchley	Mr. Don Elwell	Mrs. Becky McIntyre
Judge Danielle Brewer	Mr. Alex Fells	Mrs. Nida Roquiz
Judge Angela Cowden	Senator Denise Grimsley	Dr. Vinod Thakkar
Mrs. Christy Crews	Mr. Michael Kelly	Dr. David Willey
Mr. Robert Duncan	Dr. Sunaina Khurana	Mrs. Lana Puckorius

Others Present:

Mrs. Jamie Bateman	Miss Anastasia Saunders	Mr. Bob Swaine
Mr. Glenn Little	Ms. Jill Sconyers	Dr. Sidney Valentine

I. CALL TO ORDER

At 6:00 p.m., Ms. Patricia Manderville, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Ms. Manderville welcomed our newest board member, Ms. Cheryl Brown. Ms. Manderville stated there was not a quorum present, so there would be no voting on any items. All items that needed voting would be presented at the next board meeting.

II. CONSENT AGENDA

Ms. Manderville asked for a review of the Consent Agenda and asked if there were any questions. There were none.

III. WARRANT LIST

Mr. Jensen reviewed the Warrant List, and Ms. Manderville asked if he had any questions or concerns, he did not.

IV. FINANCIAL REPORT

Ms. Lee was not at the meeting this evening, so Mrs. Bateman asked if there were any questions. Mr. Shoop questioned the returns from SunTrust. All the transfers are completed and Mrs. Bateman said she would check on the numbers on the report and inform the board of the answers.

V. PRESIDENT'S COMMENTS

Dr. Leitzel reported that the college is doing great. Enrollment is about even with last

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year, which is good in such a good economy. He shared that SFSC was selected as one of the top 150 colleges by the Aspen Institute. This is the fifth consecutive time the college has made the top 150 colleges in the nation.

VI. STAFF UPDATE

Mrs. Bateman introduced our new Institutional Advancement and Alumni Development Coordinator, Miss Anastasia Saunders.

VII. FOUNDATION UPDATES

- a. Events/Calendar Updates – Mrs. Bateman shared that in order to increase participation in our board meetings, we will send calendar invites via email for our board meetings. When we receive the acceptance, we will email a confirmation for attendance to our meetings.
- b. Mrs. Bateman shared the Showcase event, while not as profitable as we hoped, we made a profit and it was very well received by all who attended. She received many compliments on the event, with individuals hoping it would be offered again next year.
- c. Mrs. Bateman passed out a volunteer sign-up sheet for the upcoming Million Dollar Hole-in-One shootout in January. She said she would send it out again as the event approaches. She shared that the qualifying rounds will start at 11:30 a.m. on both Thursday and Friday this time, and stay at the 7:30 a.m. start time for Saturday. The shootout will be Sunday, with breakfast at 9 a.m.
- d. Mrs. Bateman shared the 2020 annual sponsorship opportunities and said she will email them out to the directors for their consideration.
- e. Mrs. Bateman said we are continuing our annual Thank-a-Thon and she would be emailing about 10 names to each director. She asks that each director contact the donor, by phone, email or letter, to thank them for their donations to the Foundation in 2019.
- f. Mrs. Bateman shared that the planned gift of Mr. Gabe Read has been finalized, and his final donation to the Foundation would be on our next Gift Summary Report. She stated it was substantial, and that Mr. Read remembered the Foundation, Take Stock and other children's organizations in the tri-county area.
- g. Mrs. Bateman shared that she will be forming a scholarship committee to help select the students who will be receiving Foundation scholarship. She hopes for more involvement from the board in selecting the recipients, and seeing how our work at the Foundation makes such an impact on student's lives. She shared that she is also planning some sort of scholarship night where the recipients would gather to meet Foundation board members and the donors who made the scholarships possible. She will be sending out more information in the next few weeks about the committee.

VII. TIME FOR DIRECTORS

Ms. Manderville shared that Mr. Atchley's mother passed away, and when we know the

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funeral arrangements, Mrs. Bateman will email the directors. Dr. Cornelius mentioned that we were, once again, short of a quorum, wondering if evening meetings were a good idea. Mrs. Bateman said that the board voted to have the meetings in the evening for this academic year, and that there would be a vote again, probably in May, to decide meeting times for the next academic year.

IX. ADJOURNMENT

After no further discussion, Ms. Manderville adjourned the meeting at 6:51 p.m.

Respectfully submitted,

Michael Kelly
Board Secretary