



**SFSC
District Board of Trustees
Regular Meeting
May 15, 2024**

**Highlands Campus
1:00 p.m.**

**Terry Atchley, Chair
Tim Backer, Vice Chair
Derren Bryan
Tami Cullens
Louis Kirschner
Kris Y. Rider
Fred Hawkins, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of May 15, 2024 be adopted.

SUGGESTED MOTION:

**Move to adopt the agenda of the regular meeting of
May 15, 2024 as presented.**

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MAY 15, 2024
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Minutes – April 17, 2024
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 College Attorney Recommendation
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Affiliation Agreement – Sebring Healthcare Services, LLC
d/b/a HCA Florida Highlands Hospital
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
 - 5.3.2 Property Disposals – May 2024
 - 5.3.3 Bad Debt Listing
 - 5.3.4 Annual Fixed Assets Inventory
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 Special Needs Shelter Agreement with DeSoto and Hardee
Counties
 - 8.2 Annual Facilities Inspection Summary Report
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Resource Development Report
 - 9.3 President's Report
 - 9.4 Board Attorney Report
 - 9.5 Board Member Reports
 - 9.6 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MINUTES – REGULAR MEETING – APRIL 17, 2024

It is recommended that the minutes of the regular meeting held April 17, 2024 be approved as presented.

SUGGESTED MOTION:

Move to approve the minutes of the April 17, 2024 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 17, 2024**

Members Present: Mr. Terry Atchley, Chair
Mr. Tim Backer, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mrs. Kris Y. Rider
Mr. Fred Hawkins, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mr. Derren Bryan

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Dr. Mark Bukowski
	Dr. Kathleen Cappo	Mr. Peter Elliott	Ms. Cindy Garren
	Ms. Michele Hall	Dr. James Hawker	Dr. Michele Heston
	Mr. Don Kesterson	Mrs. Melissa Kuehnle	Mrs. Michelle Leidel
	Mrs. Amie Kelly	Mrs. Teresa Vorous	Mrs. June Weyrauch
	Mrs. Anastasia Fuchser	Mrs. Asena Mott	Mr. Keith Loweke
	Mr. Andy Polk	Ms. Megan Togno	Ms. Mirtala De Lara
	Ms. Rose Dubois	Ms. Tiffany Hernandez	

Excused: Dr. Chris van der Kaay

Others Present: Mrs. Barbara Kirschner

The regular meeting of the District Board of Trustees was called to order at 1:01 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Terry Atchley.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Rider made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held March 20, 2024 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. No recommendations. Mr. Atchley reminded the Board about the May 7 spring commencement and that two ceremonies will be held due to the large number of graduates.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Mirtala De Lara	Staff Assistant I, Human Resources	Don Kesterson	01/03/2024
Tiffany Hernandez	Instructor, Dental Hygiene	Rose Dubois	01/04/2024

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Student Life, Activities, Services, and Athletics

Mr. Atchley introduced Mr. Andy Polk and Mr. Rick Hitt to the Board, who in turn, introduced the athletic coaches and they brought forward members of the Panther baseball, softball, volleyball, and cross-country teams. Mr. Andy Polk, student activities director, introduced members of the Student Government Association along with advisors and members of clubs and organizations.

(EXHIBIT "A")

4.2 Highlands Campus Update

Mr. Elliott reported on the state of the mechanical infrastructure (HVAC) systems on the Highlands campus. He gave a brief overview and discussed options to address long term viability. Mr. Atchley stated that Hardee County is currently experiencing the same issue and asked about the pumping of the chiller. Dr. Kirschner asked how long the warranty and maintenance term was for and life expectancy of the chillers. Mr. Elliott addressed both their questions. President Hawkins thanked Mr. Elliott for his work and research on the presentation and he appreciates the opinion of the Board. Mr. Atchley asked for a motion.

Dr. Kirschner made a motion, seconded by Mr. Backer, to continue to move forward with the HVAC Trane project as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

(EXHIBIT "B")

5.0 CONSENT AGENDA ACTION ITEMS

5.0 Personnel Actions

Approved a list of full-time professional staff; full-time faculty; resignations; reappointments, full-time professional staff, 2024-25; reappointments, full-time career staff, 2024-25; and adjunct faculty for the 2023-24, academic year as needed as presented.

(EXHIBIT "C")

5.2 Agreements and Contracts

5.2.1 Affiliation Agreement – CareerSource Heartland

Approved the agreement between CareerSource Heartland and South Florida State College as presented.

(EXHIBIT "D")

5.2.2 Affiliation Agreement – HCA West Florida Division

Approved the agreement between HCA West Florida Division Hospitals, Inc. and South Florida State College as presented.

(EXHIBIT "E")

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through February 2024.

(EXHIBIT "F")

Mr. Backer made a motion, seconded by Dr. Kirschner, to approve the Consent Agenda, Items 5.1 through 5.3.1 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Heston presented the curriculum revisions and deletions to the Board.

(EXHIBIT "G")

Mr. Backer made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, and Mrs. Rider. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through February 2024.

(EXHIBIT "H")

9.2 Resource Development Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$53,339.00** from March 1 through March 31, 2024.

Mrs. Bateman reported on the following items:

1. Announced the Dr. McLochlin Estate has been removed from the market after some septic tank concerns.
2. Hardee County State of the County Event: Mrs. Bateman thanked both Mr. Atchley and Mrs. Teresa Crawford for attending and representing SFSC as panelist.
3. Congratulated Mr. Derek Bermudez for being named the FCSAA DII baseball player of the week.
4. Advisory Committee Event: Mrs. Bateman highlighted the advisory committee event that was held on April 4 and had over 100 attendees.
5. Highlighted Alumnus Daniel Duque featured in Heartland Living Magazine and his experience as a nurse at the South Pole.
6. Lineworker Appreciation Day: Mrs. Bateman thanked Duke Energy for visiting SFSC Hardee campus. Duke Energy provided demonstrations, networking, and lunch while discussing the benefits of a career in electric utilities with our students.
7. Undergraduate Research: Mrs. Bateman announced SFSC undergraduate researchers won some awards at the 87th annual meeting of the Florida Academy of Sciences at Southeastern University in Lakeland. Dr. Hawker highlighted the event.
8. Highlighted Sweet Water Coffee Company grand opening at the Hotel Jacaranda on April 11.
9. Grant Update: Mrs. Bateman reported on the following grant awards:
 - Linking Industry to Nursing Education (LINE) \$ 200,000
 - Criminal Justice Trust Fund FY25 \$ 37,404
 - HSI Pilot Project: enhancing STEM Participation and Attainment at a Rural, Hispanic-Serving Institution \$ 299,999

9.3 President's Report

President Hawkins reported on the following items:

1. Lineworker Appreciation Event: President Hawkins highlighted the event and shared how well the students are trained after they complete the course. He stated that he appreciates the partnership with Duke Energy.
2. Shared that he along with Dr. Heston have made some classroom visits. He gave a brief overview.
3. Advisory Committee Event: President Hawkins thanked those involved in the planning of the event and stated how much he appreciated their work.
4. Announced that Michelle Leidel is officially the Dean of Applied Sciences and Technologies. He thanked Mrs. Leidel for all her hard work.
5. Announced Who We Play For will be conducting heart screenings again for our student athletes.
6. Announced a potential partnership with Chick-Fil-A.
7. Reminded the Board that spring commencement is on May 7 and we will be holding two ceremonies due to the large number of graduates.

8. Announced that Mrs. Pam Karlson submitted a letter stating that May 31st will be her last day serving as the college attorney. President Hawkins asked the Board for direction on how they would like to proceed in selecting a new college attorney. Mr. Atchley recommended vetting an attorney along with Mr. Peter Elliott and President Hawkins to bring a recommendation back to the Board for approval. The Board agreed with Mr. Atchley's recommendation.
9. Shared that he had a great time at the Hardee County TDC event and gave Mr. Atchley and Senator Grimsley kudos for their work.

9.5 Board Attorney's Report

Mrs. Karlson thanked the Board for the opportunity to serve the past twelve years as the college attorney. She stated next month will be her last DBOT meeting. Mr. Atchley thanked her for all that she has done.

9.6 Board Members' Reports

Mrs. Cullens stated no report.

Mrs. Rider stated great meeting.

Dr. Kirschner thanked Mr. Elliott for his HVAC presentation and research.

Mr. Backer announced that he was able to attend professional development day and that the keynote speaker was wonderful.

9.7 Board Chair Report

Mr. Atchley reported that during the Hardee County Development Group meetings, they discuss SFSC and how to incorporate the college. He stated that SFSC continues to have great success for students and the communities in the Heartland area.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:33 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

MAY 2024		JUNE 2024		JULY 2024	
7	Spring Commencement	13	SFSC Foundation's Legacy Showcase and Fundraiser, 6:30 PM, Hotel Jacaranda	17	Board Meeting, 1 PM Highlands Campus
15	Budget Workshop, 11 AM Board Meeting, 1 PM Highlands Campus	19	Board Meeting, 1 PM Highlands Campus		
AUGUST 2024		SEPTEMBER 2024		OCTOBER 2024	
14	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
NOVEMBER 2024		DECEMBER 2024		JANUARY 2025	
No Board Meeting		TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
FEBRUARY 2025		MARCH 2025		APRIL 2025	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions

3.0 Public Comment

4.0 Presentations



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PRESENTATION – COLLEGE ATTORNEY RECOMMENDATION

Chair Atchley to present recommendation for Board approval based on the terms submitted by GrayRobinson.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	<i>CONSENT AGENDA ACTION ITEMS</i>	Page
5.1	Personnel Actions	21
5.2	Agreements and Contracts	22
	5.2.1 Affiliation Agreement – Sebring Healthcare Services, LLC d/b/a HCA Florida Highlands Hospital	
5.3	Operating Actions	23
	5.3.1 Monthly Accounts Payable & Payroll Check Register	
	5.3.2 Property Disposals – May 2024	
	5.3.3 Bad Debt Listing	
	5.3.4 Annual Fixed Assets Inventory	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Emily Hendges	Admissions Specialist	05/06/24
II. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Edith Andrade	Case Manager, FCDP	04/22/24
III. APPOINTMENTS, FULL-TIME FACULTY:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Juan Hernandez	Instructor, Psychology	08/09/24
Benjamin Landon	Instructor, Mathematics	08/09/24
Terry Conrad	Instructor, Computer Science	08/09/24
IV. Retirements		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Susan Taecker	Professor, Computer Science	05/09/24
MaryAnn Severson	Professor, Psychology	07/31/24
V. ADJUNCT FACULTY, 2023-24, ACADEMIC YEAR AS NEEDED:		
<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Lisa Saenz	Adult Education	II
Nancy Sneider	EMS/Fire Science	IIIB
VI. REAPPOINTMENTS, FULL-TIME FACULTY, 2024-25:		
ANNUAL CONTRACT (9, 10, 11, 12 month contract depending upon responsibilities):		
Michael Pate		

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: AFFILIATION AGREEMENT – SEBRING HEALTHCARE SERVICES, LLC d/b/a
HCA FLORIDA HIGHLANDS HOSPITAL

Approval is requested to **enter** into the agreement between Sebring Healthcare Services, LLC d/b/a HCA Florida Highlands Hospital and South Florida State College for the purpose of making the clinical facilities available to the college's health sciences program.

SUGGESTED MOTION:

Move to approve the agreement between Sebring Healthcare Services, LLC d/b/a HCA Florida Highlands Hospital and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through March are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:

	2023/2024 Checks		2023/2024 Electronic		2023/2024 P-Card		2023/2024 Totals	
	#	Amount	#	Amount	#	Amount	#	Amount
July	532	\$1,577,711.89	145	\$1,616,947.74	305	\$72,785.06	982	\$3,267,444.69
August	275	\$2,576,667.94	146	\$2,706,371.82	335	\$85,599.92	756	\$5,368,639.68
September	1419	\$2,791,186.73	164	\$2,491,673.97	428	\$90,713.78	2011	\$5,373,574.48
October	820	\$2,489,630.51	229	\$2,088,083.93	606	\$158,351.72	1655	\$4,736,066.16
November	467	\$869,712.09	192	\$1,275,088.61	506	\$100,503.22	1165	\$2,245,303.92
December	255	\$445,580.75	144	\$2,156,659.03	361	\$103,234.55	760	\$2,705,474.33
January	285	\$934,059.00	164	\$1,479,730.72	242	\$54,315.31	691	\$2,468,105.03
February	1600	\$2,533,011.63	206	\$1,839,234.46	556	\$146,821.97	2362	\$4,519,068.06
March	447	\$768,316.92	206	\$2,012,428.07	328	\$105,178.21	981	\$2,885,923.20
April								
May								
June								
Totals	6100	\$14,985,877.46	1596	\$17,666,218.35	3667	\$917,503.74	11363	\$33,569,599.55

Payroll:

	2023/2024 Checks		2023/2024 Electronic		2023/2024 Totals	
	#	Amount	#	Amount	#	Amount
July	7	\$24,489.82	404	\$1,150,504.19	411	\$1,174,994.01
August	6	\$12,441.91	376	\$1,129,712.45	382	\$1,142,154.36
September	6	\$11,945.63	423	\$1,217,590.96	429	\$1,229,536.59
October	7	\$9,897.08	462	\$1,277,637.61	469	\$1,287,534.69
November	8	\$10,094.06	480	\$1,279,548.12	488	\$1,289,642.18
December	6	\$14,310.47	473	\$1,726,584.58	479	\$1,740,895.05
January	6	\$9,592.97	399	\$1,134,987.59	405	\$1,144,580.56
February	7	\$12,509.69	460	\$1,244,173.78	467	\$1,256,683.47
March	10	\$12,605.95	480	\$1,274,122.19	490	\$1,286,728.14
April						
May						
June						
Totals	63	\$117,887.58	3957	\$11,434,861.47	4020	\$11,552,749.05

Accounts Payable:

	2022/23				2023/24		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	632	\$2,023,352.22	\$2,023,352.22		982	\$3,267,444.69	\$3,267,444.69
August	602	\$1,965,291.69	\$3,988,643.91		756	\$5,368,639.68	\$8,636,084.37
September	1,875	\$3,862,364.77	\$7,851,008.68		2,011	\$5,373,574.48	\$14,009,658.85
October	1,275	\$1,843,696.19	\$9,694,704.87		1,655	\$4,736,066.16	\$18,745,725.01
November	1,533	\$2,163,113.37	\$11,857,818.24		1,165	\$2,245,303.92	\$20,991,028.93
December	814	\$2,166,981.41	\$14,024,799.65		760	\$2,705,474.33	\$23,696,503.26
January	654	\$2,226,541.50	\$16,251,341.15		691	\$2,468,105.03	\$26,164,608.29
February	2,540	\$9,409,860.31	\$25,661,201.46		2,362	\$4,519,068.06	\$30,683,676.35
March	1,113	\$2,561,666.48	\$28,222,867.94		981	\$2,885,923.20	\$33,569,599.55
April	862	\$2,613,352.45	\$30,836,220.39				
May	1,094	\$3,428,758.38	\$34,264,978.77				
June	1,327	\$3,655,546.94	\$37,920,525.71				
Totals	14,321	\$37,920,525.71			11,363	\$33,569,599.55	

Payroll:

	2022/23				2023/24		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	410	\$1,065,568.76	\$1,065,568.76		411	\$1,174,994.01	\$1,174,994.01
August	372	\$981,235.08	\$2,046,803.84		382	\$1,142,154.36	\$2,317,148.37
September	411	\$1,082,066.61	\$3,128,870.45		429	\$1,229,536.59	\$3,546,684.96
October	433	\$1,062,036.28	\$4,190,906.73		469	\$1,287,534.69	\$4,834,219.65
November	446	\$1,084,124.90	\$5,275,031.63		488	\$1,289,642.18	\$6,123,861.83
December	459	\$1,133,598.55	\$6,408,630.18		479	\$1,740,895.05	\$7,864,756.88
January	392	\$1,003,592.10	\$7,412,222.28		405	\$1,144,580.56	\$9,009,337.44
February	445	\$1,072,642.31	\$8,484,864.59		467	\$1,256,683.47	\$10,266,020.91
March	450	\$1,129,927.15	\$9,614,791.74		490	\$1,286,728.14	
April	461	\$1,104,981.09	\$10,719,772.83				
May	462	\$1,186,672.05	\$11,906,444.88				
June	409	\$1,111,163.38	\$13,017,608.26				
Totals	5150	\$13,017,608.26			4020	\$11,552,749.05	



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PROPERTY DISPOSALS – MAY 2024

Approval is requested to delete the equipment items listed below. The capitalized items (over \$5,000) have been fully depreciated, therefore, there is no financial impact. These items are beyond repair and/or obsolete and will be held in storage until disposal. Any equipment with possible residual value will be auctioned or traded if feasible.

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Cost</u>	<u>Condition Code</u>
11825	6/30/1999	Tennis Tutor	\$ 1,579.00	Poor
12793	9/27/2001	True Reach-In Refrigerator	\$ 1,200.00	Poor
13245	1/29/2003	Proxima LCD Projector	\$ 1,995.00	Poor
13707	11/17/2003	Dukane Presentation sys	\$ 5,902.15	Poor
13708	11/17/2003	Dukane Presentation sys	\$ 5,902.15	Poor
13712	11/17/2003	Dukane Presentation sys	\$ 5,902.14	Poor
14072	8/23/2005	E-Z-Go Electric Golf Cart	\$ 4,986.00	Poor
14229	7/2/2006	Hospital Bed VC200	\$ 5,070.40	Poor
14231	7/2/2006	Hospital Bed VC200	\$ 5,070.40	Poor
14253	8/28/2006	Hospital Bed VC200	\$ 6,036.00	Poor
14563	2/6/2007	Nikon D80	\$ 1,293.98	Poor
14646	4/9/2007	Ice-O-Maric	\$ 1,215.45	Poor
15433	5/30/2008	Dukane DVP505A - Digit	\$ 1,145.00	Poor
15555	7/10/2008	Manikin System	\$ 8,099.00	Poor
15699	8/28/2008	Hoshizaki Ice Machine	\$ 2,282.59	Poor
16279	5/12/2010	Pro Pitching Machine(baseball)	\$ 2,144.00	Poor

SUGGESTED MOTION:

Move to approve the deletion of College property from inventory records as presented.



OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: BAD DEBT LISTING

Non-student receivables of \$19.33 represent debts owed related to the business operations of the College that are deemed to be uncollectible.

Student receivables of \$33,503.34 represent debt owed related to various student payments including VA withdrawals, Title IV returns, third-party non-payment, library fines, and payment plan defaults. The year-over-year increase is attributable to the VA withdrawals, as 2022 was the first year the Federal government put the burden of this debt on the college instead of the Federal Veterans assistance program.

Total write off requests: \$33,522.67

Bad debt totals for student receivables for the past four years.

Year Written Off	Bad Debt Totals	Associated Student Revenue	%
2022/2023	\$33,503.34	\$5,614,284	0.60%
2021/2022	\$23,431.05	\$5,424,921	0.43%
2020/2021	\$18,769.70	\$5,600,519	0.34%
2019/2020	\$ 9,151.23	\$5,504,383	0.17%

SUGGESTED MOTION:

Move to approve the write off of uncollectible debt in the amount of \$33,522.67 as listed above.



OFFICE OF THE PRESIDENT

Item 5.3.4

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ANNUAL FIXED ASSETS INVENTORY

Per South Florida State College Procedure 2074, a physical inventory of all tagged property shall be taken once each fiscal year. All property was accounted for during the inventory for fiscal year 2023 - 2024.

Total count of active property to Inventory	<u>1635</u>
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Inventory Results	<u>1635</u>
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SUGGESTED MOTION:

Move to accept the Annual Fixed Assets Inventory as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM ADDITION

Request approval to offer the new Bachelor of Applied Science program. The Supervision and Management – Criminal Justice Specialization will allow students in the criminal justice field to expand their skills and prepare them for leadership positions in the field of criminal justice including law enforcement, corrections, and probation. New program effective Fall 2024 (202510).

➤ **Supervision and Management – Criminal Justice Specialization BAS #7520**

- CIP# 1105202991
- CCJ 4XXX Capstone Experience in Criminal Justice (3 crs.)
- CCJ 4XXX Criminal Justice Administration (3 crs.)
- CJC 3XXX American Corrections (3 crs.)
- CJE 4XXX Comparative Criminal Justice Systems (3 crs.)
- CJL 3XXX Courts and the Criminal Justice System (3 crs.)
- DSC 4XXX Global Terrorism (3 crs.)

II. PROGRAM REVISIONS

Request approval to modify the following career certificate program's course hours by decreasing the CPR course from 8 to 4; 4 hours are only needed to receive certification and adding the remaining hours to the Basic Concepts of Phlebotomy course increasing its hours from 82 to 86. Plus, removing the Alternative Path as an option; is no longer being offered. No change in the length of the program. Program revisions effective Summer 2024 (202430).

➤ **Phlebotomy CC #3550**

- Decrease HSC 0405C CPR for Healthcare Providers from 8 to 4 contact hrs.

- Increase MLT 0043C Basic Concepts of Phlebotomy from 82 to 86 contact hrs.
- Remove Alternative Path

Request approval to revise the Dental Hygiene AS program. Revising its current admission requirements and ranking system to include the ATDH test, work experience hours, military service, community service hours, and residency in the tri-county area. The current admission requirements and ranking system need revising to achieve a higher balance of applicants to achieve retention, completion, and employment. CODA Standards 2-3 recommend each applicant take an entrance exam. Other changes were made to align with the new Dental Hygiene Applicant Ranking System; no change in the length of the program. Program revision effective Fall 2024 (202510).

➤ **Dental Hygiene AS #1640**

- **Application Requirements**
 - Replace in Item I. “any remedial coursework needed to be eligible for college-level courses” with “ATDH Test.”
 - Remove in Item III. “from a licensed general dentist or dental hygienist substantiating completion of at least 40 hours of observation, volunteer service, or”
 - Add Item IV. Resident of Highlands, Hardee, or DeSoto Counties, Minimum 1 year (verified).
 - Add Item V. Candidate Interview (video or in person).
 - Add Item VI. Other: Certification/Degrees, Graduate of ADA/CODA Accredited Dental Assistant Program/CDA, AA Degree, Bachelor Degree, Military Service Minimum 4 years (verified), Community Service-Volunteering (verified).
- Replace **Selection Criteria and Process** and **Selection Process Point System** with Dental Hygiene Applicant Ranking System.

Request approval to change the program’s title and entrance criteria to permit the admission of paramedics possessing a paramedic state of Florida license. Requests from stakeholders have driven the consideration of a Paramedic to RN program. This new change will diversify the registered nursing applicant pool. Other changes were made to align with the admission of paramedics and update nursing criteria; no change in the length of the program. Program revision effective Summer 2024 (202430).

➤ **Nursing (Transition - LPN to RN) AS #1560**

- Change program title to Nursing (Transition)
- **Application Requirements**
 - Add in Item 3. Official practical nursing **or paramedic** school transcript.
 - Add in Item 5. Current unencumbered LPN **or Paramedic** license, **Proof** of application for Florida **LPN** license **may be accepted**.
 - Add in Item 7. Current IV Therapy certificate **for LPN applicants**.
- **Admission Procedures and Selection Criteria**
 - Decrease ... questions in the Reading subtest from 63 to 45
 - Increase ... questions in the Math subtest from 36 to 38
 - Decrease ... questions in the Science portion from 53 to 50
 - Increase ... questions in the English and Language usage subtest from 28 to 37

III. COURSE ADDITIONS

Request approval to offer two new engineering courses. Courses were developed to create a transfer pathway for students interested in engineering to take two years of classes at SFSC and obtain their AA before transferring to UCF for their bachelor's. The two courses are required for the Mechanical Engineering, Civil Engineering, Construction Engineering, and Environmental Engineering programs at UCF. New courses effective Fall 2024 (202510).

- **EGN 2XXX Engineering Analysis - Statics** (3 crs.)
- **EGN 2XXX Engineering Analysis - Dynamics** (3 crs.)

IV. COURSE REVISIONS

Request approval to modify the General Education Core courses' descriptions and major learning outcomes (SB 266.2023 and F.S. Section 1007.25) based on FLDOE's new principles for general education and standards for each of the five subject discipline areas (Communication, Humanities, Mathematics, Natural Sciences, and Social Sciences). Plus updating texts/course outlines, where needed, to align with new major learning outcomes. Course revisions effective Fall 2024 (202510).

➤ **Communications/Humanities**

- ARH 2000 Art Appreciation
- ENC 1101 Freshman English I
- ENC 1101 Freshman English I - Honors
- HUM 2020 Introduction to Humanities
- HUM 2020 Introduction to Humanities - Honors
- LIT 2000 Introduction to Literature
- MUL 2010 Music Appreciation
- PHI 2010 Introduction to Philosophy
- PHI 2010 Introduction to Philosophy - Honors
- THE 2000 Theatre Appreciation

➤ **Natural Sciences**

- AST 1002 Descriptive Astronomy
- BSC 1005 Introducing Biology
- BSC 1010C General Biology I
- BSC 1010C General Biology I - Honors
- BSC 1085C Human Anatomy and Physiology I
- BSC 1085C Human Anatomy and Physiology I - Honors
- CHM 1020 Introducing General Chemistry
- CHM 2045 General Chemistry I
- CHM 2045 General Chemistry I - Honors
- EVR 2001 Introduction to Environmental Science
- PHY 2048C General Physics w-Calculus
- PHY 2048C General Physics w-Calculus - Honors
- PHY 2053C General Physics I
- PHY 2053C General Physics I - Honors

➤ **Mathematics**

- MAC 1105 College Algebra
- MAC 2311 Calculus I w-Analytic Geometry
- MAC 2311 Calculus I w-Analytic Geometry - Honors

- MGF 1130 Mathematical Thinking
- STA 2023 Elementary Statistics
- STA 2023 Elementary Statistics - Honors

➤ **Social and Behavioral Sciences**

- AMH 1010 Introductory Survey to 1877
- AMH 1020 Introductory Survey Since 1877
- ECO 2013 Macroeconomics
- ECO 2013 Macroeconomics - Honors
- POS 1041 American Government
- POS 1041 American Government - Honors
- PSY 2012 Introduction to Psychology

Request approval to modify Business Finance's prerequisite to better align with the degree and course content that is focused on the management of finance versus accounting; plus, align with the prerequisites presented for this course at other colleges at the bachelor level. Course revision effective Fall 2024 (202510).

➤ **FIN 4403 Business Finance**

- Remove prerequisites ACG 2011 Financial Accounting II and ACG 2021 Financial Accounting and add ACG 2071 Managerial Accounting

Request approval to add the following AMH course as a General Education Core course per FLDOE (FR 6A-14.0303) effective Fall 2024 (202510). This course will be moved from the Elective to the Core list in the Social and Behavioral Sciences section under the General Education Requirements.

➤ **AMH 1010 Introductory Survey to 1877**

Request approval to replace Java Programming's prerequisites with CGS 1100C. COP 2250 is a beginner course that no longer requires COP 2170C, COP 2224, other computer programming language, or the Instructor's Approval for students to be successful in the course. Course revision effective Summer 2024 (202430).

➤ **COP 2250 Java Programming**

- Replace prerequisites COP 2170C Principles of Computer Programming, COP 2224 Introduction to C++, or other computer programming language course, or Instructor's Approval with CGS 1100C Introduction to Microcomputers using Windows

Request approval to have radiology students pass all radiography (RTE and HSC) courses with a B or higher. The American Registry of Radiologic Technologists (ARRT) requires students to pass with 75% or higher. Setting a higher academic standard will adequately prepare students for this exam to improve pass rates on the first attempt; thus, enhancing student success rates. Course revisions effective Fall 2024 (202510).

➤ Add "w/a grade of B or higher" as either a prerequisite/corequisite as indicated below:

- **HSC 1230C Methods of Patient Care** (corequisite)
- **RTE 1418C Principles of Radiography I** (corequisite)
- **RTE 1458 Principles of Radiography II** (prerequisite and corequisite)
- **RTE 1503C Radiographic Procedures I** (corequisite)

- **RTE 1513C Radiographic Procedures II** (prerequisite and corequisite)
- **RTE 1523C Radiographic Procedures III** (prerequisite and corequisite)
- **RTE 1814L Radiography Clinical Education I** (corequisite)
- **RTE 1824L Radiography Clinical Education II** (prerequisite and corequisite)
- **RTE 2061 Radiographic Seminar** (prerequisite and corequisite)
- **RTE 2385 Radiation Biology and Protection** (prerequisite and corequisite)
- **RTE 2563 Principles of Radiography III** (prerequisite and corequisite)
- **RTE 2609C Principles of Radiography IV** (prerequisite and corequisite)
- **RTE 2763C Introduction to Sectional Anatomy and Computed Tomography** (prerequisite and corequisite)
- **RTE 2782 Radiographic Pathology** (prerequisite and corequisite)
- **RTE 2834L Radiography Clinical Education III** (prerequisite and corequisite)
- **RTE 2844L Radiography Clinical Education IV** (prerequisite and corequisite)
- **RTE 2854L Radiography Clinical Education V** (prerequisite and corequisite)

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: SPECIAL NEEDS SHELTER AGREEMENTS WITH DESOTO AND HARDEE
COUNTIES

We are recommending that the District Board of Trustees approve the Special Needs Shelter Agreement between South Florida State College and DeSoto County Board of Commissioners Division of Emergency Management for two years allowing them to use Rooms 118, 119 and 110 of our DeSoto Campus in advance of a potential disaster or immediately after a disaster event.

In addition, we are recommending that the District Board of Trustees approve the Special Needs Shelter Agreement between South Florida State College and Hardee County Board of County Commissioners Emergency Management Department for two years allowing them to use Building A, Rooms 100, 102, 103, 104, 110, 111, 118, 119, 206, 217, and 218 and in Building B, Rooms 101 and 104 of our Hardee Campus in advance of a potential disaster or immediately after a disaster event.

SUGGESTED MOTION:

Move to approve the Special Needs Shelter Agreement between South Florida State College and the DeSoto and Hardee Emergency Managements as presented.



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ANNUAL FACILITIES INSPECTION SUMMARY REPORT

The District Board of Trustees are required to review and accept the Annual Comprehensive Safety Inspection Reports from Fire Prevention Specialists, a firm retained through the Florida College System Risk Management Consortium. All owned and leased college facilities used for direct instruction and/or support were recently inspected in compliance with various State and Federal regulations pertaining to fire safety, sanitation, and casualty.

No serious fire safety violations were reported. All non-serious fire safety violations have been addressed and have either been corrected or are in the process thru our vendors.

SUGGESTED MOTION:

Move to accept the fire safety, sanitation, and casualty inspection reports for the 2023-2024 year as presented.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through March 2024.

**SOUTH FLORIDA STATE COLLEGE
FINANCIAL SUMMARY
FISCAL YEAR 2023-24
3/31/2024**

	Budgeted Annual Revenue	Recorded Year To Date	% Recorded of Annual	Recorded Prior Year To Date	% Recorded Prior Year
Student Fees	\$ 5,202,500	\$ 5,071,512	97%	\$ 4,909,165	99%
State Funding	29,398,752	21,753,779	74%	\$ 16,381,449	76%
Other Revenue	2,035,000	1,442,561	71%	1,317,039	61%
Total Revenue	\$ 36,636,252	\$ 28,267,852	77%	\$ 22,607,653	79%

	Budgeted Annual Expenditures	Expenditures Year To Date	% Expended of Annual	Expenditures Prior Year To Date	% Expended Prior Year
Salaries	\$ 24,662,107	\$ 17,462,699	71%	\$ 14,385,205	63%
Current Expense	9,203,917	6,295,349	68%	5,777,212	70%
Capital Outlay	2,592,548	577,475	22%	505,583	57%
Total Expenditures	\$ 36,458,572	\$ 24,335,523	67%	\$ 20,668,000	65%

South Florida State College Fund Balance Summary Projection 2023-24 Fiscal Year		
Fund Balance Carryforward from Fiscal Year 2022-23		
Unallocated Fund Balance		\$ 6,151,788
Reserve for Encumbrances		98,912
Total Fund Balance Available for FY 2023-24		\$ 6,250,699
Plus		
Actual Revenue to Date	\$ 28,267,852	
Projected Additional Revenue	\$ 8,368,400	
Total Revenue		\$ 36,636,252
Total Projected Funds Available		\$ 42,886,951
Minus		
Actual Expenditures to Date	\$ 24,335,523	
Projected Additional Expenditures	\$ 12,123,049	
Total Projected Expenditures		\$ 36,458,572
Total Projected Fund Balance Available for FY 2023-24		\$ 6,428,379
Less: Encumbrances and Board Designations		\$ 100,000
Total Projected Fund Balance Unallocated for FY 2023-24		\$ 6,328,379
Projected Unallocated Fund Balance Percentage:		14.76%

South Florida State College
Budget to Actual
Fiscal Year 2023-24 and Fiscal Year 2022-23
3/31/2024

	Revenue			Revenue		
	Budget FY 23-24	Recorded	% Recorded	Budget FY 22-23	Recorded	% Recorded
Revenue:						
Tuition	\$ 4,445,977	\$ 3,812,125	86%	\$ 4,187,275	\$ 3,821,261	91%
Student Fees	756,523	1,259,387	166%	769,428	1,087,904	141%
State Support - FCSPF	25,464,918	19,131,221	75%	18,812,561	14,073,717	75%
State Support - Lottery	3,933,834	2,622,558	67%	2,622,558	2,307,732	88%
Other Revenue	2,035,000	1,442,561	71%	2,150,669	1,317,039	61%
Total Revenue	\$ 36,636,252	\$ 28,267,852	77%	\$ 28,542,491	\$ 22,607,653	79%

	Revenue			Revenue		
	Budget FY 23-24	Recorded	% Recorded	Budget FY 22-23	Recorded	% Recorded
Revenue:						
Tuition	\$ 4,445,977	\$ 3,812,125	86%	\$ 4,187,275	\$ 3,821,261	91%
Student Fees	756,523	1,259,387	166%	769,428	1,087,904	141%
State Support - FCSPF	25,464,918	19,131,221	75%	18,812,561	14,073,717	75%
State Support - Lottery	3,933,834	2,622,558	67%	2,622,558	2,307,732	88%
Other Revenue	2,035,000	1,442,561	71%	2,150,669	1,317,039	61%
Total Revenue	\$ 36,636,252	\$ 28,267,852	77%	\$ 28,542,491	\$ 22,607,653	79%

	Revenue			Revenue		
	Budget FY 23-24	Recorded	% Recorded	Budget FY 22-23	Recorded	% Recorded
Expenses:						
Personnel Expenses:						
Salary Expense	\$ 17,848,257	\$ 12,914,329	72%	\$ 16,854,660	\$ 10,656,634	63%
Fringe Benefits	6,813,850	4,548,370	67%	5,865,252	3,728,571	64%
Sub Total	\$ 24,662,107	\$ 17,462,699	71%	\$ 22,719,912	\$ 14,385,205	63%
Other Expenses:						
Travel	\$ 313,337	\$ 178,772	57%	\$ 273,600	\$ 115,163	42%
Postage & Telephone	304,013	202,455	67%	183,287	184,079	100%
Printing	38,974	12,018	31%	38,510	9,261	24%
Repairs & Maintenance	1,838,999	1,598,720	87%	1,668,199	1,254,916	75%
Rental & Insurance	860,405	464,679	54%	702,000	439,541	63%
Utilities	1,828,515	1,334,778	73%	1,786,278	1,291,846	72%
Services	1,818,448	856,763	47%	1,171,047	805,863	69%
Supplies & Subscriptions	1,930,334	1,548,210	80%	2,257,427	1,322,277	59%
Other Expenses	270,892	98,954	37%	186,750	354,266	190%
Sub Total:	\$ 9,203,917	\$ 6,295,349	68%	\$ 8,267,098	\$ 5,777,212	70%
Capital Outlay:	\$ 2,592,548	\$ 577,475	22%	\$ 885,627	\$ 505,583	57%
Total Expenses	\$ 36,458,572	\$ 24,335,523	67%	\$ 31,872,637	\$ 20,668,000	65%
Revenue Over (Under) Expenses	\$ 177,680	\$ 3,932,329		\$ (3,330,146)	\$ 1,939,653	

Additional Information:

- 1. Tuition and fee revenues are generally collected in the following manner: 43% Fall (Aug. - Oct.), 42% Spring (Nov. - Jan.), 15% Summer (April - May).
- 2. State Support (FCSPF & Lottery) is distributed evenly over 12 months.
- 3. Other Revenues vary throughout the year.
- 4. Salaries: Full-time regular employees are paid equally over 12 months. Part-time instructors are paid based on class load.
- 5. Current expenses remain constant from month-to-month.
- 6. Capital expenses vary throughout the year but do not have a significant impact on total expenses.

RESTRICTED, AUXILIARY AND PLANT FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND OTHER CHANGES
3/31/2024

	Current Fund					Unexpended
	Restricted	Auxiliary Fund	Loan Fund	Scholarships		Plant
<u>REVENUE</u>						
Student Fees	\$ 289,284		\$ -	\$ 268,904	\$	335,043
Local Support	200,000	-	-	-		-
State Support	252,039	-	-	417,655		400,000
Federal Support	5,201,037	-	-	6,938,654		-
Gifts & Contracts	215,358	93,612	-	-		-
Sales	-	1,661,343	-	-		-
Insurance Proceeds	-	-	-	-		1,624,548
Other Revenue	3,840	50,406	2,896	35		142,502
TOTAL REVENUE	\$ 6,161,558	\$ 1,805,361	\$ 2,896	\$ 7,625,248	\$	2,502,093
<u>EXPENDITURES</u>						
<u>Personnel Expenditures</u>						
Salary Expense	\$ 1,242,372	\$ 354,533	\$ -	\$ -	\$	-
Fringe Benefits	443,538	121,999	-	-		-
Subtotal	\$ 1,685,910	\$ 476,532	\$ -	\$ -	\$	-
<u>Other Expenses</u>						
Travel	\$ 68,194	\$ 25,668	\$ -	\$ 2,570	\$	-
Postage & Telephone	8,247	5,976	-	-		-
Printing	4,871	1,061	-	-		499
Repairs & Maintenance	184,348	63,476	-	-		2,346,060
Rental & Insurance	9,916	6,254	-	-		146,782
Utilities	465	1,982	-	-		-
Services	3,160,768	898,996	-	-		47,089
Supplies and Subscriptions	347,534	96,686	-	-		29,410
Cost of Goods Sold	-	368,611	-	-		-
Scholarships & Waivers	50,730	-	-	7,575,726		-
Indirect Cost Expense	193,322	-	-	8,190		-
Other Expenses	-	-	-	-		79
Subtotal	\$ 4,028,395	\$ 1,468,710	\$ -	\$ 7,586,486	\$	2,569,919
<u>Capital Outlay</u>						
Furniture & Equipment	\$ 1,094,801	\$ 27,324	\$ -	\$ -	\$	-
Renovating & Remodeling	10,510	22,646	\$ -	\$ -		1,776,149
Subtotal	\$ 1,105,311	\$ 49,970	\$ -	\$ -	\$	1,776,149
TOTAL EXPENDITURES	\$ 6,819,616	\$ 1,995,212	\$ -	\$ 7,586,486	\$	4,346,068
NET INCREASE (DECREASE) IN FUND BALANCE	\$ (658,058)	\$ (189,851)	\$ 2,896	\$ 38,762	\$	(1,843,975)

SOUTH FLORIDA STATE COLLEGE
BALANCE SHEET - ALL FUNDS
As of 3/31/2024

	Current Fund Restricted	Auxiliary Fund	Loan Fund	Scholarships	Unexpended Plant	Invested in Plant	Totals
<u>ASSETS</u>							
Cash/Cash Equivalents	\$ (729,178)	\$ 279,472	\$ 1,174	\$ 205,857	\$ 2,954,022	\$ -	\$ 2,711,347
Accounts Receivable, Net	\$ 170,527	\$ 11,600		\$ -	\$ 4,482,334		\$ 4,664,461
Investments		\$ 1,168,775	\$ 70,741		\$ 3,121,404		\$ 4,360,920
Capital Lease, Net							\$ -
Land						\$ 2,477,518	\$ 2,477,518
Buildings, Net						\$ 41,482,053	\$ 41,482,053
Other, Structures & Improvements, Net						\$ 9,600	\$ 9,600
Furniture & Equipment, Net						\$ 3,549,596	\$ 3,549,596
Data Software - Perpetual Licenses						\$ 579,029	\$ 579,029
Artwork						\$ 567,877	\$ 567,877
Construction in Progress							\$ -
Other	\$ 166,264	\$ 44,216					\$ 210,480
TOTAL ASSETS	\$ (392,387)	\$ 1,504,063	\$ 71,915	\$ 205,857	\$ 10,557,760	\$ 48,665,674	\$ 60,612,882
<u>LIABILITIES AND FUND BALANCE</u>							
<u>Liabilities</u>							
Accounts Payable	\$ 13,039	\$ 81,524	\$ -	\$ -	\$ 4,866	\$ -	\$ 99,429
Compensated Leave Payable							\$ -
Retainage Payable							\$ -
Unearned Revenue				\$ 1,936			\$ 1,936
Salaries & Benefits Payable							\$ -
Total Liabilities	\$ 13,039	\$ 81,524	\$ -	\$ 1,936	\$ 4,866	\$ -	\$ 101,365
<u>Fund Balance:</u>							
Fund Balance	\$ 252,632	\$ 1,612,390	\$ 69,019	\$ 165,159	\$ 12,396,869	\$ -	\$ 14,496,069
Investment in Plant						\$ 48,668,703	\$ 48,668,703
Change in Fund Balance (YTD)	\$ (658,058)	\$ (189,851)	\$ 2,896	\$ 38,762	\$ (1,843,975)	\$ (3,029)	\$ (2,653,255)
Total Fund Balance	\$ (405,426)	\$ 1,422,539	\$ 71,915	\$ 203,921	\$ 10,552,894	\$ 48,665,674	\$ 60,511,517
TOTAL LIABILITIES AND FUND BALANCE	\$ (392,387)	\$ 1,504,063	\$ 71,915	\$ 205,857	\$ 10,557,760	\$ 48,665,674	\$ 60,612,882
		\$ (189,851)					



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MAY 15, 2024

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: RESOURCE DEVELOPMENT REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the April 2024 meeting of the College District Board of Trustees. The included dates are April 1, 2024 through April 30, 2024. The total amount reported is **\$10,323.60**.

II. Resource Development Update

- a. Dr. McLochlin Estate
- b. Lobbyist Update – The Griffin Group
- c. SFSC/UF NSF HSI STEM Grant

South Florida State College Foundation						
Gift Summary Report 04/01/2024 - 04/30/2024						
Fund ID	Fund Description	Gift Count	Cash	Pledges	Stocks/Other	Total
1000	Unrestricted	24	\$253.50	\$0.00	\$0.00	\$253.50
5011	SFSC General Scholarship	15	\$194.50	\$0.00	\$0.00	\$194.50
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5031	SFSC Community Fund	2	\$10.50	\$0.00	\$0.00	\$10.50
5032	SFSC Library Donations	1	\$30.00	\$0.00	\$0.00	\$30.00
5045	Athletic Booster Club	4	\$35.00	\$0.00	\$0.00	\$35.00
5046	Miriah Brenner Memorial	1	\$500.00	\$0.00	\$0.00	\$500.00
5058	Take Stock In Children - Ops	1	\$101.15	\$0.00	\$0.00	\$101.15
5098	Arcadia Center	2	\$30.00	\$0.00	\$0.00	\$30.00
5110	Highlands County Bar Association Scholarship	2	\$75.00	\$0.00	\$0.00	\$75.00
5158	TSIC Scholarships	8	\$8,998.45	\$0.00	\$0.00	\$8,998.45
6005	Partnership Project	3	\$70.00	\$0.00	\$0.00	\$70.00
6006	Alumni Association Fund	1	\$10.00	\$0.00	\$0.00	\$10.00
6010	STEM Endowment	2	\$15.00	\$0.00	\$0.00	\$15.00
Grand Totals:		67	\$10,323.60	\$0.00	\$0.00	\$10,323.60
67 Gift(s) listed						
58 Donor(s) listed						