



Questions submitted regarding RFQ 21-03 Professional Architectural Services for Various Projects of SFSC and SFSC Foundation with answers in **Red**:

Question 1:

Should we include engineering consultants not “in-house” in our proposal? **No**

Question 2:

Tab 2. Professional Qualifications/Project Staffing.

“List all current architectural small works contracts or small works projects up to \$4,000,000...” – Do you want us to list all current entities with whom we currently have small works (Continuing Contracts)? - and Do you want us to list all current small works (continuing contract) projects with a construction budget up to \$4,000,000? **Include any entity that with whom you have a small work contract with.**

Question 3:

Tab 2. Professional Qualifications/Project Staffing.

“Include at least 3 examples but not more than 5 like the project description described herein, to include the following information” – You’ve asked us to provide 3-5 examples “like the project description described herein”. The list of project specific information that you have requested appears to be individual or firm resume related and not specific current project example related; please clarify. **Can provide 3-5 small work projects including the entity name and a brief description of project.**

Question 4:

Tab 2. Professional Qualifications/Project Staffing.

Item 4 under Tab 2 discusses persons “anticipated for this project” which does not seem to relate if we’re providing information for a current reference project; please clarify. **See Addendum #3**

Question 5:

Tab 3. Reference and Experience.

The first paragraph asks us to provide a list of “... higher education facilities”. The last paragraph states, “consideration will be given to, but not limited to, similar State of Florida Higher Education Facilities experience”. Please confirm it is acceptable for us to submit accomplished minor projects in the State of Florida for non-higher education facilities. **Yes and see Addendum #4**

Question 6:

Tab 3. Reference and Experience.

“List no more than 10 minor projects that were completed no more than 5 years ago...” – Due to the hardships of COVID19, would you consider extending the timeframe to projects completed no more than 10 years ago? **See Addendum #4**

Question 7:

Tab 5. Financial Capability – Under this section, your RFQ requires a “copy of audited financial statements for the previous three (3) calendar/fiscal years”.

As a small professional business, we do not require audited financial statements which can be very costly to have created (they are done more frequently by large firms). Would you accept a revision to this requirement to allow a “Compilation” (a financial statement that is prepared by and accountant or CPA, but has not been audited or certified)? Our experience is that a Compilation has been acceptable by many other Higher Ed, K-12, and Municipal entities for RFPs similar to your Continuing Contract. **See Addendum #5**

Question 8:

Tab 6. Insurance Requirements – Under this section, your RFQ requires “General Aggregate - \$4,000,000.”

This amount of coverage seems to be more in line with a Contractor's limits, not a design professional. For the types of projects identified or anticipated within your RFP, our experience is that typical General Aggregate coverage is \$2,000,000 and is what our consultants carry. Would you accept a revision to this requirement to allow a reduction for General Aggregate to \$2,000,000? **See Addendum #2**

Question 9:

Is it possible to identify which architects currently hold a continuing services contract with the College and the Foundation? **We have not had a contract in the last couple of years! And before that, Furr Wegman of Lakeland was contracted for a roofing job only.**

Question 10:

Regarding the aforementioned project, please confirm if the financial statement must be audited. **See Addendum #5**