




OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MAY 17, 2023

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM DELETION

Request approval to delete the following certificate program and related courses. Enrollment has decreased in the last 3 years. Currently, only one student is enrolled and students seem to prefer the Health Care Services Specialist CCC program which is offered online and similar to the Medical Office Management CCC program. Program deletion effective Fall 2023 (202410).

➤ **Medical Office Management CCC #3062**

▪ **Delete:**

- **OST 1340C** Medical Office Procedures with Simulation
- **OST 2253** Medical Terminology I\*
- **OST 2254** Medical Terminology II\*
- **OST 2461** Medical Office Management\*
- **OST 2463** Medical Insurance-Billing\*

\*Related lab fee will automatically be deleted.

## II. COURSE REVISION

Request approval to remove Honors' prerequisite; course was intended to be offered as an Honors seminar and requiring a prerequisite may bar students from taking the course who are meant to take it. Plus, change course title to better reflect the content of the course. Course revisions effective Summer 2023 (202330).

- **SPN 2200 Honors Spanish Language and Civilization** – **remove** prerequisite “SPN 1120 and SPN 1121 or Instructor’s Approval” and **change** course title to “Honors Spanish Literature and Film.”

**SUGGESTED MOTION:**

**Move to approve the curriculum proposals as presented.**