



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: DECEMBER 7, 2022

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM REVISIONS

Request approval to revise the following AS degree by removing Accounting for the Microcomputers as a certification course which no longer benefits students as a requirement to complete the program and replacing it with a Professional Elective option. Plus, add Customer Relations course as an option under the Professional Electives. No program length change; effective Spring 2023 (202320).

➤ **Office Administration AS #1630**

- **Replace** ACG 2450C Accounting for the Microcomputer (3 credits) with Professional Elective (3 credits).
- **Add** OST 1384 Customer Relations as an option in the Professional Elective list.

Request approval to modify the Dental Hygiene AS program. Program addition offers an opportunity for applicants to demonstrate knowledge in the course content of prerequisite courses which has been retained over time. Plus, it demonstrates perceptual ability which has not been evaluated in the past and has been a challenge for many students who are academically superior but lack the inherent psychomotor skills to achieve clinically. No program length change; effective Fall 2023 (202410).

➤ **Dental Hygiene AS #1640**

- **Add** ATDH (Admission Test for Dental Hygiene) requirement to program's Application Requirements, Admission Procedures, Selection Criteria, and Selection Process Point System sections.

Request approval to change the program's general dental office observation hours from 16 to 32 so applicants will have a greater understanding of the functions and importance of the dental assistant in the office. The Dental Advisory Committee has recommended the change based on the observation that students rotating through their offices in the course of the DA Program will be more familiar with office operations and learn from the rotation experience. No program length change; effective Fall 2023 (202410).

➤ **Dental Assistant CC #3450**

- **Change** observation hours from 16 to 32 in program's Application Requirements, Admission Procedures, and Selection Criteria.

**SUGGESTED MOTION:**

**Move to approve the curriculum proposals as presented.**