



**SFSC
District Board of Trustees
Regular Meeting
May 17, 2023**

**Highlands Campus
1:00 p.m.**

**Terry Atchley, Chair
Tim Backer, Vice Chair
Derren Bryan
Tami Cullens
Louis Kirschner
Kris Y. Rider
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*




OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of May 17, 2023 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of May 17, 2023 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MAY 17, 2023
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Presidential Selection Workshop – April 17, 2023
 - 1.2.2 Regular Meeting – April 17, 2023
 - 1.2.3 Special Meeting – May 3, 2023
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentations
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grant Awards
 - 5.2.1 Duke Energy – Electrical Lineman Program - \$50,000
 - 5.2.2 Student Work Experiences in Remote and Virtualized Environments – SWERVE (NSF/A TE) - \$650,000
 - 5.3 Agreements and Contracts
 - 5.3.1 Dual Enrollment Agreement – Heartland Christian School
 - 5.3.2 Dual Enrollment Agreement – Home Education Students and Parents
 - 5.3.3 Affiliation Agreement – Nicole Klein, DMD
 - 5.3.4 Lease Agreement – Hotel Jacaranda
 - 5.3.5 Lease Agreement – Florida Center for Addictions and Dual Disorders
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Property Disposal
 - 5.4.3 Bad Debt Listing
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development Report
 - 9.4 President’s Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MINUTES –PRESIDENTIAL SELECTION WORKSHOP – APRIL 17, 2023

It is recommended that the minutes of the presidential selection workshop meeting held April 17, 2023 be approved as presented.

SUGGESTED MOTION:

Move to approve the minutes of the April 17, 2023 presidential selection workshop meeting as presented.

**PRESIDENTIAL SELECTION WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 17, 2023**

Members Present: Mr. Terry Atchley, Chair
Mr. Tim Backer, Vice Chair
Mr. Derren Bryan
Mrs. Tami Cullens
Dr. Louis Kirschner
Mrs. Kris Y. Rider
Mr. Joe Wright
Mrs. Pamela T. Karlson, College Attorney
Dr. Thomas C. Leitzel, President/Secretary

Staff Present: Mrs. Jamie Bateman Mrs. Ashley Bennett Dr. Mark Bukowski
Dr. Kathleen Cappel Mr. Peter Elliott Dr. Brent Ferns
Ms. Cindy Garren Dr. James Hawker Dr. Michele Heston
Mr. Don Kesterson Mrs. Melissa Kuehnle Dr. Chris van der Kaay
Mrs. Teresa Vorous Mrs. June Weyrauch

Others Present: Dr. Ed Massey, ACCT Consultant

CALL TO ORDER

At 10:49 a.m., the Presidential Selection Workshop of the District Board of Trustees was called to order on the Highlands Campus by Board Chair, Mr. Terry Atchley.

DISCUSSION REGARDING PRESIDENTIAL CANDIDATES

Mr. Atchley welcomed and addressed the Board. He commended all those involved in the presidential search process. Mr. Atchley announced that all three presidential candidates have withdrawn from the SFSC presidential selection. He discussed the next steps in the process for SFSC to proceed. Dr. Massey stated the search process was very appropriate and the committee did a very good job in the selection process. He commended everyone who was involved in the search. Mr. Wright expressed his concern about serving on the board and some intervening issues that occurred. Mrs. Karlson reminded the Board that all trustees are important and are needed for the benefit of the college. Dr. Massey stated that strong leadership on the board is critical especially when a new president is hired.

The Board discussed how it could best serve the college and its mission in light of the turn of events. Mr. Atchley recommended that the Board table the motion in Item 8.2 of the DBOT regular meeting agenda.

ADJOURNMENT

There being no further discussion, Mr. Atchley adjourned the Presidential Selection Workshop at 11:47 a.m.




OFFICE OF THE PRESIDENT

Item 1.2.2

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – APRIL 17, 2023

It is recommended that the minutes of the regular meeting held April 17, 2023 be approved as presented.

SUGGESTED MOTION:
Move to approve the minutes of the April 17, 2023 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 17, 2023**

Members Present: Mr. Terry Atchley, Chair
Mr. Tim Backer, Vice Chair
Mr. Derren Bryan
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:

Mrs. Jamie Bateman	Ms. Sherill Bell	Mrs. Ashley Bennett
Mrs. Dawn Boersma	Dr. Mark Bukowski	Dr. Kathleen Cappo
Mr. Peter Elliott	Dr. Brent Ferns	Ms. Cindy Garren
Ms. Michele Hall	Dr. James Hawker	Dr. Michele Heston
Mr. Don Kesterson	Mrs. Melissa Kuehnle	Mrs. Michelle Leidel
Mr. David Lord, Jr.	Mr. Keith Loweke	Ms. Jessica Pantoja
Mrs. Tina Stetson	Dr. Chris van der Kaay	Mrs. Teresa Vorous
Mrs. June Weyrauch		

Others Present: Mr. Marc Valero, Highlands News-Sun
Mrs. Barbara Kirschner

The regular meeting of the District Board of Trustees was called to order at 1:02 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Terry Atchley.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Backer made a motion, seconded by Mrs. Rider , to adopt the agenda of the regular meeting as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mrs. Cullens, to approve the minutes of the regular meeting held March 22, 2023 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. No recommendations were made.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Shirell Bell	Financial Aid Program Assistant	Tina Stetson	01/03/23
Dawn Boersma	Accounting Specialist	Teresa Vorous	01/03/23
David Lord, Jr.	Instructor, Electric Line Service Repair	Tom Bush	01/05/23

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Student Life, Activities, Services, and Athletics

Dr. Leitzel introduced Mr. Andrew Polk to the Board, who in turn, introduced the athletic coaches and they brought forward members of the Panther baseball, softball, volleyball, and cross-country teams. Mr. Andrew Polk, student activities director, introduced members of the Student Government Association along with advisors and members of clubs and organizations.

(EXHIBIT "A")

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of full-time professional staff; resignations; retirements; reappointments, full-time professional staff, 2023-24; full-time career staff 2023-24; and adjunct faculty for the 2022-23, academic year as needed as presented.

(EXHIBIT "B")

5.2 Grant Awards

5.2.1 Retired and Senior Volunteer Program (R.S.V.P.)

Corporation for National and Community Services \$ 52,034

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through February 2023.

(EXHIBIT "C")

Mr. Backer made a motion, seconded by Mr. Bryan, to approve the Consent Agenda, Items 5.1 through 5.3.1 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Heston presented the curriculum proposals, revisions, and deletions to the Board.

(EXHIBIT "D")

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 CCS Presentation Systems Classroom Video Upgrade

Mr. Elliott presented the CCS Presentation Systems for classroom video upgrades. He recommended to enter into a 12-month service agreement.

(EXHIBIT "E")

Mrs. Rider made a motion, seconded by Mr. Wright, to approve the agreement with CCS Presentation Systems as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 Selection of SFSC President

The Board tabled the action to select the next president of the college. A special meeting of the Board will take place on May 3 to consider its options.

Mrs. Cullens made a motion, seconded by Mr. Wright, to table the decision on the selection of the next president of SFSC to a special called meeting of the District Board of Trustees occurring on May 3, 2023. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through February 2023.

(EXHIBIT "F")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$8,678.50** from March 1 through March 31, 2023. Mrs. Bateman gave the Board a brief update on the Student Residence Facility. She stated that the legal teams are currently working on the appropriate documents. Mrs. Bateman announced that she and Mrs. Kuehnle worked with a videographer who is currently editing videos and sizzle reels of the college. She stated that she will share the final cut at a later date.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay distributed and reviewed the Grants Development Report dated 4/17/23. He gave a brief description of the grants.

II. Submitted

Duke Energy – Electrical Lineman Program

Duke Energy \$ 50,000

9.4 President’s Report

Dr. Leitzel reported on the following items:

1. Reflected on college events/activities: Florida Academy of Sciences conference, March 10, Dr. Hawker gave a brief recap of the conference and the student presenters. He shared the Undergraduate Research forum will be held Monday, April 24 at 4:00 p.m. in the University Center. PTK All Academic Awards, March 31; Duke Energy Lineman Rodeo, April 1; SFSC’s PTK induction ceremony, April 5; Duke Energy Live Line event, April 12, Dr. Heston gave a brief overview of the event.
2. Hardee Campus: Dr. Leitzel requested the consideration for Hardee County Emergency Management to construct a new public safety radio tower on college property. Mr. Atchley gave an overview of the request for a secondary tower in Hardee County. He stated more details will be forthcoming once the design of the tower is completed. **Mr. Bryan made a motion, seconded by Mrs. Cullens, to approve the consideration for Hardee County to use the SFSC Hardee campus site location to move forward in the grant approval process with details to follow after finalization of tower design.** Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**
3. Enrollment Update: Dr. Leitzel reported that current summer term credit enrollment is up 6.5%. He stated that projected end of the year credit enrollment is up 4.0%.
6. Panther Athletics: Dr. Leitzel gave a brief update on the baseball and softball team stats and both teams stand a good chance of making it to the state tournament this year.
7. Tallahassee Update: Dr. Leitzel reported that he along with Mrs. Bateman, Mr. Backer, and Mrs. Cullens attended the Trustees Commission meeting, March 23, and were able to meet with Senator Albritton, Senator Grall, and Representative Tuck. He also shared that SFSC Dental Hygiene students attended Smile Day on the Hill.
8. Recapped the SFSC Cultural Programs Annual Reveal Dinner held on April 11. Ms. Garren highlighted the upcoming season performances.
9. Commencement Update: Dr. Leitzel announced that there will be two ceremonies for the May 9 spring commencement.
10. Recapped that the Board will now have a special DBOT meeting on May 3 at 1:00 p.m. to reconsider the hiring of the new college president. Then on May 17, there will be a Budget Workshop beginning at 11:00 a.m. followed by the regular DBOT at 1:00 p.m.

9.5 Board Attorney’s Report

Mrs. Karlson stated no report.

9.6 Board Members' Reports

Dr. Kirschner stated no report.

Mrs. Rider stated no report.

Mrs. Cullens stated no report.

Mr. Bryan stated no report.

Mr. Wright stated no report.

Mr. Backer stated no report.

9.7 Board Chair Report

Mr. Atchley congratulated Mrs. Rider as she graduates on April 29 with her bachelor's degree from Warner University. He thanked everyone for all that they do for the institution.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:15 p.m.




OFFICE OF THE PRESIDENT

Item 1.2.3

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES –SPECIAL MEETING – MAY 3, 2023

It is recommended that the minutes of the special meeting held May 3, 2023 be approved as presented.

SUGGESTED MOTION:
Move to approve the minutes of the May 3, 2023 special meeting as presented.

**SPECIAL BOARD MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 3, 2023**

Members Present: Mr. Terry Atchley, Chair
Mr. Tim Backer, Vice Chair
Mr. Derren Bryan
Mrs. Tami Cullens
Dr. Louis Kirschner
Mrs. Kris Y. Rider
Mr. Joe Wright
Mrs. Pamela T. Karlson, College Attorney
Dr. Thomas C. Leitzel, President/Secretary

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Dr. Mark Bukowski
Mr. Peter Elliott	Dr. Brent Ferns	Ms. Cindy Garren
Dr. James Hawker	Dr. Michele Heston	Mr. Don Kesterson
Mrs. Melissa Kuehne	Dr. Chris van der Kaay	Mrs. Teresa Vorous
Mrs. June Weyrauch	Ms. Michele Hall	Mr. Garrett Lee
Mr. Keith Loweke	Mrs. Tina Gottus	Mrs. Mary von Merveldt
Mrs. Asena Mott	Ms. Deborah Olson	Mrs. Linda Hacker
Ms. Sharon Jones	Mrs. Michelle Leidel	Mr. Tom Bush
Mrs. Courtney Green	Mrs. Kathy Sandmoen	

Others Present: Mrs. Barbara Kirschner
Mr. Marc Valero, Highlands News-Sun
Ms. Nicole Rodgers, WFLA
Mr. Ian Hodgson, Tampa Bay Times
Mrs. Michele Roberts
Mr. Tom Staik, The Herald Advocate
Mr. Joe Capistran, WFLA

CALL TO ORDER

At 1:01 p.m., the Special Meeting of the District Board of Trustees was called to order on the Highlands Campus by Board Chair, Mr. Terry Atchley.

DISCUSSION REGARDING PRESIDENTIAL CANDIDATES

Mr. Atchley welcomed and addressed the Board. He stated that he appreciates and acknowledges the work done for the presidential search as SFSC continues to review and consider applicants for the role of president. Mr. Atchley informed the Board that the position remains open due to the fact that the three finalists withdrew from the presidential search. He announced that due to time constraints the trustees will be in control of the search process. Mr. Atchley requested that the Board consider reviewing the criteria to give weight to leadership skills and experience. He proposed to amend the current criteria as follows:

An earned doctorate or other terminal degree is preferred. Candidates must have a combination of credentials and/or experience sufficient to warrant the respect and confidence of a wide range of college constituents. Candidates with a variety of leadership experiences are strongly encouraged to apply.

Mrs. Rider asked what the definition of a terminal degree was. Mr. Atchley referred to Dr. Leitzel. Dr. Leitzel stated that a terminal degree is the highest degree earned in your field of study. Mr. Atchley asked for a motion to approve the amended criteria as presented.

Mrs. Cullens made a motion, seconded by Mr. Bryan to approved the amended criteria as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mr. Wright; Opposed was Mrs. Kris Rider. **Motion carried by majority vote.**

Mr. Atchley gave a brief overview of the proposed timeframe as follows:

1. At a special called meeting of the Board on May 10, any finalists for the position will be announced
2. The finalists will visit the College on May 30-31 to tour campus locations
3. Interviews will take place on May 31 with trustees serving in the role of the search committee to interview and select the next president
4. SFSC Trustees will select the next president of the College at a special called meeting on June 7

Mr. Bryan stated that he has a time conflict with the special meeting on May 10 and requested a time change from 1:00 p.m. to 10:00 a.m. The Board agreed to the time request of 10:00 a.m. to accommodate everyone's schedule. Dr. Kirschner asked if the search consultant will review the applicants and if there was a submission deadline for applications. Mr. Atchley replied that the Board will serve as the search committee due to the time constraints and that applications will need to be reviewed prior to the special meeting on May 10 but as noted on the website, the president position will remain open until filled. Mr. Wright stated that he believes that the previously used interview questions will need to be updated and would like the opportunity for his input to the updated questions. Mr. Atchley stated after the applicants have been reviewed and the finalists are announced at the special meeting on May 10, he asked that the Board send any updated interview questions to the president's office and the office will make the updates. Mr. Atchley asked for a motion to accept the timeline as presented.

Mr. Bryan made a motion, seconded by Mr. Backer to accept the timeline as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. **Motion carried unanimously.**

ADJOURNMENT

There being no further discussion, Mr. Atchley adjourned the Special Board Meeting at 1:20 p.m.




OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

MAY 2023		JUNE 2023		JULY 2023	
9	Spring Commencement	7	Special Meeting, TBD Highlands Campus	19	Board Meeting, 1 PM Highlands Campus
10	Special Meeting, 10AM Highlands Campus	21	Board Meeting, 1 PM Highlands Campus		
17	Board Meeting, 1 PM Highlands Campus				
AUGUST 2023		SEPTEMBER 2023		OCTOBER 2023	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
NOVEMBER 2023		DECEMBER 2023		JANUARY 2024	
No Board Meeting		TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
		14	Fall Commencement		
		18-Jan 2 Winter Break			
FEBRUARY 2024		MARCH 2024		APRIL 2024	
No Board Meeting		9-17	Spring Break	TBD	Board Meeting, 1 PM Highlands Campus
		TBD	Board Meeting, 1 PM Highlands Campus		
MAY 2024		JUNE 2024		JULY 2024	
7	Spring Commencement	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
TBD	Board Meeting, 1 PM Highlands Campus				
AUGUST 2024		SEPTEMBER 2024		OCTOBER 2024	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus

New Addition

Tentative *

2.0 *Communications, Introductions, and Recognitions*




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Sharon Stewart	Instructor, Nursing – Temporary	Mary von Merveldt	02/01/23

3.0 *Public Comment*


4.0 Presentations

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MAY 17, 2023
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:
Move to approve the agenda items listed in the Consent Agenda.

CONSENT AGENDA ACTION ITEMS		Page
5.1	Personnel Actions	25
5.2	Grant Awards	27
	5.2.1 Duke Energy – Electrical Lineman Program - \$50,000	
	5.2.2 Student Work Experiences in Remote and Virtualized Environments – SWERVE (NSF/A TE) - \$650,000	
5.3	Agreements and Contracts	29
	5.3.1 Dual Enrollment Agreement – Heartland Christian School	
	5.3.2 Dual Enrollment Agreement – Home Education Students and Parents	
	5.3.3 Affiliation Agreement – Nicole Klein, DMD	
	5.3.4 Lease Agreement – Hotel Jacaranda	
	5.3.5 Lease Agreement – Florida Center for Addictions and Dual Disorders	
5.4	Operating Actions	34
	5.4.1 Monthly Accounts Payable & Payroll Check Register	
	5.4.2 Property Disposal	
	5.4.3 Bad Debt Listing	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
William Senton*	Lead Maintenance, Jacaranda	04/01/23
Marion (Beth) Degnan*	Staff Assistant II, CCE Programs	04/24/23
Hirell Bell	Staff Assistant I, Human Resources	05/15/23
*Internal transfer		
II. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kristina Wilson	Nursing Success Coach	06/05/23
Megan Togno	Assistant Registrar, Customer Service and Records	06/10/23
III. APPOINTMENTS, FULL-TIME FACULTY:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kozette Hubbard	Instructor, EMS	08/14/23

IV. Retirements		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Susan Taecker	Professor, Computer Science	05/09/24
Cindy Kinser*	Professor, Medical Administrative Specialist	05/09/24
Deborah Milliken	Professor, Dental Hygiene/Chair, Dental Education	01/04/24
*Revised retirement date		
V. ADJUNCT FACULTY, 2022-23, ACADEMIC YEAR AS NEEDED:		
<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Adan Badillo Jr	CDL Instructor	IV
Michael Bois	Biology	II
Taquilla Foster	Medical Assistant	IIIB
Robin Norton	Culinary Arts & Hospitality	IIIB
Talina Ugarte	English/Humanities	II

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.




OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – DUKE ENERGY – ELECTRICAL LINEMAN PROGRAM

Title: Duke Energy – Electrical Lineman Program

Source: Duke Energy

Amount: \$50,000

Description: Funding has been awarded to support and upgrade the Electrical Lineman Program.

SUGGESTED MOTION:
Move to approve the grant awarded as presented.




OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – STUDENT WORK EXPERIENCES IN REMOTE AND
VIRTUALIZED ENVIROMENTS-SWERVE (NSF/A TE)

Title: Student Work Experiences in Remote and Virtualized
Environments-SWERVE (NSF/ATE)

Source: National Science Foundation (NSF)

Amount: \$650,000

Description: Funding has been awarded for the Cyber Security program to further
develop and improve the program and its educational materials.

SUGGESTED MOTION:
Move to approve the grant awarded as presented.




OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – HEARTLAND CHRISTIAN SCHOOL

Approval is requested to renew the dual enrollment agreement between Heartland Christian School and South Florida State College for the purpose of providing dual enrollment opportunities to Highlands County. This agreement renews annually.

SUGGESTED MOTION:
Move to approve the agreement between Heartland Christian School and South Florida State College as presented.




OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – HOME EDUCATION STUDENTS AND PARENTS

Approval is requested to **renew** the dual enrollment agreement between Home Education Students and Parents and South Florida State College for the purpose of providing dual enrollment opportunities to Home Education Students. **This agreement renews in 2024.**

SUGGESTED MOTION:
Move to approve the agreement between Home Education Students and Parents and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – NICOLE KLEIN, DMD

Approval is requested to enter into the agreement between Nicole Klein, DMD and South Florida State College for the purpose of making the clinical facilities available to the College's Health Sciences program.

SUGGESTED MOTION:

Move to approve the agreement between Nicole Klein, DMD and South Florida State College as presented.




OFFICE OF THE PRESIDENT

Item 5.3.4

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENT – HOTEL JACARANDA

Approval is requested to **renew** the following rental agreement between South Florida State College and the SFSC Foundation, Inc. for the 2023-24 fiscal year as follows:

Site	2022-23 Monthly Rate	2023-24 Monthly Rate	Purpose of Lease
Hotel Jacaranda	\$7,044	\$7,044	Classroom and Lab Space

SUGGESTED MOTION:
Move to approve the renewal of the lease agreement between the SFSC Foundation, Inc. and South Florida State College for the Hotel Jacaranda as presented.




OFFICE OF THE PRESIDENT

Item 5.3.5

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENT – FLORIDA CENTER FOR ADDICTIONS AND DUAL DISORDERS

We are recommending that the District Board of Trustees approve the renewal of the lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders for fiscal year 2023-24 at an annual rate of \$138,900. This represents no change from the prior year.

SUGGESTED MOTION:
Move to approve the renewal of the lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders as presented.




OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through March are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:
Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:

	2022/2023 Checks		2022/2023 Electronic		2022/2023 P-Card		2022/2023 Totals	
	#	Amount	#	Amount	#	Amount	#	Amount
July	378	\$533,652.37	98	\$1,346,743.80	156	\$142,956.05	632	\$2,023,352.22
August	293	\$729,071.02	146	\$1,168,665.67	163	\$67,555.00	602	\$1,965,291.69
September	1345	\$2,442,317.76	131	\$1,298,601.24	399	\$121,445.77	1875	\$3,862,364.77
October	697	\$962,651.27	143	\$791,903.22	435	\$89,141.70	1275	\$1,843,696.19
November	552	\$724,738.99	139	\$1,275,253.49	842	\$163,120.89	1533	\$2,163,113.37
December	254	\$801,614.54	112	\$1,270,645.61	448	\$94,721.26	814	\$2,166,981.41
January	266	\$934,867.12	123	\$1,226,233.92	265	\$65,440.46	654	\$2,226,541.50
February	1608	\$2,974,637.25	329	\$6,270,657.09	603	\$164,565.97	2540	\$9,409,860.31
March	491	\$873,075.06	182	\$1,546,199.03	440	\$142,392.39	1113	\$2,561,666.48
April		\$0.00		\$0.00		\$0.00	0	\$0.00
May		\$0.00		\$0.00		\$0.00	0	\$0.00
June		\$0.00		\$0.00		\$0.00	0	\$0.00
Totals	5884	\$10,976,625.38	1403	\$16,194,903.07	3751	\$1,051,339.49	11038	\$28,222,867.94

Payroll:

	2022/2023 Checks		Payments		2022/2023 Totals	
	#	Amount	#	Amount	#	Amount
July	8	\$22,620.20	402	\$1,042,948.56	410	\$1,065,568.76
August	8	\$13,718.10	364	\$967,516.98	372	\$981,235.08
September	10	\$11,878.77	401	\$1,070,187.84	411	\$1,082,066.61
October	9	\$10,208.06	424	\$1,051,828.22	433	\$1,062,036.28
November	9	\$8,930.72	437	\$1,075,194.18	446	\$1,084,124.90
December	9	\$25,442.09	450	\$1,108,156.46	459	\$1,133,598.55
January	8	\$12,755.93	384	\$990,836.17	392	\$1,003,592.10
February	11	\$18,647.69	434	\$1,053,994.62	445	\$1,072,642.31
March	9	\$21,753.16	441	\$1,108,173.99	450	\$1,129,927.15
April		\$0.00		\$0.00		\$0.00
May		\$0.00		\$0.00		\$0.00
June		\$0.00		\$0.00		\$0.00
Totals	81	\$145,954.72	3737	\$9,468,837.02	3818	\$9,614,791.74

Accounts Payable:

	2021/22			2022/23		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	982	\$1,922,394.40	\$1,922,394.40	632	\$2,023,352.22	\$2,023,352.22
August	652	\$1,322,334.62	\$3,244,729.02	602	\$1,965,291.69	\$3,988,643.91
September	2,497	\$3,138,843.27	\$6,383,572.29	1,875	\$3,862,364.77	\$7,851,008.68
October	2,422	\$2,624,038.68	\$9,007,610.97	1,275	\$1,843,696.19	\$9,694,704.87
November	1,028	\$3,443,784.48	\$12,451,395.45	1,533	\$2,163,113.37	\$11,857,818.24
December	2,142	\$2,629,677.47	\$15,081,072.92	814	\$2,166,981.41	\$14,024,799.65
January	549	\$2,402,829.24	\$17,483,902.16	654	\$2,226,541.50	\$16,251,341.15
February	2,261	\$3,127,723.96	\$20,611,626.12	2,540	\$9,409,860.31	\$25,661,201.46
March	2,198	\$3,697,585.11	\$24,309,211.23	1,113	\$2,561,666.48	\$28,222,867.94
April	952	\$1,957,317.96	\$26,266,529.19	-	\$0.00	\$0.00
May	830	\$1,503,347.00	\$27,769,876.19		\$0.00	\$0.00
June	4,020	\$4,639,688.75	\$32,409,564.94		\$0.00	\$0.00
Totals	20,533	\$32,409,564.94		11,038	\$28,222,867.94	


Payroll:

	2021/22			2022/23		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	479	\$970,699.26	\$970,699.26	410	\$1,065,568.76	\$1,065,568.76
August	355	\$869,879.31	\$1,840,578.57	372	\$981,235.08	\$2,046,803.84
September	382	\$905,692.96	\$2,746,271.53	411	\$1,082,066.61	\$3,128,870.45
October	417	\$971,179.42	\$3,717,450.95	433	\$1,062,036.28	\$4,190,906.73
November	431	\$1,021,167.62	\$4,738,618.57	446	\$1,084,124.90	\$5,275,031.63
December	445	\$1,040,312.08	\$5,778,930.65	459	\$1,133,598.55	\$6,408,630.18
January	371	\$873,386.06	\$6,652,316.71	392	\$1,003,592.10	\$7,412,222.28
February	427	\$947,988.26	\$7,600,304.97	445	\$1,072,642.31	\$8,484,864.59
March	441	\$972,307.87	\$8,572,612.84	450	\$1,129,927.15	\$9,614,791.74
April	446	\$983,765.22	\$9,556,378.06	0	\$0.00	\$0.00
May	443	\$1,071,497.73	\$10,627,875.79		\$0.00	\$0.00
June	409	\$1,049,096.24	\$11,676,972.03		\$0.00	\$0.00
Totals	5046	\$11,676,972.03		3818	\$9,614,791.74	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: MAY 17, 2023
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: PROPERTY DELETION

Approval is requested to delete the equipment items listed below. The capitalized items (over \$5,000) have been fully depreciated, therefore, there is no financial impact. These items are beyond repair and/or obsolete and will be held in storage until disposal. Any equipment with possible residual value will be auctioned or traded if feasible.

SUGGESTED MOTION:
Move to approve the deletion of College property from inventory records as presented.

**South Florida State College
Disposal Items
May 2023**

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Cost</u>	<u>Condition Code</u>
10485	7/17/1997	Nautilus Leg Extension Machine	\$2,350.18	Poor
5455	3/26/1987	Chart Caddy, Floor Model	\$1,157.00	Poor
10486	7/17/1997	Nautilus Seated Leg Curl Machine	\$2,512.18	Poor
10489	7/17/1997	Nautilus Abdominal Machine	\$2,665.18	Poor
10490	7/17/1997	Nautilus Lower Back Machine	\$2,737.19	Poor
10492	7/17/1997	Nautilus Super Pullover Machine	\$3,187.18	Poor
10495	7/17/1997	Nautilus Preacher Curl Machine	\$2,357.00	Poor
10496	7/17/1997	Nautilus Tricep Extension Machine	\$2,107.18	Poor
10488	2/12/1998	Nautilus Hip Extension Machine	\$2,452.50	Poor
13932	4/25/2005	Defibrillator, Zoll	\$1,826.23	Poor
14407	10/5/2006	Defibrillator, Powerheart AED	\$1,719.00	Poor
13244	1/3/2003	Paper Shredder	\$2,667.64	Poor
17085	8/11/2014	Shredder, Fellows	\$1,049.99	Poor
17126	3/19/2015	2003 Pierce Contender Fire Truck	\$15,000.00	Poor
17143	7/1/2015	1984 GMC Fire Truck	\$6,000.00	Poor

Total: \$49,788.45



OFFICE OF THE PRESIDENT

Item 5.4.3

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: BAD DEBT LISTING

Non-student receivables of \$3,702.60 represent debts owed related to the College business operations from fiscal year 2020-21 that are deemed to be uncollectible. The debts consist of the following:

Past Employee Receivables	\$ 952.60
Palms of Sebring	<u>\$ 2,750.00</u>
Total Write-off	\$ 3,702.60

NOTE: Outstanding student debt of \$22,121.79 from 2020-21 is attributable to COVID and will not be written off, but will instead be covered with HEERF funding.

Bad debt totals for student receivables for the past four years.

Year Written Off	Bad Debt Totals	Associated Student Revenue	%
2021/2022	\$23,431.05	\$5,424,921	0.43%
2020/2021	\$18,769.70	\$5,600,519	0.34%
2019/2020	\$ 9,151.23	\$5,504,383	0.17%
2018/2019	\$19,594.74	\$5,415,752	0.36%

SUGGESTED MOTION:

Move to approve the write off of uncollectible debt in the amount of \$3,702.60 as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters




OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM DELETION

Request approval to delete the following certificate program and related courses. Enrollment has decreased in the last 3 years. Currently, only one student is enrolled and students seem to prefer the Health Care Services Specialist CCC program which is offered online and similar to the Medical Office Management CCC program. Program deletion effective Fall 2023 (202410).

➤ **Medical Office Management CCC #3062**

▪ **Delete:**

- **OST 1340C** Medical Office Procedures with Simulation
- **OST 2253** Medical Terminology I*
- **OST 2254** Medical Terminology II*
- **OST 2461** Medical Office Management*
- **OST 2463** Medical Insurance-Billing*

*Related lab fee will automatically be deleted.

II. COURSE REVISION

Request approval to remove Honors' prerequisite; course was intended to be offered as an Honors seminar and requiring a prerequisite may bar students from taking the course who are meant to take it. Plus, change course title to better reflect the content of the course. Course revisions effective Summer 2023 (202330).

- **SPN 2200 Honors Spanish Language and Civilization** – **remove** prerequisite “SPN 1120 and SPN 1121 or Instructor’s Approval” and **change** course title to “Honors Spanish Literature and Film.”

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

8.0 Purchasing and Other Action Items

9.0 Reports




OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MAY 17, 2023

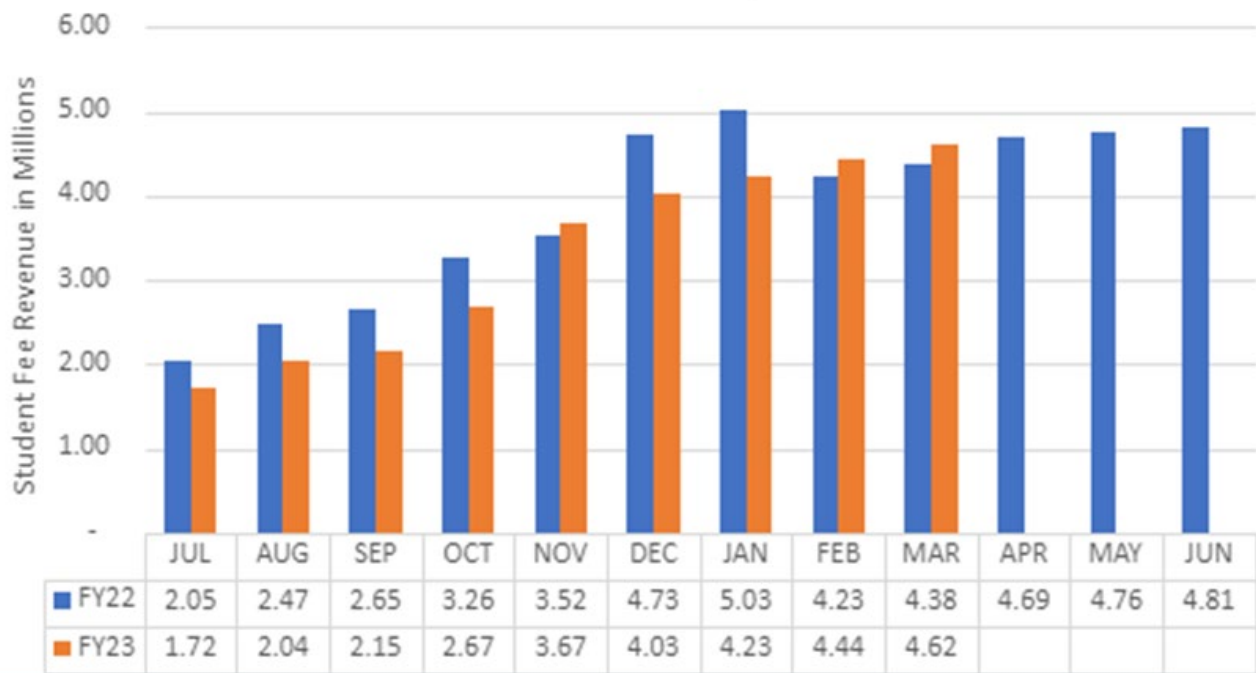
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

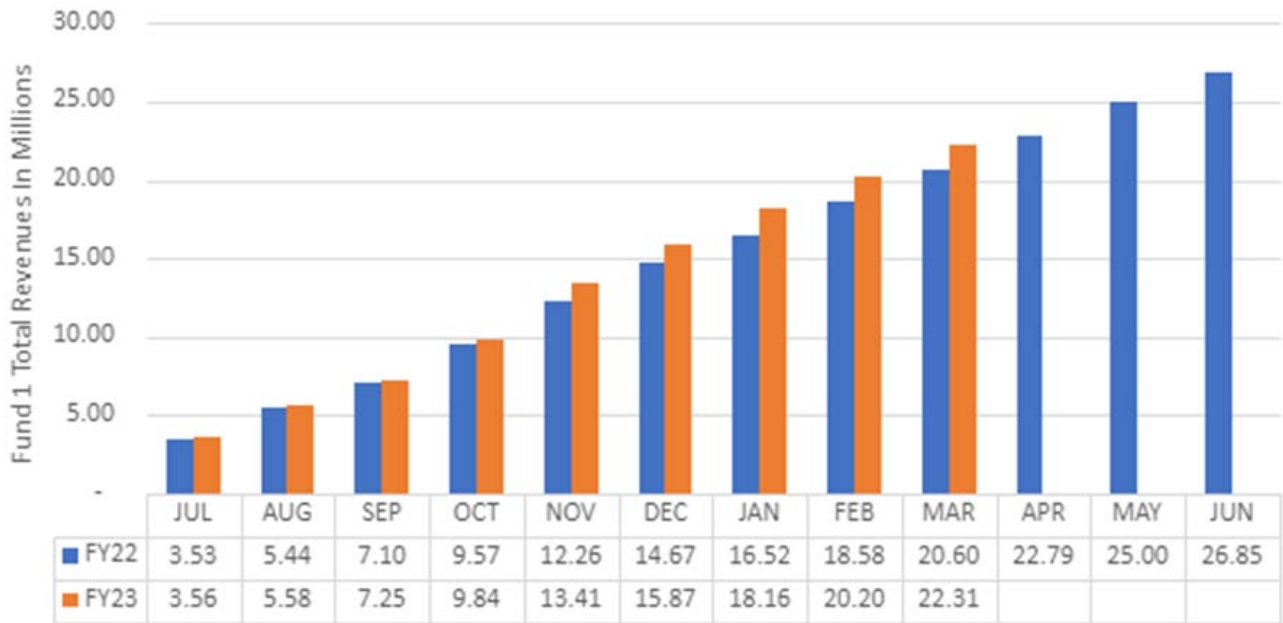
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through March 2023.

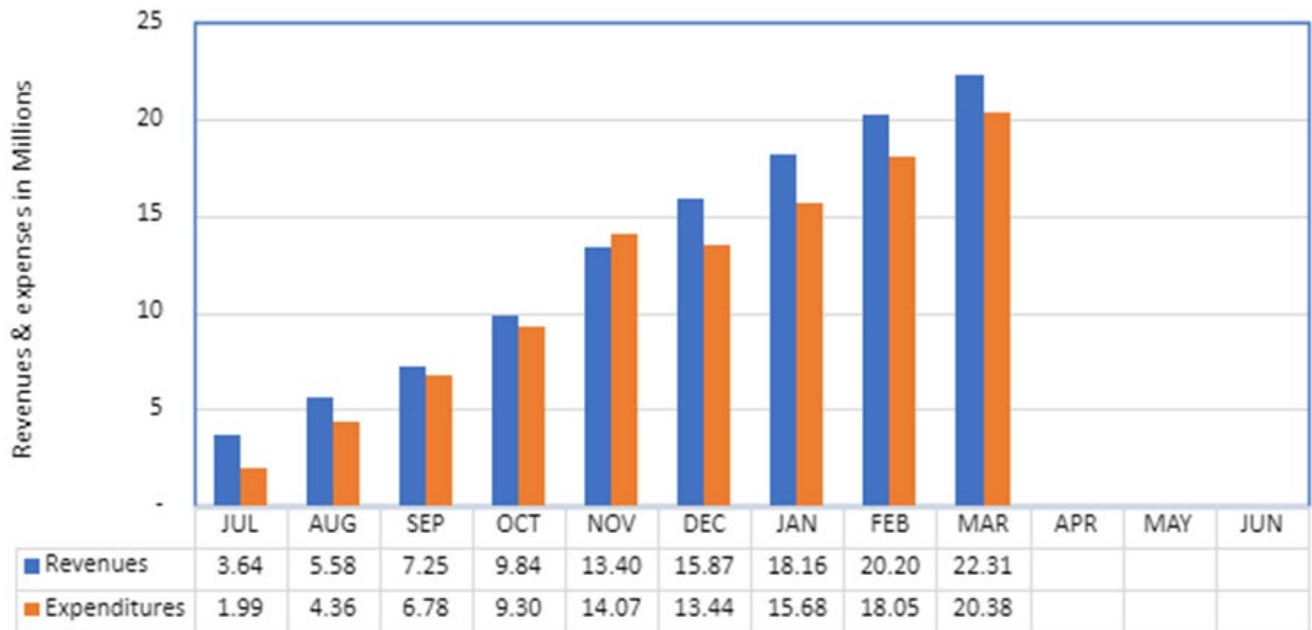
South Florida State College Fund 1 - Student Fee Revenue, FY22 vs FY23



South Florida State College
Fund 1 - Total Revenue FY22 vs FY23



South Florida State College Fund 1 Total Revenues & Expenditures FY23



**South Florida State College
Revenue and Expenditures
For Month Ending March 31, 2023**

Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
Tuition and Out of State Fees	4,187,275.00	3,763,093.38	424,181.62	89.87%
Lab Fees	495,023.00	609,724.30	(114,701.30)	123.17%
Technology Fees	189,932.00	182,406.84	7,525.16	96.04%
Other Student Fees	66,373.00	60,959.23	5,413.77	91.84%
Grants and Contracts from Counties	1,023,395.00	930,971.50	92,423.50	90.97%
FCSPF-General/Special Appropriation	18,485,964.00	13,864,452.00	4,621,512.00	75.00%
Performance Based Incentive	324,747.00	139,126.00	185,621.00	42.84%
CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
FCSPF-Lottery	3,461,595.00	2,307,732.00	1,153,863.00	66.67%
Indirect Costs Recovered	751,562.00	249,443.30	502,118.70	33.19%
Cash/Non-Cash Contributions and Gifts	22,040.00	8,652.44	13,387.56	39.26%
Use of College Facilities	50,000.00	48,979.13	1,020.87	97.96%
Other Sales and Services	80,000.00	53,087.46	26,912.54	66.36%
Interest and Dividends	4,000.00	63,598.86	(59,598.86)	1589.97%
Fines and Penalties/Miscellaneous	120,422.00	32,714.12	87,707.88	27.17%
Transfers and Other Revenues	100,000.00	(122.60)	100,122.60	-0.12%
Total Revenue	\$ 29,363,428.00	\$22,314,817.96	\$ 7,048,610.04	76.00%
Management	2,099,840.80	1,419,488.07	680,352.73	67.60%
Instructional	5,480,122.59	3,573,071.36	1,907,051.23	65.20%
Other Professional	3,666,364.72	2,429,140.06	1,237,224.66	66.25%
Career Staff	3,213,183.15	2,179,091.41	1,034,091.74	67.82%
Other Professional-Instructional	1,398,240.00	955,031.20	443,208.80	68.30%
Other Professional-Tech/Clerical/Trade	206,248.73	85,994.63	120,254.10	41.69%
Student Employment	25,000.00	4,260.65	20,739.35	17.04%
Employees Awards-Non Recurring	13,000.00	12,504.48	495.52	96.19%
Benefits	5,770,898.00	3,728,720.39	2,042,177.61	64.61%
Total Personnel	\$ 21,872,897.99	\$14,387,302.25	\$14,689,349.94	65.78%
Travel	274,728.00	115,163.27	159,564.73	41.92%
Freight and Postage	21,287.00	13,599.80	7,687.20	63.89%
Telecommunications	162,000.00	170,479.31	(8,479.31)	105.23%
Printing	38,510.00	9,260.77	29,249.23	24.05%
Repairs and Maintenance	1,766,333.66	1,254,915.89	511,417.77	71.05%
Rentals	152,055.00	138,520.86	13,534.14	91.10%
Insurance	550,682.00	301,020.44	249,661.56	54.66%
Utilities	1,661,278.00	1,291,845.55	369,432.45	77.76%
Other Services	851,093.67	639,674.62	211,419.05	75.16%
Grant Aid	4,000.00	1,946.50	2,053.50	48.66%
Professional Fees	157,553.00	164,199.64	(6,646.64)	104.22%
Education Office/Dept Materials Supp	688,919.00	625,835.86	63,083.14	90.84%
Data Software	208,277.50	124,881.49	83,396.01	59.96%
Maint/Construction Material/Supp	367,763.14	274,727.18	93,035.96	74.70%
Other Materials and Supplies	134,706.78	231,156.59	(96,449.81)	171.60%
Subscriptions/Library	61,100.00	65,676.36	(4,576.36)	107.49%
Purchases for Resales	42,100.00	24,950.42	17,149.58	59.26%
Scholarships	45,000.00	33,088.50	11,911.50	73.53%
Transfers and Other Expenses	99,650.00	3,245.32	96,404.68	3.26%
Total Current Expenses	\$ 7,287,036.75	\$ 5,484,188.37	\$ 1,802,848.38	75.26%
Minor Equipment >1000<5000	275,887.76	128,740.70	147,147.06	46.66%
Furniture and Equipment	429,044.00	294,676.64	134,367.36	68.68%
Repairs and Maintenance	50,500.00	82,165.82	(31,665.82)	162.70%
Total Capital Outlay	\$ 755,431.76	\$ 505,583.16	\$ 249,848.60	66.93%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the March 2023 meeting of the College District Board of Trustees. The included dates are April 1, 2023 through April 30, 2023. The total amount reported is **\$375,432.17**.

II. **Foundation Update**

a. Student Housing DSO


South Florida State College Foundation
Gift Summary Report 04/01/2023 - 04/30/2023

Fund ID	Fund Description	Gift Count	Cash	Pledges	Stocks/Other	Total
1000	Unrestricted	15	\$2,765.63	\$0.00	\$0.00	\$2,765.63
5011	SFSC General Scholarship	5	\$87.50	\$0.00	\$0.00	\$87.50
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5031	SFSC Community Fund	2	\$10.50	\$0.00	\$0.00	\$10.50
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$0.00	\$32.00
5045	Athletic Booster Club	4	\$35.00	\$0.00	\$0.00	\$35.00
5058	Take Stock In Children - Ops	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5095	Dental Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5110	Highlands County Bar Association Scholarship	2	\$75.00	\$0.00	\$0.00	\$75.00
5158	TSIC Scholarships	6	\$3,332.11	\$0.00	\$0.00	\$3,332.11
6005	Partnership Project	9	\$2,535.00	\$0.00	\$0.00	\$2,535.00
6006	Alumni Association Fund	1	\$300.00	\$0.00	\$0.00	\$300.00
6017	Larry R. Johnson Softball Fund	1	\$215,233.93	\$0.00	\$0.00	\$215,233.93
6018	Ross, Lorene and Larry Johnson Endowed Scholarship	1	\$150,000.00	\$0.00	\$0.00	\$150,000.00
Grand Totals:		51	\$375,432.17	\$0.00	\$0.00	\$375,432.17
	51 Gift(s) listed					
	43 Donor(s) listed					



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: MAY 17, 2023
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: GRANTS DEVELOPMENT

In Development:

Title: Perkins Postsecondary
Source: Florida Department of Education (FDOE)
Amount: \$267,051
Description: Funding will be requested to supplement and enhance the growth of technical programs, such as allied health, business, computer science, public safety, trade, and industry.

Title: Perkins Rural Innovation Career & Technical Ed Programs
Source: Florida Department of Education (FDOE)
Amount: \$99,753.00
Description: Funding will be requested to supplement and enhance the growth of technical programs, such as allied health, business, computer science, public safety, trade, and industry.