

**BOARD OF DIRECTORS MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION  
HOTEL JACARANDA  
September 14, 2021**

**Members Present:**

Ms. Sandee Braxton	Dr. Catherine Cornelius	Mrs. Christy Crews
Mr. Robert Duncan	Mr. Don Elwell	Mrs. Joan Hartt
Mr. William Jarrett	Dr. Thomas Leitzel	Ms. Patricia Manderville
Mrs. Becky McIntyre	Miss Cheyenne Pohl	Mr. Tres Stephenson
Mrs. Lana Puckorius		

**Excused:**

Ms. Cheryl Brown	Judge Angela Cowden	Judge Peter Estrada
Mr. Michael Kelly	Mr. John Shoop	Dr. Vinod Thakkar
Dr. David Willey	Mrs. Robin Weeks	

**Others Present:**

Mrs. Jamie Bateman	Mrs. Dolores Breedlove	Dr. Benjamin Carter
Mr. Peter Elliott	Ms. Latasia Polk	Miss Anastasia Saunders
Ms. Jill Sconyers	Mrs. Teresa Vorous	

**I. CALL TO ORDER**

At 12:01 p.m., Mr. Tres Stephenson, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Mr. Stephenson asked for a motion to adopt the agenda of the September 14, 2021 meeting. Mr. Jarrett made a motion, seconded by Dr. Cornelius to accept the agenda as presented. The motion passed unanimously.

**II. CONSENT AGENDA**

Mr. Stephenson asked for a review of the Consent Agenda. Mr. Stephenson asked if there were any questions. Dr. Cornelius asked about the Vilkaitis scholarships stating the names were not quite right. Mrs. Bateman said she would check on them and coordinate with Dr. Cornelius to correct the names. Dr. Cornelius made a motion, seconded by Mr. Jarrett to accept the Consent Agenda of September 14, 2021. The motion passed unanimously.

**III. WARRANT LIST**

Mr. Stephenson asked Mr. Elwell if he had reviewed the current Warrant List. Mr. Elwell asked for clarification on some expenditures from the report. After receiving explanations, he had no further questions or concerns. Ms. Manderville made a motion, seconded by Mr. Elwell to accept the Warrant List as presented. The motion passed unanimously.

**IV. NEW BOARD MEMBER INTRODUCTIONS, NEW BOARD MEMBER RECOMMENDATION**

Mrs. Bateman introduced Ms. Sandee Braxton and Miss Cheyenne Pohl to the Board. She

shared a brief biography of both. Mrs. Bateman shared that she and Dr. Leitzel had met with Mr. Corey Allain of Nucor. He is interested in becoming a Board Member. Mrs. Bateman stated Nucor has supported SFSC with fundraisers and SFSC has hosted Nucor Job Fairs and she thought he would be a good addition to the board. Mrs. Bateman asked if there were any questions or concerns regarding Mr. Allain board membership, there were none. Dr. Cornelius made a motion, seconded by Mr. Elwell to accept Mrs. Bateman's recommendation of Mr. Allain as a new board member. The motion passed unanimously.

**V. ENDOWED CHAIR ANNUAL REPORTS**

Mrs. Bateman stated the annual reports from the Endowed Chair recipients were in the board packets. She asked the members to read the reports and let her know if they had any questions.

**VI. FINANCIAL REPORTS:**

Mrs. Bateman introduced the new College Controller Mrs. Teresa Vorous. Mrs. Vorous reviewed the information in the consent agenda, and stated she was happy to be a part of the Foundation team.

**VII. PRESIDENT'S COMMENTS**

Dr. Leitzel shared that Convocation went well, with Dr. Whelan as our guest speaker. He shared that college enrollment is down just a bit. He shared that the college has received a substantial amount of CARES funds and is expending these funds in an appropriate and efficient manner. He shared that Duke Energy, a long-time supporter of the Line Worker program at SFSC awarded a \$30,000 grant to the program. The program currently has 65 students enrolled, including three women. Dr. Leitzel shared that our 10-year SACSCOC renewal is this year, and the committee will be here in early October. He expects everything to go well with our new QEP – Panther Pathways.

**VIII. FOUNDATION UPDATES**

- a. Mrs. Bateman explained that the yellow highlighted items on the calendar are new or changed events. She stated if anyone wanted a calendar reminder for any of these events to let her know and it would be sent. Mrs. Bateman shared that Fox 13 is doing a story on historic hotels and selected ours as one of the five. They will let us know when the story will be broadcast and she would let everyone know. The reported expressed particular interest in our WWII letter and in TAG. He stated he may try to come back to do a story on TAG. Mrs. Bateman thanked those board members who showed up to eat at the Jacaranda the day Fox 13 came to film the story.
- b. Mrs. Bateman shared that our two full-time Take Stock employees, Danielle Ochoa and Linda Roman, had left the program and she introduced our three new Take Stock in Children staff. Dr. Ben Carter, coordinator, Mrs. Dolores Breedlove, full time college success coach, and Ms. Latasia Polk, part-time college success coach were welcomed by the board.

- c. Mrs. Bateman mentioned our current annual sponsors, suggesting if anyone sees any of our sponsors to thank them for their support.
- d. Mrs. Bateman shared that three individuals were interested in purchasing our no longer needed property in Lake Placid. She asked each for the highest amount they would pay for the property, stating we would sell to the highest offer. She shared the best offer and asked the board if they would approve the sale of the property at the offered price. Dr. Cornelius made a motion, seconded by Mr. Elwell to sell the Lake Placid property at the highest offered price. The motion passed unanimously.

Mrs. Bateman shared that there are some issues with the hotel elevator. Due to its age, it has been difficult to find a company that could make the necessary repairs. She will keep the board updated on the progress of the repairs.

Mrs. Bateman shared that the electricians are working on upgrading the wiring, and that the plumbers would begin another set of upgrades next week. They both need to work as areas are available and are working with the hotel manager to get the work done efficiently with as little disruption to normal operations as possible.

Mrs. Bateman shared that the timeline for the residence facility on campus has been pushed back a little and that instead of giving specific dates as milestones, we are using phrases such as “one month after completion of \_\_\_\_.” The board nodded agreement with this approach.

- e. Mrs. Bateman shared a spreadsheet of Foundation scholarships, fund balance, and award status over the past five years. She stated that in order to consolidate funds, they would have to be under \$100,000 and that the donor or next of kin, if known, would have to be notified to get approval. If there is no known donor nor next of kin, the board can decide in the best interest of the fund and the college. For funds exceeding \$100,000, a judge would be involved, making this much more challenging. Mr. Jarrett asked if there was some way to track the fund balance in order to make a decision before the value reached \$100,000. Mrs. Bateman yes, on the balance sheet reported to the board. Mrs. Bateman shared that other Florida colleges are facing the same dilemma and that it was going to be discussed at the next Florida Council for Resource Development (FCRD) meeting. She then asked the board what they wanted to do next. After some discussion, it was decided to defer any discussions/decisions until after the FCRD discussion.

## **IX. ALUMNI AND OUTREACH**

Miss Saunders shared she has done some outreach to alumni, surprising them at their place of business. This has been quite successful. She attended Club Rush on campus, and a pep rally. The next alumni get-together is on Oct. 14 at Turn 2 Brewery. She will coordinate additional alumni meetings and visits to alumni in our area.

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Miss Saunders shared the annual sponsorship rates for next year, there are no changes in the levels and benefits. She wanted to get started on publicizing the sponsorships to ensure our sponsors are mentioned at our first event, the Million Dollar Golf Shoot Out in January.

Miss Saunders then shared our Dine Before the Show events. Before three Artist Series shows, Kelly's Bistro by the Bay will cater an advance-purchase dinner for \$25 per plate. The goal is to make new friends of the Foundation.

**X. TIME FOR DIRECTORS**

Mr. Stephenson opened the floor for additional comments. There were none.

**XI. ADJOURNMENT**

There being no other business, Mr. Jarrett made a motion to adjourn, and the meeting adjourned at 1:04 p.m.

Respectfully submitted,

*William R. Jarrett Jr.*

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Board Secretary