

**BOARD OF DIRECTORS MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION  
HOTEL JACARANDA  
May 18, 2021**

**Members Present:**

Dr. Catherine Cornelius	Mrs. Christy Crews	Mr. Robert Duncan
Mr. Don Elwell	Judge Peter Estrada	Mrs. Joan Hartt
Mr. William Jarrett Jr.	Mr. Michael Kelly	Dr. Tom Leitzel
Ms. Patricia Manderville	Mrs. Becky McIntyre	Mr. Tres Stephenson
Dr. Vinod Thakkar	Mrs. Robin Weeks	Dr. David Willey

**Excused:**

Ms. Cheryl Brown	Judge Angela Cowden	Mr. John Shoop
Mrs. Lana Puckorius		

**Others Present:**

Mrs. Jamie Bateman	Ms. April Cooper	Mr. Peter Elliott
Mrs. Pam Karlson	Miss Anastasia Saunders	Ms. Jill Sconyers
Mr. Bob Swaine	Mr. Joe Wright	

**I. CALL TO ORDER**

At 6:05 p.m., Mr. Tres Stephenson, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Mr. Stephenson asked for a motion to adopt the amended agenda of the May 18, 2021 meeting. Dr. Cornelius made a motion, seconded by Mrs. Weeks to accept the agenda as presented. The motion passed unanimously.

**II. CONSENT AGENDA**

Mr. Stephenson asked for a review of the Consent Agenda. Mr. Stephenson asked if there were any questions, there were none. Dr. Cornelius made a motion, seconded by Mrs. Weeks to accept the Consent Agenda of May 18, 2021. The motion passed unanimously.

**III. WARRANT LIST**

Mr. Stephenson asked Mr. Elwell if he had reviewed the current Warrant List. Mr. Elwell shared some numbers from the report and said he had no questions or concerns. Mr. Elwell made a motion, seconded by Judge Estrada to accept the Warrant List as presented. The motion passed unanimously.

**IV. FOUNDATION RECERTIFICATION**

Mrs. Bateman requested a motion to present the Foundation Recertification to the DBOT in June. Mr. Elwell made a motion seconded by Mrs. Crews to present the Foundation Recertification to the DBOT in June. The motion passed unanimously.

**V. FOUNDATION AUDIT**

Mr. Stephenson introduced Ms. April Cooper representing our auditors, Wicks, Brown

Williams. Ms. Cooper reviewed the audit explaining various entries and differences between 2020 and 2019. She then asked if there were any questions. There were none. Dr. Cornelius made a motion seconded by Mrs. Weeks to accept the audit as presented. The motion passed unanimously.

**VI. PRESIDENT'S COMMENTS:**

Dr. Leitzel shared that additional funding has been approved for SFSC due to the hard work and diligence of Silver Palm Consulting, he thanked the board for continuing to support these lobbying efforts. He shared that summer enrollment is up from last year and that fall enrollment numbers are looking higher than last year as well.

**VII. FOUNDATION UPDATES**

- a. Mrs. Bateman shared that Mr. Don Elwell was selected as Volunteer of the Year for United Way, and that the athletic field naming contract is complete and it will be called Fuschetti Field. Mrs. Bateman then reviewed the calendar asking if there were any questions. She then suggested meeting dates for 2021-2022. She asked if there was a time preference, morning, noon or evening. The board said no to morning meetings, and suggested the board meetings switch between noon and 6 p.m. Mrs. Bateman stated all the Executive Committee meetings would be at noon. Mrs. Bateman asked for a motion to approve the Executive Committee meeting dates and time as presented and the full board dates as presented and she would alternate meeting times as requested. Mr. Kelly made a motion seconded by Dr. Willey to accept the meeting dates and times as presented. The motion passed unanimously.
- b. Mrs. Bateman stated that performance sponsorship opportunities are not yet published for the 2021-2022 season. She asked the board to approve the \$2,500 level sponsorship the Foundation has done in the past and she would determine which type of performance it would sponsor. Dr. Thakkar made a motion seconded by Mr. Kelly to approve the sponsorship level as stated and to have Mrs. Bateman select the sponsorship type. The motion passed unanimously.
- c. Mrs. Bateman shared the hotel lease agreement with the college. Dr. Cornelius requested the name of the hotel be written correctly on the lease, it is the Hotel Jacaranda not the Jacaranda Hotel. Mrs. Bateman asked for a motion to approve the lease as presented with the name corrected. Dr. Willey made that motion seconded by Mr. Elwell to approve the lease with the name correction. The motion passed unanimously.
- d. Mrs. Bateman opened the discussion on the two new board members recommended by the Executive Committee. After some discussion, Dr. Cornelius made a motion seconded by Dr. Thakkar to accept the new members as presented. The motion passed unanimously.

- e. Mrs. Bateman shared that the company that had contacted us regarding the sale of the hotel was more of a sales pitch rather than them having a buyer. She requested that the motion to approve spending not more than \$50,000 to renovate the plumbing in one pair of second and third floor dorm rooms be reconsidered. Dr. Cornelius made a motion to untable the motion from March, seconded by Mrs. Weeks. The motion passed unanimously. Dr. Cornelius then made a motion seconded by Mrs. Weeks to approve the spending of not more than \$50,000 to renovate the plumbing as presented. The motion passed unanimously.
  
- f. Mrs. Bateman then began the discussion of a new residence facility on campus. She shared that the college would lease the land to the Foundation and the Foundation would sublease the land to the developer who would build and run the facility for the duration of the lease. A legal ad would be placed in the newspaper seeking proposals with a deadline of June 30. She asked that a selection committee be elected to review and rank the proposals on July 13. She asked that a special board meeting convene on July 20 to decide whether to accept the proposal as recommended by the ranking committee or to pause on the whole procedure. Mr. Swaine presented information on statutes and how that relates to the Foundation and boards role in this decision. Mrs. Bateman opened the floor for questions and discussions. Questions were posed on the wisdom of the Foundation owning another building while still owning the Jacaranda – would the Foundation find itself in a similar situation with that building as we are in now with the hotel? How comprehensive the lease agreements would be? What if the developer defaults on the project? Is there a need for housing on campus? These questions were addressed by Dr. Leitzel, Mr. Elliott, Mr. Wright, Mrs. Karlson and Mr. Swaine. Dr. Cornelius said she liked the idea of housing for nursing students due to their heavy workload. Mr. Jarrett said he would want to emphasize the facility is open to all SFSC students and not exclusively for athletes. Several board members asked what happens next for the hotel if it does not have student housing. Mrs. Bateman suggested two options for the hotel – lease it in its entirety or sell, and that it be a discussion at a future meeting, but emphasized the need to create a timeline that aligns closely with the potential student residence facility. It was requested that all available information be shared with the board members in advance of any future meetings to allow time to review and understand the proposals. Mr. Swaine recommended a motion be made to approve the conceptual proposal to lease land from DBOT and sublease it to a developer to build dormitories for SFSC students; authorize staff to advertise for additional proposals; designate the following four Foundation board members Mr. Shoop, Mr. Stephenson, Mr. Kelly and Mr. Jarrett to serve on the Response Review Committee with the three individuals designated by the DBOT; designate Evaluation Criteria for the Review Committee to score the proposals as presented; and authorize staff to work on Master Ground Lease Agreement with DBOT. Mr. Duncan made the motion, seconded by Mrs. Weeks. The motion passed unanimously. (Left Weeks as Jarrett is named as a member...)

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- g. Mrs. Bateman said she would send out calendar reminders for the July 13 review committee meeting and July 20 board meeting. It was asked that additional discussions regarding the Jacaranda be included in the meeting on July 20, and that all leases, and all funds incoming and outgoing for the Foundation and Jacaranda be included at the July 20 meeting. Mrs. Bateman said she would make them available.

**VIII. ALUMNI AND OUTREACH**

Miss Saunders shared the results of our Legacy Showcase – stating we made a nice profit considering it was only six months since the last Legacy Showcase. She thinks the community is enjoying the event and hopes for even better results at the event next spring.

**IX. TIME FOR DIRECTORS**

Mr. Stephenson opened the floor for additional comments. There were none.

**X. ADJOURNMENT**

There being no other business, the meeting adjourned at 8:06 p.m.

Respectfully submitted,

*William R. Jarrett Jr.*

William R. Jarrett Jr.  
Board Secretary