



EXHIBIT "O"

OFFICE OF THE PRESIDENT

Item 5.3.4

PRESENT TO BOARD: MAY 21, 2025

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ANNUAL FIXED ASSETS INVENTORY

Per South Florida State College Procedure 2074, a physical inventory of all tagged property shall be taken once each fiscal year. All 1,669 property items were accounted for during the inventory for fiscal year 2024 - 2025.

SUGGESTED MOTION:

Move to approve the annual fixed assets inventory report for fiscal year 2025 as presented.