



**SFSC
District Board of Trustees
Regular Meeting
October 18, 2023**

**Highlands Campus
1:00 p.m.**

**Terry Atchley, Chair
Tim Backer, Vice Chair
Derren Bryan
Tami Cullens
Louis Kirschner
Kris Y. Rider
Fred Hawkins, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of October 18, 2023 be adopted.

SUGGESTED MOTION:
Move to adopt the agenda of the regular meeting of October 18, 2023 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
OCTOBER 18, 2023
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Minutes – September 20, 2023
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentations
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Operating Actions
 - 5.2.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
- 8.0 Other Action Items
 - 8.1 DeSoto Campus Amendment to Sewer Easement Agreement
- 9.0 Reports
 - 9.1 Resource Development Report
 - 9.2 President's Report
 - 9.3 Board Attorney Report
 - 9.4 Board Member Reports
 - 9.5 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MINUTES – REGULAR MEETING – SEPTEMBER 20, 2023

It is recommended that the minutes of the regular meeting held September 20, 2023 be approved as presented.

SUGGESTED MOTION:
Move to approve the minutes of the September 20, 2023 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
SEPTEMBER 20, 2023**

Members Present: Mr. Terry Atchley, Chair
Mr. Tim Backer, Vice Chair
Mr. Derren Bryan
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mrs. Kris Y. Rider
Mr. Fred Hawkins, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Dr. Mark Bukowski
Dr. Kathleen Cappo	Mr. Peter Elliott	Dr. Brent Ferns
Ms. Cindy Garren	Ms. Michele Hall	Dr. James Hawker
Dr. Michele Heston	Mrs. Melissa Kuehnle	Mr. Keith Loweke
Ms. Taylor Massey	Dr. Chris van der Kaay	Mrs. June Weyrauch
Ms. Carme Cooper-Robinson	Mrs. Courtney Green	Mrs. Tina Gottus
Ms. Deborah Gutierrez	Mrs. Mary Hutzelman	Mrs. Wynnie Jaugrie
Mrs. Tammy Jordan-Thelen	Ms. Megan Togno	

Excused: Mr. Don Kesterson Mrs. Teresa Vorous

Others Present: Mrs. Barbara Kirschner Ms. Ingrid Utech

The regular meeting of the District Board of Trustees was called to order at 1:01 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Terry Atchley.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mr. Backer, to adopt the agenda of the regular meeting as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mr. Bryan, to approve the minutes of the regular meeting held August 16, 2023 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. No changes were recommended by the Board.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Tammy Jordan-Thelen	Staff Assistant II, Health Sciences	Kathleen Cappo	06/05/23

2.2 Employee Retirement Acknowledgements

Employee	Position	Dates of Service
Wilnoeann (Wynnie) Jaurigue	Staff Assistant II, Corporate and Community Education	03/06/2000-09/29/2023

Mrs. Cullens made a motion, seconded by Mr. Backer, to recognize the retirement of Wilnoeann (Wynnie) Jaurigue for her many years of service to South Florida State College. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.0 Personnel Actions

Approved a list of full-time faculty; full-time professional staff; full-time career staff; and adjunct faculty for the 2022-23, academic year as needed as presented.

(EXHIBIT "A")

5.2 Agreements and Contracts

5.2.1 Approved the agreement between Arcadia Christian Academy and South Florida State College as presented.

(EXHIBIT "B")

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through August 2023.

(EXHIBIT "C")

5.3.2 Property Deletion

Approved the deletion of college property from inventory records as presented.

(EXHIBIT "D")

Mr. Backer made a motion, seconded by Mrs. Rider, to approve the Consent Agenda, Items 5.1 through 5.3.2 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy 5.16 Proposed Revisions

Mr. Elliott presented for discussion proposed changes to Policy 5.16 Holiday, Overtime Pay, Compensatory Time, Call-In Pay, and the Minimum Wage.

(EXHIBIT "E")

Mrs. Cullens made a motion, seconded by Mr. Backer, to approve the revisions to current DBOT Policy 5.16 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote**

6.2 Approval of New DBOT Policy 2.22

Mr. Elliott recapped that the Board requested that Mrs. Karlson and himself create a policy for public records. Mr. Elliott presented for discussion the proposed new Policy 2.22 Public Records.

(EXHIBIT "F")

Mrs. Cullens made a motion, seconded by Mrs. Rider, to approve the new DBOT Policy 2.22 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote**

Mr. Elliott reported the Policy 1.17 Tobacco-Free College has been reviewed and there are no recommended changes.

6.3 Institutional Accreditation

Dr. Heston reported that Dr. Leitzel presented information about changing accreditors in June 2022. Dr. Heston gave a brief recap and stated this request to start the correspondence process is due to the regulatory and statutory changes as well as the State of Florida's expectation that public postsecondary institutions seek additional accreditation options. Mrs. Cullens voiced her concerns on issues that are occurring at other institutions that are seeking additional accreditation options and does not want to see that occur at SFSC. Dr. Heston assured her that SFSC is in a good position and does not foresee any issues. President Hawkins stated that Mr. Elliott budgeted for the accrediting expenses.

(EXHIBIT "G")

Mrs. Rider made a motion, seconded by Mr. Backer, to approve the correspondence with the U.S. Department of Education Office of Postsecondary Education to begin the process of exploring accreditation with the Higher Learning Commission as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote**

7.0 ACADEMIC AND STUDENT MATTERS

None

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Carry Forward Balance Spending Plan for the 2022-23 Fiscal Year

Mr. Elliott presented the Carry Forward Balance Spending Plan per 1012.841(2)(b), F.S. He stated the attached report details the College’s ending General Fund fund balance for the 2022-23 fiscal year and the amount required to be included in the College’s spending plan.

(EXHIBIT "H")

Mr. Bryan made a motion, seconded by Mrs. Cullens, to approve the Carry Forward Balance Spending Plan for the 2022-23 fiscal year as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

8.2 Textbook and Instructional Materials Affordability

Mr. Elliott presented the Textbook and Instructional Materials Affordability report to the Board. He stated that 1004.85, F.S. (Textbook and Instructional Materials Affordability) was amended during the 2016 Legislative Session to require posting of the local cost and identifying information of at least 95% of all textbooks and instructional materials required and recommended for each scheduled class at least 45 days prior to the start of each upcoming term. He stated Follett, our bookstore partner, has worked closely with our faculty and staff to ensure compliance with this requirement. Mr. Elliott reported of 3,856 course sections, 3,716 were adopted before the deadline, equating to 96.4% overall compliance. Fall 2022 had a compliance percentage of 96.6%, Spring 2023 had a compliance percentage of 96.1%, and Summer 2023 had a compliance percentage of 96.5%.

(EXHIBIT "I")

Mrs. Cullens made a motion, seconded by Mr. Backer, to approve the report of Textbook and Instructional Materials Affordability as required by 1004.85, F.S., as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on updated summary views and reports of revenue and expenditure summary compared to budgeted funds within the Operating Budget through August 2023.

(EXHIBIT "J")

Mr. Atchley asked if Dr. van der Kaay could give an enrollment update per the request from Mr. Bryan at the August 16 DBOT meeting. Dr. van der Kaay gave an overview of enrollment highlights, comparisons, and catalysts. Mr. Bryan thanked Dr. van der Kaay for his report.

Dr. Heston reported that the college has applied to the Florida Pathways group and is working with all three K12 school districts. She stated she will report back to the board when she has more information and if SFSC was selected to participate.

9.2 Resource Development Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$12,716.50** from August 1 through August 31, 2023.

Mrs. Bateman reported on the following items:

1. Recognized new Foundation board members: Judge Heather Beato, Dr. George Mousa, and Mr. Andrew Santos.
2. Highlighted SFSC Athletics: 2023-24 Volleyball and Cross-County Teams.
3. USF Fuse Event: Shared President Hawkins joined FCS presidents to sign the transfer agreement with USF as one of the eight members of the Fuse program that helps to enroll students in the career pathway of choice. Dr. Hawker gave a brief overview of the Fuse event.
4. Fall Term Activities: SFSC Club Rush, September 7; and DeSoto, Hardee, and Highlands College Fair, September 14.
5. Grant Update: Announced Walmart Foundation presented SFSC with a check in the amount of \$1,500 to assist the college's adult education program in Hardee County. Mrs. Bateman stated the presentation took place during the Re-Grand Opening Celebration at the Walmart in Wauchula.
6. Student Facility Update: Announced that the Foundation is pursuing another potential option before moving forward with establishing another DSO.
7. Tallahassee Update: Stated appropriation requests were submitted for consideration for the upcoming fiscal year to include the following:
 - \$3.5 million for Driving Course
 - \$1,975,000 million for Dental Education Clinic
 - Increase to base funding

9.3 President's Report

President Hawkins thanked those who reached out to him about his parents.

President Hawkins reported on the following items:

1. USF Fuse Event: Highlighted the student speaker at the event and what a great opportunity this pathway is for students.
2. Recapped appropriations and gave a brief background.
3. Trustee Reappointments: Governor's office is reviewing reappointments. He reported that three applications have been received for the two seat vacancies and are under review.
4. Tallahassee Update: Stated that he along with Mrs. Bateman and Dr. Heston are leaving after the DBOT meeting to travel to Tallahassee for a Division orientation and COP meeting.
5. Shared that social media and its outreach is very important to him. President Hawkins stated it is a great way to get the college's name out there and all the wonderful things that are happening here. He stated the Mrs. Kuehnle is doing a great job promoting the college.

9.5 Board Attorney's Report

Mrs. Karlson stated no report.

9.6 Board Members' Reports

Dr. Kirschner stated no report.

Mrs. Rider stated no report.

Mrs. Cullens stated no report.

Mr. Bryan stated no report. He thanked Dr. van der Kaay for his enrollment report.

Mr. Backer thanked President Hawkins and Dr. Heston for attending the Early bird breakfast hosted on the DeSoto Campus.

9.7 Board Chair Report

Mr. Atchley asked which trustees will be attending ACCT Leadership Congress in Las Vegas, October 9-12. He asked who would like to represent SFSC as a voting delegate at the conference. Mr. Backer stated that he would be the voting delegate. Mr. Atchley asked for a motion. **Mr. Bryan made a motion, seconded by Mrs. Cullens, to approve Mr. Backer to represent SFSC as the voting delegate at the ACCT Leadership Congress conference.** Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. Mr. Backer abstained. **Motion carried by unanimous vote.**

Mr. Atchley reported that he attended an auditor entrance conference prior to the DBOT meeting and he does not foresee any challenges. He stated that so far, the college is off to a great start to the new year.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:08 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
 DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS *Fred Hawkins*

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

OCTOBER 2023	NOVEMBER 2023	DECEMBER 2023
<p>9-12 ACCT Leadership Congress Las Vegas, NV</p> <p>18 Board Meeting, 1 PM Highlands Campus</p>	<p>27 Jacaranda Jubilee Hotel Jacaranda, 6:30 PM</p> <p>No Board Meeting</p>	<p>6 Planning Workshop, 10 AM Board Meeting, 1 PM Highlands Campus</p> <p>7 Foundation Holiday Luncheon Hotel Jacaranda, 11:30 AM</p> <p>14 Fall Commencement</p> <p>18-Jan 2 Winter Break</p>
JANUARY 2024	FEBRUARY 2024	MARCH 2024
<p>17 Board Meeting, 1 PM Highlands Campus</p>	<p>4-7 ACCT National Legislative Summit, Washington, DC</p> <p>No Board Meeting</p>	<p>9-17 Spring Break</p> <p>20 Board Meeting, 1 PM Highlands Campus</p>
APRIL 2024	MAY 2024	JUNE 2024
<p>17 Board Meeting, 1 PM Highlands Campus</p>	<p>7 Spring Commencement</p> <p>15 Budget Workshop, 11 AM Board Meeting, 1 PM Highlands Campus</p>	<p>19 Board Meeting, 1 PM Highlands Campus</p>
JULY 2024	AUGUST 2024	SEPTEMBER 2024
<p>17 Board Meeting, 1 PM Highlands Campus</p>	<p>14 Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>
OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024
<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>No Board Meeting</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Kristina Wilson	Nursing Success Coach	Mary VonMerveldt	06/05/23

3.0 *Public Comment*


4.0 Presentations

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: OCTOBER 18, 2023
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: FRED HAWKINS 
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:
Move to approve the agenda items listed in the Consent Agenda.

	<i>CONSENT AGENDA ACTION ITEMS</i>	Page
5.1	Personnel Actions	21
5.2	Operating Actions	22
	5.2.1 Monthly Accounts Payable & Payroll Check Register	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Amie Kelly	Executive Assistant, Vice President for Administrative Services	09/25/23
John Lackey	Multimedia Technology Specialist	10/02/23
II. APPOINTMENTS, FULL-TIME CAREER STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Patrick Baker	General Maintenance, Hotel Jacaranda	10/02/23
Kimberly Cloud	Administrative Assistant III, Institutional Effectiveness	10/02/23
III. RESIGNATIONS:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jon Wasielewski	Technical Assistant, Cultural Programs	09/19/23
IV. ADJUNCT FACULTY, 2022-23, ACADEMIC YEAR AS NEEDED:		
<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Dolores Alaire	ABE/GED/ESOL	II
Curtis Heyda	Mathematics	II
Emilio Pena	ABE/GED/ESOL	II

SUGGESTED MOTION:
Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through September are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:

	2023/2024 Checks		2023/2024 Electronic		2023/2024 P-Card		2023/2024 Totals	
	#	Amount	#	Amount	#	Amount	#	Amount
July	532	\$1,577,711.89	145	\$1,616,947.74	305	\$72,785.06	982	\$3,267,444.69
August	275	\$2,576,667.94	146	\$2,706,371.82	335	\$85,599.92	756	\$5,368,639.68
September	1419	\$2,791,186.73	164	\$2,491,673.97	428	\$90,713.78	2011	\$5,373,574.48
October								
November								
December								
January								
February								
March								
April								
May								
June								
Totals	2226	\$6,945,566.56	455	\$6,814,993.53	1068	\$249,098.76	3749	\$14,009,658.85

Payroll:

	2023/2024 Checks		2023/2024 Electronic		2023/2024 Totals	
	#	Amount	#	Amount	#	Amount
July	7	\$24,489.82	404	\$1,150,504.19	411	\$1,174,994.01
August	6	\$12,441.91	376	\$1,129,712.45	382	\$1,142,154.36
September	6	\$11,945.63	423	\$1,217,590.96	429	\$1,229,536.59
October						
November						
December						
January						
February						
March						
April						
May						
June						
Totals	19	\$48,877.36	1203	\$3,497,807.60	1222	\$3,546,684.96

Accounts Payable:

	2022/23			2023/24		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	632	\$2,023,352.22	\$2,023,352.22	982	\$3,267,444.69	\$3,267,444.69
August	602	\$1,965,291.69	\$3,988,643.91	756	\$5,368,639.68	\$8,636,084.37
September	1,875	\$3,862,364.77	\$7,851,008.68	2,011	\$5,373,574.48	\$14,009,658.85
October	1,275	\$1,843,696.19	\$9,694,704.87			
November	1,533	\$2,163,113.37	\$11,857,818.24			
December	814	\$2,166,981.41	\$14,024,799.65			
January	654	\$2,226,541.50	\$16,251,341.15			
February	2,540	\$9,409,860.31	\$25,661,201.46			
March	1,113	\$2,561,666.48	\$28,222,867.94			
April	862	\$2,613,352.45	\$30,836,220.39			
May	1,094	\$3,428,758.38	\$34,264,978.77			
June	1,327	\$3,655,546.94	\$37,920,525.71			
Totals	14,321	\$37,920,525.71		3,749	\$14,009,658.85	

Payroll:

	2022/23			2023/24		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	410	\$1,065,568.76	\$1,065,568.76	411	\$1,174,994.01	\$1,174,994.01
August	372	\$981,235.08	\$2,046,803.84	382	\$1,142,154.36	\$2,317,148.37
September	411	\$1,082,066.61	\$3,128,870.45	429	\$1,229,536.26	\$3,546,684.63
October	433	\$1,062,036.28	\$4,190,906.73			
November	446	\$1,084,124.90	\$5,275,031.63			
December	459	\$1,133,598.55	\$6,408,630.18			
January	392	\$1,003,592.10	\$7,412,222.28			
February	445	\$1,072,642.31	\$8,484,864.59			
March	450	\$1,129,927.15	\$9,614,791.74			
April	461	\$1,104,981.09	\$10,719,772.83			
May	462	\$1,186,672.05	\$11,906,444.88			
June	409	\$1,111,163.38	\$13,017,608.26			
Totals	5150	\$13,017,608.26		1222	\$3,546,684.63	

6.0 Planning and Policy Issues

7.0 Academic and Student Matters

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: OCTOBER 18, 2023

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

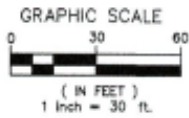
FROM: FRED HAWKINS 

SUBJECT: DESOTO CAMPUS AMENDMENT TO SEWER EASEMENT AGREEMENT

In January 2024, the Board approved an easement to permit a sanitary sewer line to cross a portion of college property on the South side of the DeSoto campus to serve the Arcadia Landings Development on East Gibson Street. In August 2023 the Board approved an additional easement to allow FPL to connect to an existing utility pole on college property. The sewer easement is being amended to replace Exhibit B with Exhibit B-1 and B-2, adding a water line at Arcadia Landings.

SUGGESTED MOTION:

Move to approve the amendment to sewer easement agreement to Florida Power and Light for the purpose of looping in the water line to Arcadia Landings as presented.



N00°04'26"E
15.00'
S90°00'00"E
60.00'
60.00'
N90°00'00"W

15.00'
S00°04'26"W

POINT OF BEGINNING

DESCRIPTION:

PART OF THE SOUTHEAST 1/4 OF SECTION 30, TOWNSHIP 37 SOUTH, RANGE 25 EAST, POLK COUNTY, FLORIDA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE INTERSECTION OF THE NORTH RIGHT-OF-WAY LINE OF GIBSON STREET AND THE EAST LINE OF THE WEST 30 FEET OF THE SW 1/4 OF THE SE 1/4 OF THE SE 1/4 OF SAID SECTION; THENCE ALONG SAID EAST LINE, N00°04'26"E 386.11 FEET TO THE POINT OF BEGINNING; THENCE N90°00'00"W 60.00 FEET TO A POINT ON THE WEST LINE OF THE EAST 30 FEET OF THE SE 1/4 OF THE SW 1/4 OF THE SE 1/4 OF SAID SECTION; THENCE ALONG SAID WEST LINE, N00°04'26"E 15.00 FEET; THENCE S90°00'00"E 60.00 FEET TO A POINT ON THE EAST LINE OF SAID WEST 30 FEET; THENCE S00°04'26"W 15.00 FEET TO THE POINT OF BEGINNING.

WEST LINE OF EAST 30 FEET OF SE1/4 OF SW1/4 OF SE1/4

EAST 30 FEET OF SE1/4 OF SW1/4 OF SE1/4

WEST 30 FEET OF SW1/4 OF SE1/4 OF SE1/4

N00°04'26"E 386.11'

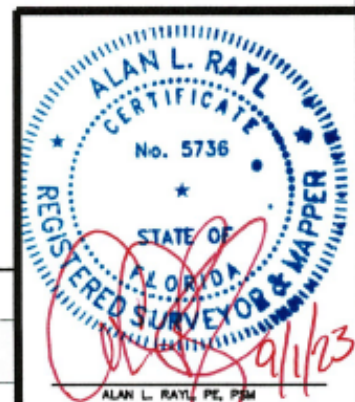
WEST LINE OF SW1/4 OF SE1/4 OF SE1/4 & EAST LINE OF SE1/4 OF SW1/4 OF SE1/4

EAST LINE OF WEST 30 FEET OF SW1/4 OF SE1/4 OF SE1/4

NORTH RIGHT-OF-WAY LINE

EAST GIBSON STREET
60' PLATTED RIGHT-OF-WAY

POINT OF COMMENCEMENT



PREPARED FOR:
ARCADIA LANDINGS APARTMENTS, LLC
12629 NEW BRITTANY BOULEVARD, BUILDING 1
FORT MYERS, FLORIDA 33907

SHEET TITLE:
WATERLINE EASEMENT

SCALE:
1"=80'
JOB NO.
22-135
DATE:
SEPTEMBER, 2023
DRAWN BY:
JPT




1 OF 1

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: OCTOBER 18, 2023
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: FRED HAWKINS 
SUBJECT: RESOURCE DEVELOPMENT REPORT

- I. **Donations and Pledges to the SFSC Foundation, Inc.**
The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the September 2023 meeting of the College District Board of Trustees. The included dates are September 1, 2023 through September 30, 2023. The total amount reported is **\$58,153.63**.

- II. **Resource Development Update**
 - a. Senator Grall Visit
 - b. Kinbro Lunch n Learn
 - c. Duke Energy Surprise Celebration

South Florida State College Foundation, Inc.

Gift Summary Report 09/01/2023 - 09/30/2023

Fund ID	Fund Description	Gift Count	Cash	Pledges	Stocks/Other	Total
1000	Unrestricted	22	\$233.50	\$0.00	\$0.00	\$233.50
5011	SFSC General Scholarship	15	\$7,533.50	\$0.00	\$0.00	\$7,533.50
5025	General Nursing Scholarship	2	\$14,325.50	\$0.00	\$0.00	\$14,325.50
5031	SFSC Community Fund	3	\$20.50	\$0.00	\$0.00	\$20.50
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$0.00	\$32.00
5045	Athletic Booster Club	4	\$35.00	\$0.00	\$0.00	\$35.00
5058	Take Stock In Children - Ops	1	\$30,543.63	\$0.00	\$0.00	\$30,543.63
5095	Dental Programs	1	\$50.00	\$0.00	\$0.00	\$50.00
5098	Arcadia Center	2	\$30.00	\$0.00	\$0.00	\$30.00
5110	Highlands County Bar Association Scholarship	1	\$25.00	\$0.00	\$0.00	\$25.00
5128	Helios Education Foundation First Generation Scholars	1	\$5,050.00	\$0.00	\$0.00	\$5,050.00
5158	TSIC Scholarships	6	\$70.00	\$0.00	\$0.00	\$70.00
6005	Partnership Project	4	\$170.00	\$0.00	\$0.00	\$170.00
6006	Alumni Association Fund	1	\$10.00	\$0.00	\$0.00	\$10.00
6010	STEM Endowment	2	\$15.00	\$0.00	\$0.00	\$15.00
6023	HVAC Program Fund	1	\$10.00	\$0.00	\$0.00	\$10.00
Grand Totals:		68	\$58,153.63	\$0.00	\$0.00	\$58,153.63
68 Gift(s) listed						
57 Donor(s) listed						

Grant Awards

Grant Highlands County Health Facilities Authority (HCHFA)

Amount Awarded \$10,000

Department Dental Assisting and Hygiene

Description Funds awarded to purchase equipment and supplies necessary to provide health related benefits to the citizens of Highlands County in our dental clinic.

Grant Adult Education and Family Literacy, Corrections Education (Hardee/Highlands)

Amount Awarded \$177,080

Department Adult Education (Hardee/Highlands)

Description Funds awarded to continue offering Adult Basic Education (ABE) and English Literacy (ESOL) courses for criminal offenders in correctional institutions and institutionalized individuals in Hardee and Highlands counties.

Grant Consolidated Adult General Education

Amount Awarded \$457,981

Department Adult Education (Hardee/Highlands)

Description Funds awarded to continue offering Adult Basic Education (ABE) and General Education Development (GED) courses in Hardee and Highlands counties.

Grant Consolidated Integrated English Literacy and Civics Education (Hardee/Highlands)

Amount Awarded \$157,724

Department Adult Education (Hardee/Highlands)

Description Funds awarded to continue offering English for Speakers of Other Languages (ESOL) courses in Hardee and Highlands counties.