



EXHIBIT "E"

OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: JANUARY 26, 2022

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: PROPERTY DELETION

Authorization is requested to delete the equipment item listed below from SFSC property records. There is no fiscal impact on college records, as this item was below the capitalization threshold and expensed in the year purchased. This item is obsolete and will be held in storage until disposal.

South Florida State College Disposal Items

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Original Cost/Value</u>	<u>Condition Code</u>	<u>Notes</u>
17581	3/13/2020	Bedside Table Monitor for Simpad	\$2,198.70	Poor	Obsolete

SUGGESTED MOTION:

Move to approve the deletion of College property from inventory records as presented.