



**SFSC  
District Board of Trustees  
Regular Meeting  
January 26, 2022**

**Highlands Campus  
1:00 p.m.**

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**Tami Cullens, Chair  
Terry Atchley, Vice Chair  
Tim Backer  
Derren Bryan  
Louis Kirschner  
Kris Y. Rider  
Joe Wright  
Thomas C. Leitzel, President/Secretary**

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**1.0 *Call to Order and Preliminary Matters***



OFFICE OF THE PRESIDENT

**Item 1.1**

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of January 26, 2022 be adopted.

**SUGGESTED MOTION:**

**Move to adopt the agenda of the regular meeting of January 26, 2022 as presented.**

**REGULAR MEETING AGENDA  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
HIGHLANDS CAMPUS  
JANUARY 26, 2022  
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
  - 1.1 Adoption of Agenda
  - 1.2 Approval of Minutes
    - 1.2.1 Planning Workshop – December 8, 2021
    - 1.2.2 Regular Meeting – December 8, 2021
  - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
  - 2.1 New Employee Introductions
  - 2.2 Employee Retirement Acknowledgements
- 3.0 Public Comment
- 4.0 Presentation
  - 4.1 Core Indicators of Effectiveness
- 5.0 Consent Agenda Action Items
  - 5.1 Personnel Actions
  - 5.2 Grant Awards
    - 5.2.1 Carl D. Perkins V Entrepreneurship Education and Training (EET) - \$48,462
    - 5.2.2 Strategic Finance for Student Success Grant - \$34,500
    - 5.2.3 Open Door – Florida College System Institutions - \$292,284
    - 5.2.4 CARES Act Rapid Credentialing Grant Additional Funds - \$415,000
  - 5.3 Agreements and Contracts
    - 5.3.1 Affiliation Agreements – Panther Youth Partners (PYP)
  - 5.4 Operating Actions
    - 5.4.1 Monthly Accounts Payable & Payroll Check Register
    - 5.4.2 Property Deletion
    - 5.4.3 Donation
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
  - 7.1 Curriculum Proposal
- 8.0 Other Action Items
  - 8.1 CCS Presentation Systems Classroom Video Upgrade Purchase
  - 8.2 Authorization for Laerdal Purchase Clinical Immersion Center Upgrade
  - 8.3 President’s Annual Performance Review
  - 8.4 District Board of Trustees Annual Self-Evaluation Review
  - 8.5 District Board of Trustees: Setting 2022 Board Goals
- 9.0 Reports
  - 9.1 Financial Report
  - 9.2 Foundation Report
  - 9.3 President’s Report
  - 9.4 Board Attorney Report
  - 9.5 Board Member Reports
  - 9.6 Board Chair Report
- 10.0 Adjournment




OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – PLANNING WORKSHOP – DECEMBER 8, 2021

It is recommended that the minutes of the planning workshop held December 8, 2021 be approved as presented and recorded in the Supplemental Minute Book.

**SUGGESTED MOTION:**

**Move to approve the minutes of the December 8, 2021  
planning workshop as presented.**

**PLANNING WORKSHOP MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
DECEMBER 8, 2021**

**Members Present:** Mrs. Tami Cullens, Chair  
Mr. Terry Atchley, Vice Chair  
Mr. Tim Backer  
Mr. Derren Bryan  
Dr. Louis Kirschner  
Mrs. Kris Y. Rider  
Mr. Joe Wright  
Mrs. Pamela T. Karlson, College Attorney  
Dr. Thomas C. Leitzel, President/Secretary

**Staff Present:** Mrs. Jamie Bateman Mrs. Ashley Bennett Dr. Mark Bukowski  
Mr. Erik Christensen Mr. Peter Elliott Dr. James Hawker  
Dr. Michele Heston Mr. Don Kesterson Mrs. Melissa Kuehnle  
Mr. Keith Loweke Dr. Sid Valentine Dr. Chris van der Kaay Mrs.  
Teresa Vorous Mrs. June Weyrauch

**Excused:** Ms. Cindy Garren

**CALL TO ORDER**

At 11:02 a.m., the Planning Workshop of the District Board of Trustees was called to order on the Highlands Campus by Board Chair, Mrs. Tami Cullens.

Dr. Leitzel gave a brief overview to the Board of the Planning Workshop. He reviewed the college’s Mission Statement and Core Values. Dr. Leitzel presented the 2021 Year in Review video to the Board and thanked them for their continued support.

**AFFIRMATION OF SFSC MISSION STATEMENT**

The Board reviewed the current SFSC Mission Statement. Dr. Leitzel stated that the document would be recommended for formal affirmation during the regular Board meeting following the workshop. No changes were recommended.

**STRATEGIC PLANNING**

Dr. van der Kaay presented the college’s five-year Strategic Plan 2022-2026 – Destination 2026 for the Board’s review.

Dr. Leitzel thanked Dr. van der Kaay for all his hard work and his presentation. He stated the Strategic Plan 2022-2026 – Destination 2026 would be recommended for approval during the regular Board meeting following the workshop.

There being no further discussion, the Planning Workshop adjourned at 11:52 a.m.




OFFICE OF THE PRESIDENT

Item 1.2.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – DECEMBER 8, 2021

It is recommended that the minutes of the regular meeting held December 8, 2021 be approved as presented and recorded in the Supplemental Minute Book.

**SUGGESTED MOTION:**  
**Move to approve the minutes of the December 8, 2021 regular meeting as presented.**

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
DECEMBER 8, 2021**

**Members Present:** Mrs. Tami Cullens, Chair  
Mr. Terry Atchley, Vice Chair  
Mr. Tim Backer  
Mr. Derren Bryan  
Dr. Louis H. Kirschner  
Mrs. Kris Y. Rider  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney - Virtually

**Staff Present:**

Ms. Kayln Baker	Ms. Rose Basso-Dubois	Mrs. Jamie Bateman
Mrs. Ashley Bennett	Mr. Mark Bukowski	Mrs. Kathleen Cappel
Ms. Marlene Cruz	Mr. Erik Christensen	Mr. Peter Elliott
Ms. Cindy Garren	Dr. James Hawker	Ms. Michele Hall
Dr. Michele Heston	Mr. Don Kesterson	Mrs. Melissa Kuehnle
Ms. Deborah Latter	Mr. Bruce Leckey	Mrs. Michelle Leidel
Mr. Keith Loweke	Dr. Deb Milliken	Ms. Rasheena Morris-James
Mrs. Candra Polk	Mr. Daniel Prusinski	Ms. Anastasia Saunders
Mrs. Jill Sconyers	Dr. Sid Valentine	Dr. Chris van der Kaay
Ms. Nancy Velez Ocasio	Mrs. Mary von Merveldt	Mrs. Teresa Vorous
Mrs. June Weyrauch		

**Excused:** Ms. Cindy Garren

**Others Present:** Mrs. Barbara Kirschner Mr. Bobby Sconyers

The regular meeting of the District Board of Trustees was called to order at 1:02 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mrs. Tami Cullens.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mr. Atchley made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held December 8, 2021 as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Regular Meeting Minutes**

**Mr. Backer made a motion, seconded by Mrs. Rider, to approve the minutes of the regular meeting held October 27, 2021 as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Review of Master Calendar**

The Master Calendar was reviewed. No changes were recommended by the Board.



**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS**

**2.1 New Employee Introduction**

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Rasheena Morris-James	Instructor, Nursing	Mary von Merveldt	8/16/21
Marlene Cruz	Instructor, Nursing	Mary von Merveldt	8/16/21
Kayln Baker	Coord. Clinical Exp. & Nursing Lab	Mary von Merveldt	8/18/21
Rose Basso-Dubois	Instructor, Dental Hygiene	Deb Milliken	8/16/21
Nancy Velez Ocasio	Staff Asst. I, Testing	Mark Bukowski	9/1/21
Bruce Leckey	Instructor, Accounting/Business – Temp	Michelle Leidel	9/1/21
Daniel Prusinski	Instructor, Lineman Program – Temp	Erik Christensen	9/1/21

**2.2 Employee Retirement Recognition**

Employee	Position	Dates of Service
Erik Christensen	Dean, Applied Sciences and Technology	8/17/2004 – 12/17/2021
Jill Feyerharm-Sconyers	Executive Assistant, Institutional Advancement	8/1/2006 – 1/12/2022
Helen Shoemaker	Professor, Nursing	9/26/1994 – 1/14/2022

**Mrs. Rider made a motion, seconded by Mr. Wright, to recognize the retirements of Mr. Erik Christensen, Jill Feyerharm-Sconyers, and Helen Shoemaker for their many years of service to South Florida State College.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

**4.1 Florida Blue Nursing and Allied Health Scholarship**

Dr. Leitzel introduced Mrs. Bateman who reported that the Florida College System Foundation Board of Directors awarded \$13,297 to South Florida State College Foundation for the 2021-2022 Florida Blue Nursing and Allied Health Scholarship. With matching funds, SFSC awarded students from the dental, nursing, and radiography programs. The students were brought forward and introduced by Mrs. Bateman and received their scholarship from Mrs. Tami Cullens, SFSC Chair and member of the Florida College System Foundation Board.

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of full-time faculty, full-time professional staff, full-time career service staff, resignations, retirements, and adjunct faculty, 2021-22, academic year as needed as presented.

*( EXHIBIT "A" )*

**5.2 Operational Actions**

**5.2.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through October 2021.

*( EXHIBIT "B" )*

**Mr. Atchley made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.2.1 as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Valentine introduced the curriculum proposals. *( EXHIBIT "C" )*

**Mr. Wright made a motion, seconded by Mr. Backer, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**8.1 SFSC Mission Statement Affirmation**

The Board reviewed the current SFSC Mission Statement. No changes were recommended.

*( EXHIBIT "D" )*

**Mr. Atchley made a motion, seconded by Mr. Backer, to affirm the SFSC Mission as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.2 SFSC Strategic Plan (Destination 2026)**

Dr. Leitzel presented the SFSC Strategic Plan (Destination 2026) for approval.

*( EXHIBIT "E" )*

**Mrs. Rider made a motion, seconded by Mr. Backer, to approve the SFSC Strategic Plan (Destination 2026) as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**9.0 REPORTS**

**9.1 Financial Report**

Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through October 2021.

*(EXHIBIT "F")*

**9.2 Foundation Report**

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$51,287.30** from October 1 through October 31, 2021. Mrs. Bateman recapped a review of the progress with the Student Residence Facility. She stated the review committee will be meeting Monday, December 13 via zoom to discuss finalizations. Mrs. Bateman gave a brief update from the Jacaranda Jubilee and Giving Tuesday events. She announced that the Foundation Christmas Luncheon has sold out with 184 attendees. Mrs. Bateman shared that Mrs. Nancy Dodd with Duke Energy gave the Foundation an unrestricted donation of \$30,000 for the lineman program. She reminded the Board that the Million Dollar Hole-in-One Golf Shootout event will be held January 13-16, 2022 at Sun'n Lake. Mrs. Bateman gave a brief overview of the Hotel Jacaranda renovations.

**9.3 Resource Development**

**I. Grants Development Report**

Dr. van der Kaay reported on the Grants Development Report dated 12/08/21.

**II. In Development**

**A. NSF S-STEM**

National Science Foundation \$ 750,000

**B. Panther Youth Partners**

CareerSource Florida \$ 650,000

**III. Submitted**

**A. Strategic Finance for Student Success Grant**

National Association of College and University Business Officers \$ 34,500

**B. NEA American Rescue Plan Grant to Organizations #2**

National Endowment of the Arts (NEA) \$ 100,000

**9.4 President's Report**

Dr. Leitzel reported on the following items:

1. Announced we are in the Aspen Prize Top 150 for 2023. He stated the application will be submitted on Monday, December 13.
2. Panther Athletics: SFSC Cross-Country team competed at nationals in Richmond, Virginia and finished #14 in the nation.
3. Highlighted the Highlands Delegation that he attended on November 9.
4. Highlighted ADN Pinning on December 6. He stated that twenty-two students graduated.
5. Reflected on the 2021 Veterans Day Celebration. Dr. Leitzel thanked Mr. Christensen for his service and leading the celebration. He thanked Mrs. Cullens for her participation.
6. Panther Emergency Student Aid Fund: Dr. Leitzel distributed HEERF funds report to the Board. Mr. Elliott gave a brief over of the HEERF funding/projects.
7. Shared the AdventHealth contract signing of the partnership agreement for the nursing program and student scholarships.

8. Reminded the Board of the December 16 Commencement.
9. Tallahassee Update: Dr. Leitzel reported that the Trustees Commission meeting will be held January 18-19. He stated that Mrs. Bennett has made hotel reservations for those who stated they planned to attend. Dr. Leitzel reported that we have not received an agenda yet.
10. Employee Holiday Luncheon and Meritorious Awards: Dr. Leitzel reminded the Board the luncheon will be held on December 15 at 11:30am at the Wildstein Center. He thanked the Board for raffle donation.
11. January 26 DBOT Meeting: Dr. Leitzel reminded the Board that the president's evaluation and the Board self-evaluation are due January 10 to Mrs. Pam Karlson and will be reported at the January 26 DBOT meeting.
12. Reported that the SACSCOC Annual Meeting was held December 2-7 virtually with 5,235 attendees. He shared a few minutes of the opening general session, where Dr. Belle Wheelan recognized and thanked SFSC as she was the Convocation guest speaker. Dr. Leitzel thanked Mr. Christensen and Dr. Heston for their SACSCOC session presentation.
13. Concluded with the SFSC Holiday video. He thanked Mrs. Kuehnle for her work on the video.

#### **9.5 Board Attorney's Report**

Mrs. Karlson reported that she will be attending the zoom meeting on Monday, December 13 pertaining to the Student Residence Facility. She stated that she has been working closely with Mr. Swaine and Mr. Schuler. Mrs. Karlson wished everyone a Merry Christmas and Happy New Year.

#### **9.6 Board Members' Reports**

Mr. Backer thanked everyone for their continued good work. He wished all a Merry Christmas and Happy New Year.

Dr. Kirschner wished everyone a Merry Christmas and Happy New Year. He thanked Mrs. Bateman for the fuses that she handed out to the Board.

Mr. Wright wished everyone a Merry Christmas.

Mr. Bryan stated no report. He wished everyone a Merry Christmas and Happy New Year.

Mrs. Rider stated no report. She stated blessings to all and a Merry Christmas.

Mr. Atchley thanked the Board for their letter of support for him to apply to sit on the ACCT Governance and Bylaws committee. He stated he received an appointment confirmation letter. He wished everyone a Merry Christmas and Happy New Year.

#### **9.7 Board Chair Report**

Mr. Cullens thanked everyone for attending the planning workshop and regular board meeting. She stated that it is an honor to be a part of the SFSC family. Mrs. Cullens reported that the upcoming ACCT conferences will have very strict COVID-19 rules. She wished all a Merry Christmas and Happy New Year.

#### **10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 2:17 p.m.




OFFICE OF THE PRESIDENT

**Item 1.3**

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

## District Board of Trustees Master Calendar

JANUARY 2022	FEBRUARY 2022	MARCH 2022
<p>13-16 Million Dollar Hole-in-One Golf Shootout, SNL</p> <p>18-19 AFC Trustee Commission Legislative Conference, Tallahassee, FL</p> <p>26 Board Meeting, 1 PM Highlands Campus</p>	<p>6-9 ACCT Legislative Summit, Washington, DC</p> <p>9 The Simon &amp; Garfunkel Story, Dinner, 5:30 PM</p>	<p style="background-color: yellow;">12-20 College Closed – Spring Break</p> <p>23 Board Meeting, 1 PM Highlands Campus</p>
APRIL 2022	MAY 2022	JUNE 2022
<p>20 Board Meeting, 1 PM Highlands Campus</p>	<p>10 Spring Commencement</p> <p>25 Budget Workshop, 11 AM Board Meeting, 1 PM Highlands Campus</p> <p>TBD Legacy Showcase</p>	<p>22 Board Meeting, 1 PM Highlands Campus</p>
JULY 2022	AUGUST 2022	SEPTEMBER 2022
<p>13 Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>
OCTOBER 2022	NOVEMBER 2022	DECEMBER 2022
<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>

New Addition

Tentative \*

**2.0 *Communications, Introductions, and Recognitions***




OFFICE OF THE PRESIDENT

**Item 2.1**

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Therese Tippie	Instructor, Dental Assisting	Deborah Milliken	8/16/21
Paul Riso	Instructor, Culinary Arts	Michelle Leidel	9/7/21
Gabrielle Yost	Graphics and Social Media Specialist	Cindy Garren	9/8/21
Joseph Marble	Coordinator, Criminal Justice Programs	John McLaughlin	9/13/21
Benjamin Carter, Jr.	Coordinator, Student Services (TSIC)	Jamie Bateman	9/13/21
Joseph Burke	Coordinator, Truck Driving Academy	Tina Gottus	10/1/21
Maria Machin	Project Specialist	Peter Elliott	10/11/21
Michele Hall	Interim Registrar	Sid Valentine	12/1/21
Brent Ferns, Sr.	Dean, Applied Science and Technology	Sid Valentine	12/13/21






OFFICE OF THE PRESIDENT

Item 2.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENTS

Employee	Position	Dates of Service
Tracey D. Osborne	Accounts Payable Specialist	4/11/1988 -1/26/2022
Robert Flores	Director, Facilities and Physical Plant Operations	1/2/1998 – 1/28/2022

**SUGGESTED MOTION:**  
**Move to recognize the retirement of Tracey D. Osborne and Robert Flores for their many years of service to South Florida State College.**

**3.0 *Public Comment***

## **4.0 Presentations**




OFFICE OF THE PRESIDENT

**Item 4.1**

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CORE INDICATORS OF EFFECTIVENESS

The SFSC Core Indicators of Effectiveness serve as the institution’s primary mechanism for monitoring measurable goals and outcomes for student achievement. These indicators are based on the Core Indicators for Effectiveness for Community Colleges, 3<sup>rd</sup> edition by Alfred, Shults, and Seybert (2007) and the American Association of Community College’s (AACCC) Voluntary Framework of Accountability (VFA).


There are a total of 17 core indicators that undergo a comprehensive, regular, and sustainable review process. These indicators are analyzed annually by the Data Analysis Group (DAG), a standing college committee of faculty and staff, as well as the president’s Leader Team to evaluate the college’s effectiveness and need for potential student success interventions.

***5.0 Consent Agenda Action Items***



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JANUARY 26, 2022  
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FROM: THOMAS C. LEITZEL   
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

**SUGGESTED MOTION:**  
**Move to approve the agenda items listed in the Consent Agenda.**

<b>CONSENT AGENDA ACTION ITEMS</b>		<b>Page</b>
<b>5.1</b>	<b>Personnel Actions</b>	<b>24</b>
<b>5.2</b>	<b>Grant Awards</b>	<b>26</b>
	<b>5.2.1 Carl D. Perkins V Entrepreneurship Education and Training (EET) - \$48,462</b>	
	<b>5.2.2 Strategic Finance for Student Success Grant - \$34,500</b>	
	<b>5.2.3 Open Door – Florida College System Institutions - \$292,284</b>	
	<b>5.2.4 CARES Act Rapid Credentialing Grant Additional Funds - \$415,000</b>	
<b>5.3</b>	<b>Agreements and Contracts</b>	<b>29</b>
	<b>5.3.1 Affiliation Agreements – Panther Youth Partners (PYP)</b>	
<b>5.4</b>	<b>Operating Actions</b>	<b>30</b>
	<b>5.4.1 Monthly Accounts Payable &amp; Payroll Check Register</b>	
	<b>5.4.2 Property Deletion</b>	
	<b>5.4.3 Donation</b>	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL *TC*

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ferns, Sr., Brent M.	Dean of Applied Science and Technology	12/13/2021
Hall, Michele*	Interim Registrar	12/1/2021

\*Internal transfer

II. APPOINTMENTS, FULL-TIME FACULTY:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tippie, Therese	Instructional Dental Assisting	8/16/2021

III. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Davis, Daniel	Coordinator, PYP	1/4/2022

IV. APPOINTMENTS, FULL-TIME CAREER SERVICE STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lopez, Lisa*	Financial Aid Advisor	1/1/2022

\*Internal transfer



**V. RESIGNATIONS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ferrante, Amy	Instructor, Radiography	5/9/2022
Jones, Sharmin	Instructor, Nursing	1/13/2022
Ashley, Lori	Custodian	12/17/2021
Cortes-Mejia, Heylis	Staff Assistant I	1/21/2022
Sorensen, Tia	Library Circulation Clerk II	1/25/2022

**VI. RETIREMENTS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Flores, Robert	Director, Facilities and Physical Plant Operations	1/28/2022

**VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:**

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Babbitt, Jeffery	HVAC Technology IV	IV
Creed, Joni	History	II
Hidde, Todd	Welding	IV
Hinostroza, Maria	ABE/GED/ESOL	II

**SUGGESTED MOTION:**

**Move to approve the personnel recommendations as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – CARL D. PERKINS V ENTREPRENEURSHIP EDUCATION  
AND TRAINING (EET)

**Title:** Carl D. Perkins V Entrepreneurship Education and Training (EET)  
**Source:** Florida Department of Education (FDOE)  
**Amount:** \$48,462  
**Description:** Funding has been granted to strengthen entrepreneurial ecosystems through career and technical education (CTE).

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – STRATEGIC FINANCE FOR STUDENT SUCCESS GRANT

**Title:** Strategic Finance for Student Success Grant  
**Source:** National Association of College and University Business Officers (NACUBO)  
**Amount:** \$34,500  
**Description:** Funding has been granted to support growing needs for strategic financial practices that prioritize student success and equitable outcomes.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – OPEN DOOR – FLORIDA COLLEGE SYSTEM  
INSTITUTIONS

**Title:** Open Door – Florida College System Institutions  
**Source:** Florida Department of Education (FDOE)  
**Amount:** \$292,284  
**Description:** Funding has been granted to support student completion of short-term, high-demand credit and non-credit career and technical education programs in the Florida College System institutions from the Governor’s Emergency Education Relief (GEER).

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – CARES ACT RAPID CREDENTIALING GRANT ADDITIONAL FUNDS

**Title:** CARES Act Rapid Credentialing Grant Additional Funds

**Source:** Florida Department of Education (FDOE)

**Amount:** \$415,000

**Description:** Additional funding has been granted to purchase a truck driving simulator, which will enhance commercial vehicle driving instruction by providing students with a comprehensive, virtual driving experience.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENTS – PANTHER YOUTH PARTNERS (PYP)

Approval is requested to **renew** the affiliation agreements between the School District of DeSoto County, the School District of Hardee County, the School Board of Highlands County, Okeechobee School Board, Indian River State College and South Florida State College for the purpose of assisting with student data and student referrals for the Panther Youth Partners (PYP) grant program. This contract renews in 2025.

**SUGGESTED MOTION:**

**Move to approve the affiliation agreements between the School District of DeSoto County, the School District of Hardee County, the School Board of Highlands County, Okeechobee School Board, Indian River State College and South Florida State College as presented.**




OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through December are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

**SUGGESTED MOTION:**  
**Move to approve the monthly accounts payable/monthly payroll check register as presented.**



Accounts Payable:								
	2021/2022 Checks		2021/2022 Electronic Payments		2021/2022 P-Card		2021/2022 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	587	\$718,260.37	83	\$1,085,949.57	312	\$118,184.46	982	\$1,922,394.40
August	185	\$629,561.63	98	\$534,083.84	369	\$158,689.15	652	\$1,322,334.62
September	1904	\$2,152,158.00	117	\$716,376.57	476	\$270,308.70	2497	\$3,138,843.27
October	1673	\$1,655,059.06	141	\$820,894.71	608	\$148,084.91	2422	\$2,624,038.68
November	434	\$1,850,918.58	114	\$1,445,840.42	480	\$147,025.48	1028	\$3,443,784.48
December	1628	\$1,218,471.61	105	\$1,310,319.92	409	\$100,885.94	2142	\$2,629,677.47
January							0	\$0.00
February							0	\$0.00
March							0	\$0.00
April							0	\$0.00
May							0	\$0.00
June							0	\$0.00
Totals	6411	\$8,224,429.25	658	\$5,913,465.03	2654	\$943,178.64	9723	\$15,081,072.92

Payroll:						
	2021/2022 Checks		2021/2022 Electronic Payments		2021/2022 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	17	\$32,319.57	462	\$938,379.69	479	\$970,699.26
August	10	\$16,713.22	345	\$853,166.09	355	\$869,879.31
September	12	\$14,862.84	370	\$890,830.12	382	\$905,692.96
October	7	\$8,564.08	410	\$962,615.34	417	\$971,179.42
November	9	\$10,094.17	422	\$1,011,073.45	431	\$1,021,167.62
December	12	\$13,515.39	433	\$1,026,796.69	445	\$1,040,312.08
January					0	\$0.00
February					0	\$0.00
March					0	\$0.00
April					0	\$0.00
May					0	\$0.00
June					0	\$0.00
Totals	67	\$96,069.27	2442	\$5,682,861.38	2509	\$5,778,930.65

#### Accounts Payable:

	2020/21			2021/22		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	953	\$2,026,746.80	\$2,026,746.80	982	\$1,922,394.40	\$1,922,394.40
August	745	\$1,464,964.11	\$3,491,710.91	652	\$1,322,334.62	\$3,244,729.02
September	2,058	\$3,984,120.44	\$7,475,831.35	2,497	\$3,138,843.27	\$6,383,572.29
October	1,346	\$1,870,349.27	\$9,346,180.62	2,422	\$2,624,038.68	\$9,007,610.97
November	1,298	\$2,138,124.55	\$11,484,305.17	1,028	\$3,443,784.48	\$12,451,395.45
December	947	\$1,645,444.27	\$13,129,749.44	2,142	\$2,629,677.47	\$15,081,072.92
January	540	\$1,255,948.78	\$14,385,698.22			
February	2,119	\$3,182,576.86	\$17,568,275.08			
March	912	\$1,521,174.46	\$19,089,449.54			
April	1,169	\$1,878,733.00	\$20,968,182.54			
May	903	\$1,423,616.89	\$22,391,799.43			
June	1,836	\$2,575,384.32	\$24,967,183.75			
Totals	14,826	\$24,967,183.75		9,723	\$15,081,072.92	

#### Payroll:

	2020/21			2021/22		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	460	\$940,587.29	\$940,587.29	479	\$970,699.26	\$970,699.26
August	374	\$1,046,825.11	\$1,987,412.40	355	\$869,879.31	\$1,840,578.57
September	400	\$898,630.23	\$2,886,042.63	382	\$905,692.96	\$2,746,271.53
October	440	\$958,704.16	\$3,844,746.79	417	\$971,179.42	\$3,717,450.95
November	449	\$948,924.83	\$4,793,671.62	431	\$1,021,167.62	\$4,738,618.57
December	454	\$991,400.80	\$5,785,072.42	445	\$1,040,312.08	\$5,778,930.65
January	403	\$830,829.74	\$6,615,902.16			
February	424	\$899,954.70	\$7,515,856.86			
March	434	\$905,381.27	\$8,421,238.13			
April	447	\$918,888.51	\$9,340,126.64			
May	435	\$979,522.00	\$10,319,648.64			
June	395	\$891,310.74	\$11,210,959.38			
Totals	5115	\$11,210,959.38		2509	\$5,778,930.65	






OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PROPERTY DELETION

Authorization is requested to delete the equipment item listed below from SFSC property records. There is no fiscal impact on college records, as this item was below the capitalization threshold and expensed in the year purchased. This item is obsolete and will be held in storage until disposal.

**South Florida State College  
Disposal Items**

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Original Cost/Value</u>	<u>Condition Code</u>	<u>Notes</u>
17581	3/13/2020	Bedside Table Monitor for Simpbad	\$2,198.70	Poor	Obsolete

**SUGGESTED MOTION:**  
**Move to approve the deletion of College property from inventory records as presented.**




OFFICE OF THE PRESIDENT

Item 5.4.3

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DONATION

Approval is requested to accept the donation of the below listed artwork to MOFAC. The donation is being made by Elizabeth Coachman and consists of drawings created by artist Christopher Still from the Study for Land of Promise collection. The total value of the donation is \$1,575.

**South Florida State College  
Donated Items**

Artist Name	Description of Artwork	Appraised Value
Christopher Still	Photocopy with graphite embellishments	\$175
Christopher Still	Graphite on Paper	\$50
Christopher Still	Graphite on Paper	\$250
Christopher Still	Graphite on paper	\$300
Christopher Still	Graphite on paper	\$800

**SUGGESTED MOTION:**  
**Move to approve the acceptance of the donation of artwork to the MOFAC collection as presented.**

## **6.0 Planning and Policy Issues**

## **7.0 Academic and Student Matters**




OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSAL

Approval is requested for the following curriculum proposal:

I. PROGRAM ADDITION

Request approval to offer a new program in surgical technology. Students will gain knowledge in surgical technology practices and applications; effective Fall 2022 (202310).

**SUGGESTED MOTION:**  
**Move to approve the curriculum proposal as presented.**

***8.0 Purchasing and Other Action Items***




OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CCS PRESENTATION SYSTEMS CLASSROOM VIDEO UPGRADE  
PURCHASE

As part of the Higher Education Emergency Relief Funds (HEERF) appropriated as part of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) and the American Rescue Plan (ARP), the College can use HEERF funds *for any other costs for computer system upgrades that are reasonably related to “significant changes to the delivery of instruction due to the coronavirus.”* To that end, College staff has engaged in discussions with CCS Presentation Systems, regarding how we might upgrade the video capacity in 10 classrooms on the Highlands Campus to provide for a HyFlex learning environment. In addition, and as a part of this agreement, the company proposes a 12-month service agreement. The equipment and labor costs applied on this project are based upon publicly bid pricing from St. Johns Public Schools and Orange County Public Schools.

The classroom upgrades are designed to support students and faculty in a remote learning environment and enable the College to respond to future natural disasters such as hurricanes and pandemics in a more effective manner.

Based on the recommendation of staff, I recommend that the DBOT approve the agreement with CCS Presentation Systems for classroom video upgrades and enter into a 12-month service agreement.

**SUGGESTED MOTION:**  
**Move to approve the agreement with CCS Presentation Systems as presented.**




OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AUTHORIZATION FOR LAERDAL PURCHASE CLINICAL IMMERSION  
CENTER UPGRADE

The SFSC Clinical Immersion Center for Health Sciences Education, as funded by the Florida Legislature (2020-2021), is in the process of upgrading its current technology as well as purchasing and installing additional simulation equipment. Healthcare is the number one job sector in the College's service district. The approval of the equipment purchase sought today will provide a significant portion of the transformation of the current skills laboratory space into a center wherein simulation-enhanced learning and other innovative technologies will be utilized to prepare students across the health science disciplines for contemporary healthcare settings. The goal of the center is to strengthen the talent pipeline by providing opportunities for students and area healthcare providers to advance their level of education in an effort to achieve and maintain a high level of expertise.

The College has identified Laerdal Medical Corporation as our vendor to provide Universal Patient Simulators, preventative maintenance, and staff professional development to upgrade and support the existing Laerdal equipment housed in the Health and Science Education Center. Laerdal is the sole manufacturer and world-wide distributor of the simulation equipment in use at the College. Laerdal is also the sole authorized provider of post-sales support and education.

We respectfully recommend that the DBOT approve the agreement with Laerdal Medical Corporation to purchase equipment, maintenance, and professional development services as quoted at ~\$488,739.00.

**SUGGESTED MOTION:**  
**Move to approve the agreement with Laerdal as presented.**






OFFICE OF THE PRESIDENT

Item 8.3

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PRESIDENT'S ANNUAL PERFORMANCE REVIEW

In accordance with provisions in the employment contract of the president, the SFSC District Board of Trustees annually reviews the performance of the president in a manner consistent with applicable Florida Statutes and State Board of Education Rules. During each annual performance review, which normally occurs in January, the Board should consider the president's progress in supporting College planning and equity goals as well as modifications to the president's employment contract.

The President's salary is not typically considered during the annual performance review.



OFFICE OF THE PRESIDENT

Item 8.4

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DISTRICT BOARD OF TRUSTEES ANNUAL SELF-EVALUATION REVIEW

In accordance with SACSCOC: The Principals of Accreditation: Foundations for Quality Enhancement, Section 4.2g: Governing Board, the governing board defines and regularly evaluates its responsibilities and expectations. During each annual performance review, which will occur in January, the Board should consider their progress in supporting the College, their expectations as board members, and assessing their own performance.



OFFICE OF THE PRESIDENT

Item 8.5

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DISTRICT BOARD OF TRUSTEES: SETTING 2022 BOARD GOALS

In accordance with SACSCOC: The Principals of Accreditation: Foundations for Quality Enhancement, Section 4.2g: Governing Board, the governing board defines and regularly evaluates its responsibilities and expectations. During each annual performance review, which will occur in January, the Board should consider their progress in supporting the College and prioritize their board goals for the coming year.

**9.0 Reports**




OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JANUARY 26, 2022

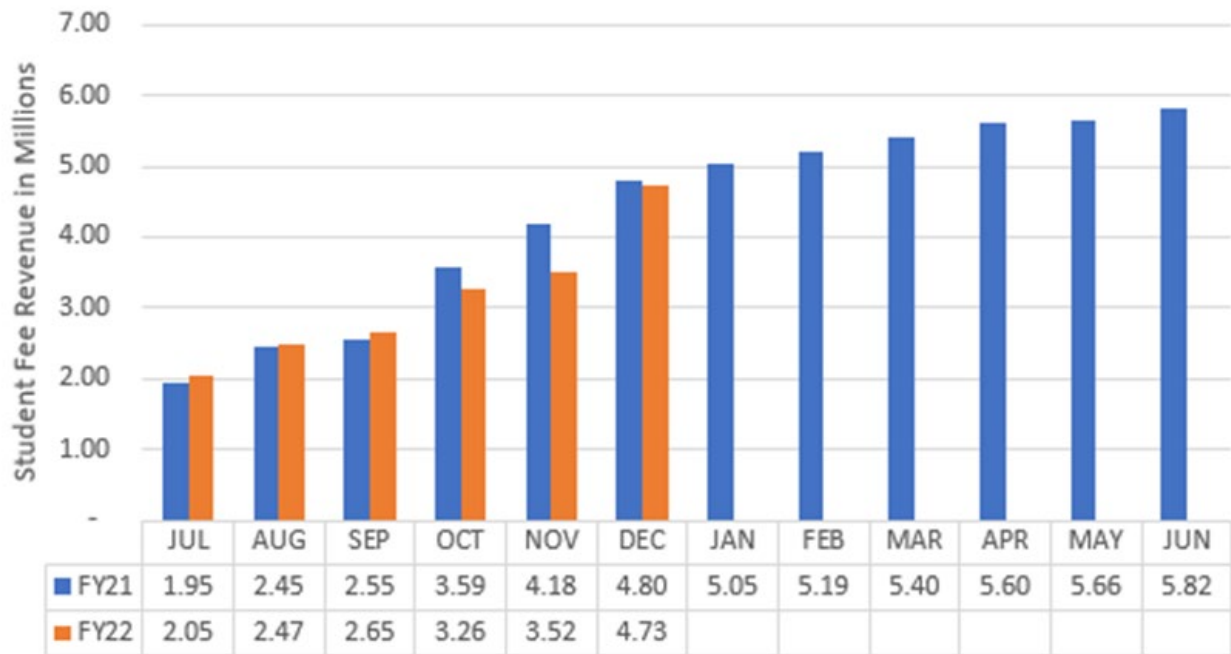
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

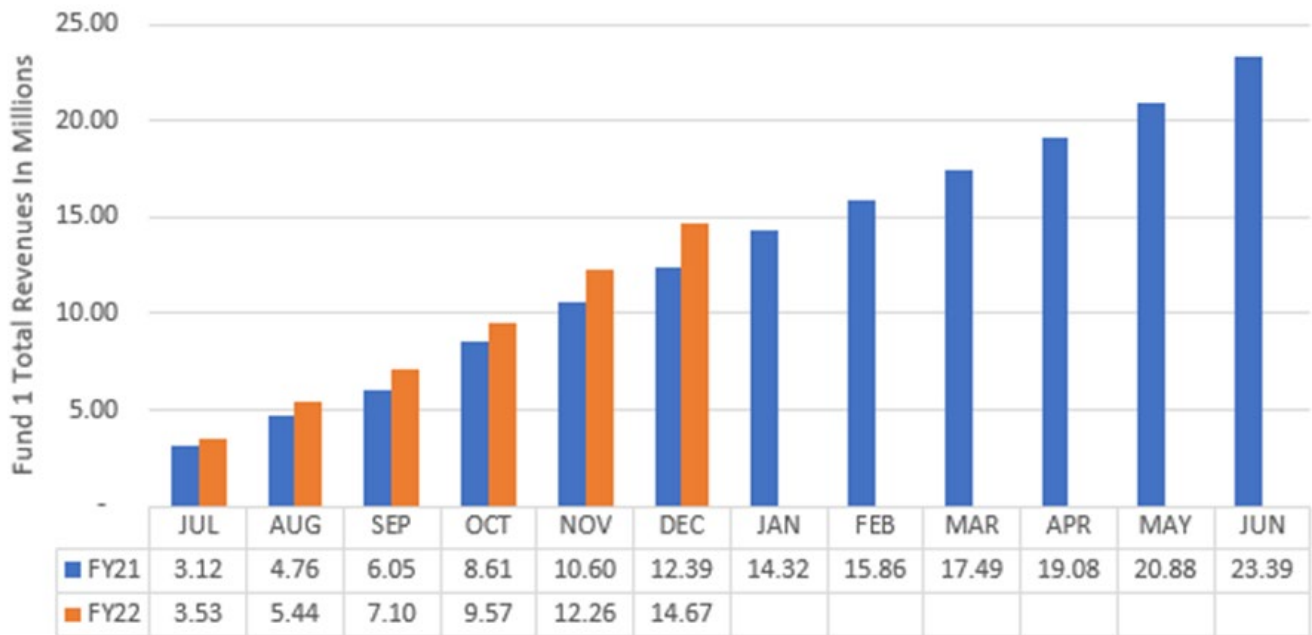
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through December 2021.

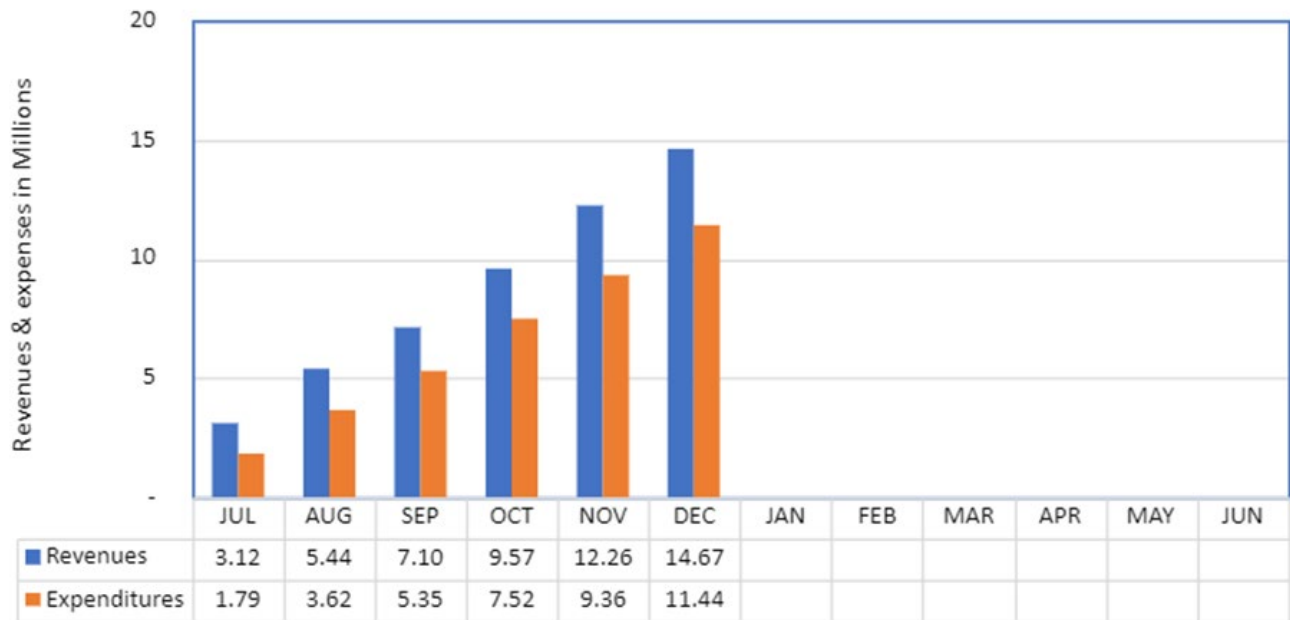
### South Florida State College Fund 1 Student Fee Revenue, FY21 vs FY22



South Florida State College Fund 1      Total Revenue  
FY21 vs FY22



### South Florida State College Fund 1 Total Revenues & Expenditures FY22





**South Florida State College  
Revenue and Expenditures  
For Month Ending December 31, 2021**

Acct Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401XX-403XX	Tuition and Out of State Fees	4,038,837.00	4,041,150.39	(2,313.39)	100.06%
404XX	Lab Fees	565,443.00	463,776.75	101,666.25	82.02%
408XX	Technology Fees	180,972.00	163,728.95	17,243.05	90.47%
405-407XX,409XX	Other Student Fees	122,888.00	58,658.26	64,229.74	47.73%
41600	Grants and Contracts from Counties	842,030.00	50,000.00	792,030.00	5.94%
421-42130	FCSPF-General/Special Appropriation	17,437,031.00	8,722,472.00	8,714,559.00	50.02%
4215X	Performance Based Incentive	348,497.00	91,749.00	256,748.00	26.33%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,799,758.00	933,252.00	1,866,506.00	33.33%
429XX,439XX	Indirect Costs Recovered	800,750.00	44,948.50	755,801.50	5.61%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	18,500.00	(4,500.00)	132.14%
46400	Use of College Facilities	50,000.00	17,303.62	32,696.38	34.61%
466XX,467XX	Other Sales and Services	80,000.00	29,619.38	50,380.62	37.02%
48100	Interest and Dividends	10,000.00	1,201.45	8,798.55	12.01%
487XX,489XX	Fines and Penalties/Miscellaneous	121,327.00	25,170.12	96,156.88	20.75%
49XXX	Transfers and Other Revenues	50,000.00	72.51	49,927.49	0.15%
	<b>Total Revenue</b>	<b>\$27,462,633.00</b>	<b>\$14,661,602.93</b>	<b>\$12,801,030.07</b>	<b>53.39%</b>
51XXX	Management	1,923,080.00	979,721.03	943,358.97	50.95%
52XXX	Instructional	5,047,047.00	2,213,608.30	2,833,438.70	43.86%
53XXX	Other Professional	2,929,678.00	1,276,258.86	1,653,419.14	43.56%
54XXX	Career Staff	2,633,746.00	1,294,442.29	1,339,303.71	49.15%
56XXX	Other Professional-Instructional	1,398,240.00	630,955.95	767,284.05	45.13%
57XXX	Other Professional-Tech/Clerical/Trade	187,518.00	39,397.03	148,120.97	21.01%
58XXX	Student Employment	25,000.00	1,635.00	23,365.00	6.54%
58500	Employees Awards	13,000.00	10,250.00	2,750.00	78.85%
59XXX	Benefits	5,608,621.00	2,161,256.25	3,447,364.75	38.53%
	<b>Total Personnel</b>	<b>\$19,765,930.00</b>	<b>\$ 8,607,524.71</b>	<b>\$24,164,698.90</b>	<b>43.55%</b>
605XX	Travel	271,749.00	67,968.56	203,780.44	25.01%
61000	Freight and Postage	21,738.00	15,748.50	5,989.50	72.45%
615XX	Telecommunications	62,000.00	45,729.30	16,270.70	73.76%
62000	Printing	45,584.00	6,624.07	38,959.93	14.53%
625XX	Repairs and Maintenance	1,437,238.00	786,674.06	650,563.94	54.74%
63000	Rentals	157,658.00	88,676.88	68,981.12	56.25%
635XX,637XX	Insurance	545,681.00	63,797.95	481,883.05	11.69%
64XXX	Utilities	1,652,086.00	692,956.64	959,129.36	41.94%
645XX	Other Services	834,376.00	369,168.88	465,207.12	44.24%
64700	Grant Aid	4,280.00	1,018.90	3,261.10	23.81%
65XXX	Professional Fees	122,175.00	44,809.76	77,365.24	36.68%
655XX	Education Office/Dept Materials Supp	740,908.00	341,470.83	399,437.17	46.09%
657XX	Data Software	23,290.00	4,823.91	18,466.09	20.71%
66000	Maint/Construction Material/Supp	402,500.00	123,101.19	279,398.81	30.58%
665XX	Other Materials and Supplies	95,549.00	43,623.10	51,925.90	45.66%
67XXX	Subscriptions/Library	60,600.00	43,841.66	16,758.34	72.35%
67500	Purchases for Resales	41,100.00	15,366.86	25,733.14	37.39%
680XX	Scholarships	45,000.00	16,808.50	28,191.50	37.35%
69XXX	Transfers and Other Expenses	360,000.00	190.00	359,810.00	0.05%
	<b>Total Current Expenses</b>	<b>\$ 6,923,512.00</b>	<b>\$ 2,772,399.55</b>	<b>\$ 4,151,112.45</b>	<b>40.04%</b>
706XX	Minor Equipment >1000<5000	620,000.00	9,382.83	610,617.17	1.51%
71000	Furniture and Equipment	530,000.00	55,324.25	474,675.75	10.44%
	<b>Total Capital Outlay</b>	<b>\$ 1,150,000.00</b>	<b>\$ 64,707.08</b>	<b>\$ 1,085,292.92</b>	<b>5.63%</b>



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the December 2021 meeting of the College District Board of Trustees. The included dates are November 1, 2021 through December 31, 2021. The total amount reported is **\$447,774.79**.

II. **Foundation Update**

- a. Christmas Luncheon
- b. Million Dollar Hole in One Event
- c. Jacaranda
- d. Student Residence Facility

**South Florida State College Foundation**  
**Gift Summary Report 11/1/2021 - 12/31/2021**

Fund #	Fund Description	# Gifts	Cash	GIK/Other	Total
1000	Unrestricted	19	\$29,173.50	\$0.00	\$29,173.50
2000	Jacaranda Restoration Fund	3	\$2,567.00	\$0.00	\$2,567.00
5011	SFSC General Scholarship	148	\$15,390.35	\$0.00	\$15,390.35
5025	General Nursing Scholarship	2	\$4,024.26	\$0.00	\$4,024.26
5031	SFSC Community Fund	2	\$10.50	\$0.00	\$10.50
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$32.00
5045	Athletic Booster Club	14	\$11,452.50	\$0.00	\$11,452.50
5058	Take Stock In Children - Ops	2	\$142,339.68	\$0.00	\$142,339.68
5095	Dental Programs	2	\$11,525.00	\$0.00	\$11,525.00
5110	Highlands County Bar Association S'ship	8	\$2,700.00	\$0.00	\$2,700.00
5158	TSIC Scholarships	7	\$90.00	\$0.00	\$90.00
6005	Partnership Project	5	\$210,970.00	\$0.00	\$210,970.00
6011	Kenneth A. Lambert Memorial Endowment	7	\$17,500.00	\$0.00	\$17,500.00
<b>Grand Totals:</b>		<b>221</b>	<b>\$447,774.79</b>	<b>\$0.00</b>	<b>\$447,774.79</b>

221 Gift(s) listed

162 Donor(s) listed