



EXHIBIT "D"

OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: DECEMBER 7, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: COLLEGIATE HIGH SCHOOL AGREEMENT – SCHOOL BOARD OF  
HIGHLANDS COUNTY

Approval is requested to **renew** the collegiate high school agreement between the School Board of Highlands County and South Florida State College for the purpose of providing Collegiate High School opportunities to Highlands County. This agreement renews in 2025.

**SUGGESTED MOTION:**

**Move to approve the renewal of the agreement between School Board of Highlands County and South Florida State College as presented.**

## **School Board of Highlands County / South Florida State College**

### **Collegiate High School Agreement**

**2022-2025**

This agreement is entered into between the District Board of Trustees of South Florida State College, herein referred to as “the college” or “SFSC” and the School Board of Highlands County, referred to as “the school board” or “SBHC” to establish a Collegiate High School “CHS” as required by 1007.273 F.S.

The Agreement will be reviewed annually and modifications made as needed. Either party may terminate this agreement at any time upon sixty (60) days before written notice to the other party.

#### **Program Definition**

The college and the school board subscribe to the educational philosophy that each student should have the maximum opportunity to enhance his/her learning opportunities in courses suited to his/her educational, career, and personal needs. Both dual enrollment and CHS provide accelerated mechanisms that allow eligible high school students the ability to take college-level courses that also apply to a high school diploma. The unique feature of the CHS is that students are engaged in full-time enrollment in regular college credit courses which lead to an Associate in Arts or Associate in Science degree while simultaneously earning a high school diploma.

Collegiate High School students will attend college classes on the local college campus for at least one full year. All college classes taken must apply toward high school graduation and an associate or baccalaureate degree. CHS students must complete at least 30 hours during grade 12 or may begin earlier in grade 11 with the potential to complete the entire associate degree within two years.

Students participating in CHS will not be assessed registration, tuition, or laboratory fees. Required texts will be purchased by the school district and are the property of the school district. Collegiate High School students may be involved in high school clubs, athletics, and extracurricular activities, but will be expected to meet college course attendance and performance requirements.

Transportation, instructional methodologies, and funding requirements for the CHS are the same as those defined in the Dual Enrollment Articulation Agreement, per F.S. 1007.271.

#### **Eligibility Requirements**

Students in grades 11 or 12 who meet dual enrollment eligibility requirements as specified in F.S. 1007.271 as well as the following additional criteria may enter the CHS program:

- The CHS student must enter into a performance contract that is signed by the student, parent, high school guidance counselor, and SFSC academic advisor/counselor.
- The performance contract will designate an established degree plan that identifies the courses to be taken by the student each term.

- Collegiate High School students must have passed all sections of PERT, SAT, or ACT equivalent and be eligible for placement into ENC 1101 and MAC 1105.
- Students attending the CHS program are enrolled full-time with a minimum of 12 credit hours per fall and spring term. Students who enter the program in the 12<sup>th</sup> grade will complete a minimum of 30 credit hours toward their intended major by the end of their senior year.
- Attendance during summer terms is optional. Students may not register for summer terms during the last term of the year of graduation from high school.
- The CHS student must complete a minimum of 30 hours.
- An unweighted GPA of 3.0 is required for admission and must be maintained each term.
- Students are expected to be punctual and attend all classes. Excessive absences may result in the student being withdrawn by the college faculty member.
- Students are required to earn a grade of C or better in all college classes. Those students with grades below C may appeal to the Dual Enrollment Coordinator for continued enrollment.

Homeschooled students are not eligible for the CHS program.

#### **Notification of Students and Parents**

The school district and the college will inform all eligible secondary students of CHS opportunities via standard communication methods as described in the Dual Enrollment Articulation Agreement. Students and parents will be informed of the CHS program during high school parent nights and orientation sessions. The school district will also post the Dual Enrollment Guide and information about the CHS on the high school website(s).

Parents and students will be made aware that failure to make satisfactory progress in CHS courses may have an impact on future college financial aid eligibility as all college courses and grades remain a permanent part of the college transcript.

#### **Student Advising**

Interested students will apply in the spring of their sophomore or junior year of high school for admission to the CHS. Students must complete an SFSC Application for Admission and establish a performance contract that will be achieved while a student at the CHS. The performance contract is signed by the student, parent, high school guidance counselor, and SFSC academic advisor/counselor. An annual schedule of the students' required classes is included in the performance contract.

Each student will declare a college major and take courses that meet the requirements for both high school and college graduation. The high school guidance counselor and SFSC academic advisor will approve the class/program selection before students are admitted to the program. The college will provide the high school advisor, student, and parent with a copy of the Degree Works Audit that identifies the college major classes needed by the CHS student.

Industry certifications are available in Associate in Science programs within the CHS program. Associate of Arts degree-seeking students may also enroll in courses that lead to industry certification.

Online courses may be taken by students but are limited to two courses per term (fall/spring) during the first year of CHS enrollment and three courses per term (fall/spring) in the second year of CHS enrollment.

**Program evaluation**

There will be an annual review by the dual enrollment articulation committee as identified in the Dual Enrollment Articulation Agreement. The CHS Agreement will be annually reviewed at the same time. Additionally, the college will provide an end-of-course assessment for each college course and administer a student evaluation of instruction (SEI).

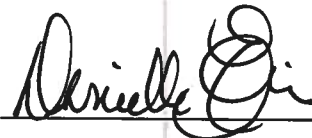
Grades will be awarded to students based upon performance and will be recorded on the college transcript and provided to the high school at the end of each college term.

The parties hereto set their respective hands and seals and cause this Agreement to be executed.

SOUTH FLORIDA STATE COLLEGE

THE SCHOOL BOARD OF  
HIGHLANDS COUNTY



 10/25/22

Dr. Thomas C. Leitzel, President      Date

Danielle Erwin      Date  
Assistant Superintendent

 10/25/22

Dr. Brenda Longshore, Superintendent      Date