



**SFSC  
District Board of Trustees  
Regular Meeting  
January 28, 2026**

**Highlands Campus  
1:00 p.m.**

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**Terry Atchley, Chair  
John Eason, Vice Chair  
Derren Bryan  
Devon Donaldson  
Denise Grimsley  
Alison Hancock  
Fred Hawkins, President/Secretary**

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**1.0 *Call to Order and Preliminary Matters***



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of January 28, 2026 be adopted.

**SUGGESTED MOTION:**

**Move to adopt the agenda of the regular meeting of  
January 28, 2026 as presented.**

**REGULAR MEETING AGENDA  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
HIGHLANDS CAMPUS  
JANUARY 28, 2026  
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
  - 1.1 Adoption of Agenda
  - 1.2 Approval of Minutes
    - 1.2.1 Regular Minutes – December 3, 2025
  - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
- 3.0 Public Comment
- 4.0 Presentations
  - 4.1 Florida Blue Nursing and Allied Health Scholarship Presentation
- 5.0 Consent Agenda Action Items
  - 5.1 Personnel Actions
  - 5.2 Agreements and Contracts
    - 5.2.1 Professional Services Agreement - The Griffon Group
    - 5.2.2 Affiliation Agreement – HCA West Florida Division
  - 5.3 Operating Actions
    - 5.3.1 Monthly Accounts Payable & Payroll Check Register
    - 5.3.2 Property Disposals – January 2026
    - 5.3.3 Annual Fixed Assets Inventory
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
- 8.0 Other Action Items
  - 8.1 President's Annual Performance Review
  - 8.2 District Board of Trustees Annual Self-Evaluation Review
  - 8.3 District Board of Trustees: Setting 2026 Board Goals
- 9.0 Reports
  - 9.1 Financial Report
  - 9.2 Resource Development Report
  - 9.3 President's Report
  - 9.4 Board Attorney Report
  - 9.5 Board Member Reports
  - 9.6 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

**Item 1.2.1**

PRESENT TO BOARD: DECEMBER 3, 2025

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MINUTES – REGULAR MEETING – DECEMBER 3, 2025

It is recommended that the minutes of the regular meeting held December 3, 2025 be approved as presented.

**SUGGESTED MOTION:**

**Move to approve the minutes of the December 3, 2025 regular meeting as presented.**

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
DECEMBER 3, 2025**

**Members Present:** Mr. Terry Atchley, Chair  
Mr. John Eason, Vice Chair  
Ms. Denise Grimsley  
Ms. Alison Hancock  
Mr. Fred Hawkins, President/Secretary  
Mr. Scott Cole, College Attorney

**Excused:** Mr. Derren Bryan Mr. Devon Donaldson

<b>Staff Present:</b>	Mrs. Ashley Bennett Mr. Peter Elliott Mr. Don Kesterson Mrs. Asena Mott Mrs. Emily Dabolt Mr. Keith Loweke Mrs. Kim Cloud Mrs. Mary Hutzelman	Dr. Mark Bukowski Ms. Cindy Garren Dr. Melissa Kuehnle Mrs. Amie Kelly Mrs. Anastasia Fuchser Mr. Corey Wales Ms. Carleigh Okwali Ms. Velma Aponte Rodriguez	Dr. Kathleen Cappo Dr. Michele Heston Mrs. Teresa Vorous Mrs. June Weyrauch Dr. James Hawker Ms. Brenda Daniels Mrs. Michelle Leidel
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The regular meeting of the District Board of Trustees was called to order at 1:02 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Terry Atchley.

## **1.0 PRELIMINARY MATTERS**

## 1.1 Adoption of Agenda

**Mr. Eason made a motion, seconded by Ms. Hancock, to adopt the agenda of the regular meeting as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Donaldson, and Mr. Eason. **Motion carried by unanimous vote.**

## **1.2 Approval of Minutes**

### **1.2.1 Regular Meeting Minutes**

**Ms. Grimsley made a motion, seconded by Mr. Eason, to approve the minutes of the regular meeting held October 29, 2025 as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Eason, Ms. Grimsley, and Ms. Hancock. **Motion carried by unanimous vote.**

### 1.3 Review of Master Calendar

Mr. Atchley reminded the Board to let Mrs. Ashley Bennett know if they would like to attend ACCT Legislative Summit in Washington DC in February. He stated she will need to register those who want to attend by December 12. Mr. Atchley announced that Chancellor Hebda will be a guest speaker at the December 11 Fall Commencement. The Master Calendar was reviewed. No recommendations were made.

## 2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

### 2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Velma Aponte Rodriguez	Assistant Director, Financial Aid	Marcia Conliffe	8/4/2025

## 3.0 PUBLIC COMMENT

None

## 4.0 PRESENTATION

None

## 5.0 CONSENT AGENDA ACTION ITEMS

### 5.0 Personnel Actions

Approved a list full-time career staff; full-time professional staff; administration; resignations; and adjunct faculty for the 2025-26, academic year as needed as presented.

*(EXHIBIT "A")*

### 5.2 Operational Actions

#### 5.2.1 **Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through October 2025.

*(EXHIBIT "B")*

#### 5.2.2 **Property Disposals – December 2025**

Approved the deletion of college property from inventory records as presented.

*(EXHIBIT "C")*

**Ms. Grimsley made a motion, seconded by Mr. Eason, to approve the Consent Agenda, Items 5.1 through 5.2.2 as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Eason, Ms. Grimsley, and Ms. Hancock. **Motion carried by unanimous vote.**

## 6.0 PLANNING AND POLICY ISSUES

None

## 7.0 ACADEMIC AND STUDENT MATTERS

### 7.1 Curriculum Proposals

Dr. Heston presented the curriculum revisions to the Board.

*(EXHIBIT "D")*

Dr. Heston gave a brief update on the HLC accreditation process and where the team is at on the timeline.

**Ms. Hancock made a motion, seconded by Mr. Eason, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Atchley, Mr. Eason, Ms. Grimsley, and Ms. Hancock. **Motion carried by unanimous vote.**

## **8.0 PURCHASING AND OTHER ACTION ITEMS**

None

## **9.0 REPORTS**

### **9.1 Financial Report**

Mr. Elliott reported on updated summary views and reports of revenue and expenditure summary compared to budgeted funds within the Operating Budget through October 2025.

*(EXHIBIT "E")*

### **9.2 Resource Development Report**

Mrs. Emily Dabolt reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$7,399.00** from October 1 through October 31, 2025.

Mrs. Dabolt reported on the following items:

1. Highlighted the Jacaranda Jubilee event.
2. Shared an update on Giving Tuesday. Ms. Anastasia Fuchser gave a brief overview and announced they raised \$14,393 with a matching donation up to \$10,000 from the Thakkar family. Mr. Atchley congratulated the Foundation on a successful Giving Tuesday.

### **9.3 President's Report**

President Hawkins reported on the following items:

1. Grants Update: Mrs. June Weyrauch gave brief presentation on grants in development, submitted, and awarded since the October DBOT meeting. She highlighted post award activity, compliance, and accountability. Ms. Cindy Garren reported on the new requirements for 2027 GPS/SCP Grant Program, Engaging Rural Communities with Live Performances. One of the requirements is a letter of support from the DBOT. Mr. Atchley asked for a motion to approve a letter of support from the DBOT for the grant application. **Ms. Grimsley made a motion, seconded by Ms. Hancock, to approve a letter of support for the grant application for the GPS/SCP Grant Program.** Those voting in favor of the motion were Mr. Atchley, Mr. Eason, Ms. Grimsley, and Ms. Hancock. **Motion carried by unanimous vote.**
2. Tallahassee Update: President Hawkins recapped the Legislative Fly-In in Tallahassee. He thanked and appreciates everyone who was able to attend.
3. Announced that Dr. Norm Stephens and Dr. Catharine Cornelius will be participating in commencement on December 11.
4. Shared that he and Mr. Elliott are planning on scheduling a meeting possibly early spring or summer for a Master Planning – Highlands Campus with the DBOT.

He gave a brief overview of campus improvements. Mr. Atchley stated that having a planning meeting is necessary for the campus and future of the college.

5. Shared the Holiday 2025 video.

President Hawkins thanked the DBOT for their leadership and wished everyone a happy holiday.

**9.5 Board Attorney's Report**

Mr. Cole stated no report.

**9.6 Board Members' Reports**

Ms. Grimsley stated no report. She wished Mr. Atchley a happy early birthday.

Ms. Alison stated no report.

Mr. Eason stated no report.

**9.7 Board Chair Report**

Mr. Atchley stated at the September DBOT meeting the Board approved a letter of support for him to serve on the ACCT Board of Directors. He stated that another letter of support was needed for him to continue to serve on the ACCT Board of Directors. The Board approved the letter of support for him to continue to serve on the ACCT Board of Directors. Mr. Atchley reported on a project coming before the Board in the near future pertaining to a piece of property at the NE corner of College Drive. He gave a brief background on the development and that we are working with Highlands County on the road widening and how this impacts the college. He stated if you have any questions to reach out to President Hawkins or Mr. Elliott. Mr. Atchley stated that there is still lots of uncertainty and everyone will try to answer questions to the best of their ability. Mr. Atchley congratulated Mr. Eason on earning his master's degree. He wished everyone a Merry Christmas and Happy New Year.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 1:38 p.m.



OFFICE OF THE PRESIDENT

**Item 1.3**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

**District Board of Trustees  
Master Calendar**

<b>JANUARY 2026</b>		<b>FEBRUARY 2026</b>		<b>MARCH 2026</b>	
28 Board Meeting, 1 PM Highlands Campus		No Board Meeting 8-11 ACCT National Legislative Summit, Washington, DC		25 Board Meeting, 1 PM Highlands Campus	
<b>APRIL 2026</b>		<b>MAY 2026</b>		<b>JUNE 2026</b>	
17 Boots & Bling, Foundation's Learning & Legacy Gala, Hotel Jacaranda		27 Planning/Budget Workshop, 11AM, Highlands Campus  Board Meeting, 1 PM Highlands Campus		24 Board Meeting, 1 PM Highlands Campus	
22 Board Meeting, 1 PM Highlands Campus					
<b>JULY 2026</b>		<b>AUGUST 2026</b>		<b>SEPTEMBER 2026</b>	
22 Board Meeting, 1 PM Highlands Campus		26 Board Meeting, 1 PM Highlands Campus		TBD Board Meeting, 1 PM Highlands Campus	
<b>OCTOBER 2026</b>		<b>NOVEMBER 2026</b>		<b>DECEMBER 2026</b>	
TBD Board Meeting, 1 PM Highlands Campus		TBD Board Meeting, 1 PM Highlands Campus		TBD Board Meeting, 1 PM Highlands Campus	

New Addition

Tentative \*

***2.0 Communications, Introductions, and Recognitions***

***3.0 Public Comment***

## ***4.0 Presentations***



OFFICE OF THE PRESIDENT

**Item 4.1**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: FLORIDA BLUE NURSING AND ALLIED HEALTH SCHOLARSHIP  
PRESENTATION

The Florida College System Foundation receives a generous gift each year from Florida Blue, formerly Blue Cross Blue Shield of Florida, Inc., to establish a statewide Nursing and Allied Health Scholarship. The Florida College System Foundation Board of Directors awarded \$14,352 to South Florida State College Foundation for the 2025-26 Florida Blue Nursing and Allied Health Scholarship.

With matching funds, South Florida State College will be awarding students from the dental, nursing, and radiography programs with the 2025-26 Florida Blue Nursing and Allied Health Scholarships totaling \$28,704.00.

***5.0 Consent Agenda Action Items***



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

**SUGGESTED MOTION:**

**Move to approve the agenda items listed in the Consent Agenda.**

<b>CONSENT AGENDA ACTION ITEMS</b>		<b>Page</b>
<b>5.1</b>	<b>Personnel Actions</b>	<b>19</b>
<b>5.2</b>	<b>Agreements and Contracts</b>	<b>21</b>
	<b>5.2.1 Professional Services Agreement – The Griffin Group</b>	
	<b>5.2.2 Affiliation Agreement – HCA West Florida Division</b>	
<b>5.3</b>	<b>Operating Actions</b>	<b>23</b>
	<b>5.3.1 Monthly Accounts Payable &amp; Payroll Check Register</b>	
	<b>5.3.2 Property Disposals – January 2026</b>	
	<b>5.3.3 Annual Fixed Assets Inventory</b>	



## OFFICE OF THE PRESIDENT

### Item 5.1

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

<b>I. APPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF:</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Harry Havery	Director, Cultural Programs	02/02/26
<b>APPOINTMENTS, FULL-TIME CAREER STAFF:</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rebecca Nero	Administrative Assistant III, Arts & Sciences	01/20/26
<b>II. APPOINTMENTS, FULL-TIME CAREER STAFF: (TRANSFERS)</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Zachary Amicarelle	General Maintenance (FT)	12/01/25
Shayne Anderson	Custodian (FT)	12/01/25
<b>III. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Destiny Hanger	Coordinator, Financial Aid & Student	02/02/26
Sterling Helton	Manager, Custodial Services and Grounds Maintenance	01/05/26
John Rivers	HVAC/Building Trades Specialist	01/05/26
<b>IV. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF: (TRANSFERS/RECLASSIFICATIONS)</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kelly Fairfield-Dec	Coordinator, Admissions and Records	01/01/26
Emily Hedges	Lead Admissions Specialist	01/01/26
Jenna Schaller	Coordinator, Registration and Records	01/01/26
<b>V. APPOINTMENTS, FULL-TIME FACULTY:</b>		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Melinda Burke	Temporary Coordinator, Criminal Justice	02/01/26

<b>VI. RESIGNATIONS:</b>			
<u>Name</u>	<u>Position</u>		<u>Effective Date</u>
Julio Nieves	Coordinator, Criminal Justice		01/09/26
<b>VII. RETIREMENTS:</b>			
<u>Name</u>	<u>Position</u>		<u>Effective Date</u>
Bruce Leckey	Instructor, Accounting & Business		05/12/26
<b>VIII. ADJUNCT FACULTY, 2024-25, ACADEMIC YEAR AS NEEDED:</b>			
<u>Name</u>	<u>Teaching Area</u>		<u>Rank</u>
Derwin Callahan	ABE/BED/ESOL		III
Jhakeline Capote	ABE/BED/ESOL		III
Maria Dela Cruz	Nursing: ADN, PN, Nurse Assistant		III
Alecia Francis	Driving		IV
Kristin Kessler	TEMPORARY FT English/Humanities		III
Michael Marciuliano	Basic Carpentry and Roofing		III
Remy Scott	English/Humanities		III
Laura Wade	English/Humanities/Theatre		III
Kara Williams	History		III

**SUGGESTED MOTION:**

**Move to approve the personnel recommendations as presented.**



OFFICE OF THE PRESIDENT

**Item 5.2.1**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PROFESSIONAL SERVICES AGREEMENT – THE GRIFFIN GROUP

Approval is requested to renew the professional services agreement with The Griffin Group FL, LLC, to provide consulting and lobbying services to South Florida State College Foundation, Inc., from January 1, 2026 through December 31, 2026.

**SUGGESTED MOTION:**

**Move to approve the agreement between The Griffin Group FL, LLC and South Florida State College Foundation, Inc. as presented.**



OFFICE OF THE PRESIDENT

**Item 5.2.1**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: AFFILIATION AGREEMENT – HCA WEST FLORIDA DIVISION

Approval is requested to renew the affiliation agreement with HCA West Florida Division. We currently have a fully executed affiliation agreement with HCA West Florida Division, effective March 28, 2024, and expiring March 28, 2026, for EMT and Paramedic students only.

The renewal agreement will also include Surgical Services, Radiography, and Nursing. This agreement will expand clinical learning opportunities for SFSC Health Science students. This agreement will commence on the Effective Date (November 14, 2025) and will continue for two (2) years unless terminated per the terms of the agreement.

**SUGGESTED MOTION:**

**Move to approve the agreement between HCA West Florida Division and South Florida State College Foundation, Inc. as presented.**



OFFICE OF THE PRESIDENT

**Item 5.3.1**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through December are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

**SUGGESTED MOTION:**

**Move to approve the monthly accounts payable/monthly payroll check register as presented.**

## South Florida State College

Business Services payments processed for fiscal years 2025/26 and 2024/25.

### Vendor Payments:

	2025/26			2024/25		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	316	\$ 1,433,111	\$ 1,433,111	340	\$ 1,833,742	\$ 1,833,742
August	348	1,069,187	2,502,298	428	1,518,769	3,352,511
September	355	5,256,787	7,759,085	320	1,683,830	5,036,341
October	460	3,337,623	11,096,708	536	1,574,898	6,611,239
November	291	749,533	11,846,241	389	1,448,395	8,059,634
December	262	1,253,453	13,099,694	308	1,295,755	9,355,389
January			13,099,694	468	1,904,267	11,259,656
February			13,099,694	450	1,180,342	12,439,998
March			13,099,694	356	1,018,624	13,458,622
April			13,099,694	477	1,322,906	14,781,528
May			13,099,694	462	1,015,756	15,797,284
June			13,099,694	329	2,211,343	18,008,627
<b>Totals</b>	<b>2,032</b>	<b>13,099,694</b>		<b>4,863</b>	<b>18,008,627</b>	

### Payroll:

	2025/26			2024/25		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	434	\$ 1,261,088	\$ 1,261,088	432	\$ 1,255,152	\$ 1,255,152
August	391	1,152,201	2,413,288	378	1,150,622	2,405,774
September	435	1,192,146	3,605,434	432	1,201,167	3,606,941
October	444	1,217,546	4,822,980	471	1,253,120	4,860,061
November	453	1,439,929	6,262,909	484	1,311,614	6,171,675
December	445	1,252,277	7,515,186	482	1,264,636	7,436,311
January			7,515,186	411	1,133,844	8,570,155
February			7,515,186	452	1,220,595	9,790,750
March			7,515,186	478	1,253,626	11,044,376
April			7,515,186	468	1,270,877	12,315,253
May			7,515,186	468	1,303,123	13,618,376
June			7,515,186	403	1,284,699	14,903,075
<b>Totals</b>	<b>2602</b>	<b>7,515,186</b>		<b>5359</b>	<b>14,903,075</b>	

### Student Refunds:

	2025/26			2024/25		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	105	\$ 115,898	\$ 115,898	362	\$ 369,877	\$ 369,877
August	4	11,930	127,828	41	27,649	397,526
September	1350	1,962,073	2,089,901	1271	1,994,657	2,392,183
October	748	807,338	2,897,239	696	659,861	3,052,044
November	81	79,648	2,976,888	350	310,635	3,362,679
December	58	80,301	3,057,189	30	60,552	3,423,231
January			3,057,189	1385	2,444,800	5,868,031
February			3,057,189	385	474,895	6,342,926
March			3,057,189	38	53,398	6,396,324
April			3,057,189	78	107,452	6,503,776
May			3,057,189	164	32,871	6,536,647
June			3,057,189	783	828,939	7,365,586
<b>Totals</b>	<b>2346</b>	<b>3,057,189</b>		<b>5583</b>	<b>7,365,586</b>	

### P-Card

	2025/26			2024/25		
	# Transactions	Monthly Total	Cumulative Total	# Transactions	Monthly Total	Cumulative Total
July	308	\$ 82,062	\$ 82,062	276	\$ 66,634	\$ 66,634
August	421	110,671	192,732	452	101,716	168,350
September	549	139,537	332,270	469	130,366	298,716
October	501	94,975	427,244	414	93,674	392,390
November	374	84,981	512,226	384	74,795	467,185
December	211	73,664	585,889	256	65,492	532,677
January			585,889	492	125,938	658,615
February			585,889	485	98,223	756,838
March			585,889	401	93,864	850,702
April			585,889	503	137,601	988,303
May			585,889	446	136,388	1,124,691
June			585,889	281	71,249	1,195,940
<b>Totals</b>	<b>2364</b>	<b>585,889</b>		<b>4859</b>	<b>1,195,940</b>	

### Grand total

Transactions/Spend      **9,344**    \$ **24,257,958**      **20,664**    \$ **41,473,227**



OFFICE OF THE PRESIDENT

**Item 5.3.2**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PROPERTY DISPOSAL – JANUARY 2026

Authorization is requested to delete the equipment items listed below totaling \$11,179.99 from SFSC property records. These items are beyond repair and/or obsolete and will be held in storage until disposal.

**South Florida State College  
Disposal Items  
January 2026**

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Cost</u>	<u>Condition Code</u>
8704	7/21/1993	Advance Carpet Extractor	\$1,650.00	Poor
		Mobile Multi-Media Instructor		
10350	12/3/1996	Center	\$1,339.35	Poor
17680	8/27/2021	Megacode Kelly Simpad	\$8,190.64	Poor
Total:				\$11,179.99

**SUGGESTED MOTION:**

**Move to approve the deletion of College property from inventory records as presented.**



OFFICE OF THE PRESIDENT

**Item 5.3.3**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ANNUAL FIXED ASSETS INVENTORY

Per South Florida State College Procedure 2074, a physical inventory of all tagged property shall be taken once each fiscal year. All 1,702 property items were accounted for during the inventory for fiscal year 2025 - 2026.

**SUGGESTED MOTION:**

**Move to approve the annual inventory report for fiscal year 2025 as presented.**

## **6.0 Planning and Policy Issues**

## **7.0 Academic and Student Matters**

***8.0 Purchasing and Other Action Items***



OFFICE OF THE PRESIDENT

**Item 8.1**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PRESIDENT'S ANNUAL PERFORMANCE REVIEW

In accordance with provisions in the employment contract of the president, the SFSC District Board of Trustees annually reviews the performance of the president in a manner consistent with applicable Florida Statutes and State Board of Education Rules. During each annual performance review, which normally occurs in January, the Board should consider the president's progress in supporting College planning and equity goals as well as modifications to the president's employment contract.

The President's salary is not typically considered during the annual performance review.



OFFICE OF THE PRESIDENT

**Item 8.2**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: DISTRICT BOARD OF TRUSTEES ANNUAL SELF-EVALUATION REVIEW

In accordance with SACSCOC: The Principles of Accreditation: Foundations for Quality Enhancement, Section 4.2g: Governing Board, the governing board defines and regularly evaluates its responsibilities and expectations. During each annual performance review, which will occur in January, the Board should consider their progress in supporting the College, their expectations as board members, and assessing their own performance.



OFFICE OF THE PRESIDENT

**Item 8.3**

PRESENT TO BOARD: JANUARY 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: DISTRICT BOARD OF TRUSTEES: SETTING 2026 BOARD GOALS

In accordance with SACSCOC: The Principles of Accreditation: Foundations for Quality Enhancement, Section 4.2g: Governing Board, the governing board defines and regularly evaluates its responsibilities and expectations. During each annual performance review, which will occur in January, the Board should consider their progress in supporting the College and prioritize their board goals for the coming year.

***9.0 Reports***



OFFICE OF THE PRESIDENT

**Item 9.1**

PRESENT TO BOARD: DECEMBER 3, 2025

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – ***INFORMATION ITEM***

Enclosed for your review is the December 2025 financial summary along with details of revenues and expenditures compared to budget funds within the operating budget. Also, for your review, a statement of revenues, expenditures, and other changes along with balance sheet details of other funds is provided.

**SOUTH FLORIDA STATE COLLEGE**  
**FINANCIAL SUMMARY**  
**Fiscal year 2025-26 to Fiscal year 2024-25**  
**12/31/2025**

	<b>Budgeted Annual Revenue</b>	<b>Recorded Year To Date</b>	<b>% Recorded of Annual</b>	<b>Recorded Prior Year To Date</b>	<b>% Recorded Prior Year</b>
Student Fees	\$ 7,015,379	\$ 5,442,979	78%	\$ 5,113,289	92%
State Funding	26,448,847	13,347,418	50%	\$ 12,764,421	47%
Other Revenue	2,981,854	1,470,354	49%	2,108,224	67%
<b>Total Revenue</b>	<b>\$ 36,446,080</b>	<b>\$ 20,260,751</b>	<b>56%</b>	<b>\$ 19,985,934</b>	<b>56%</b>

	<b>Budgeted Annual Expenditures</b>	<b>Expenditures Year To Date</b>	<b>% Expended of Annual</b>	<b>Expenditures Prior Year To Date</b>	<b>% Expended Prior Year</b>
Salaries	\$ 25,124,828	\$ 11,509,212	46%	\$ 11,053,595	44%
Current Expense	11,729,709	4,327,231	37%	4,325,016	40%
Capital Outlay	65,000	61,537	95%	62,390	52%
<b>Total Expenditures</b>	<b>\$ 36,919,537</b>	<b>\$ 15,897,980</b>	<b>43%</b>	<b>\$ 15,441,001</b>	<b>43%</b>

<b>South Florida State College</b> <b>Fund Balance Summary Projection</b> <b>2025-26 Fiscal Year</b>		
<b>Fund Balance Carryforward from Fiscal Year 2024-25</b>		
Unallocated Fund Balance	\$ 11,457,355	
Reserve for Encumbrances	-	
	<b>Total Fund Balance Available for FY 2025-26</b>	<b>\$ 11,457,355</b>
 Plus		
Actual Revenue to Date	\$ 20,260,751	
Projected Additional Revenue	\$ 16,185,329	
	<b>Total Revenue</b>	<b>\$ 36,446,080</b>
	 <b>Total Projected Funds Available</b>	<b>\$ 47,903,435</b>
 Minus		
Actual Expenditures to Date	\$ 15,897,980	
Projected Additional Expenditures	\$ 21,021,556	
	<b>Total Projected Expenditures</b>	<b>\$ 36,919,537</b>
	 <b>Total Projected Fund Balance Available for FY 2026-27</b>	<b>\$ 10,983,899</b>
Less: Encumbrances	 <b>\$ -</b>	
	 <b>Total Projected Fund Balance Unallocated for FY 2026-27</b>	<b>\$ 10,983,899</b>
Projected Unallocated Fund Balance Percentage:		22.93%

**South Florida State College**  
**Budget to Actual**  
**Fiscal year 2025-26 to Fiscal year 2024-25**  
**12/31/2025**

	Recorded			Recorded		
	Budget FY 25-26	12/31/2025	% Recorded	Budget FY 24-25	12/31/2024	% Recorded
<b>Revenue:</b>						
Tuition	\$ 4,509,261	\$ 3,937,535	87%	\$ 4,206,548	\$ 3,641,072	87%
Student Fees	\$ 2,506,118	\$ 1,505,443	60%	1,326,517	1,472,217	111%
State Support - FCSF	\$ 22,754,088	\$ 12,127,609	53%	23,170,094	11,524,638	50%
State Support - Lottery	\$ 3,694,759	\$ 1,219,809	33%	3,719,349	1,239,783	33%
Other Revenue	\$ 2,981,854	\$ 1,470,354	49%	3,143,240	2,108,224	67%
<b>Total Revenue</b>	<b>\$ 36,446,080</b>	<b>\$ 20,260,751</b>	<b>56%</b>	<b>\$ 35,565,748</b>	<b>\$ 19,985,934</b>	<b>56%</b>
	Expended			Expended		
	Budget FY 25-26	12/31/2025	% Expend	Budget FY 24-25	12/31/2024	% Expend
<b>Expenses:</b>						
<b>Personnel Expenses:</b>						
Salary Expense	\$ 17,948,246	\$ 8,137,919	45%	\$ 18,333,054	\$ 8,016,185	44%
Fringe Benefits	\$ 7,176,582	\$ 3,371,292	47%	6,799,353	3,037,410	45%
<b>Sub Total</b>	<b>\$ 25,124,828</b>	<b>\$ 11,509,212</b>	<b>46%</b>	<b>\$ 25,132,407</b>	<b>\$ 11,053,595</b>	<b>44%</b>
<b>Other Expenses:</b>						
Travel	\$ 364,949	\$ 94,016	26%	\$ 377,245	\$ 90,805	24%
Postage & Telephone	\$ 347,800	\$ 120,546	35%	278,644	129,861	47%
Printing	\$ 25,756	\$ 6,128	24%	32,386	8,989	28%
Repairs & Maintenance	\$ 1,430,014	\$ 941,576	66%	2,310,144	874,964	38%
Rental & Insurance	\$ 830,731	\$ 58,686	7%	837,741	656,938	78%
Utilities	\$ 1,926,274	\$ 699,330	36%	1,928,749	778,380	40%
Services	\$ 1,864,797	\$ 1,156,450	62%	1,255,948	872,515	69%
Supplies & Subscriptions	\$ 1,683,181	\$ 771,683	46%	1,678,975	889,824	53%
Transfers	\$ 1,130,913	\$ -	0%	1,975,000	262,770	0%
Other Expenses	\$ 2,125,294	\$ 478,815	23%	22,740		9%
<b>Sub Total:</b>	<b>\$ 11,729,709</b>	<b>\$ 4,327,231</b>	<b>37%</b>	<b>\$ 10,937,601</b>	<b>\$ 4,325,016</b>	<b>40%</b>
<b>Capital Outlay:</b>	<b>\$ 65,000</b>	<b>\$ 61,537</b>	<b>95%</b>	<b>\$ 120,969</b>	<b>\$ 62,390</b>	<b>52%</b>
<b>Total Expenses</b>	<b>\$ 36,919,537</b>	<b>\$ 15,897,980</b>	<b>43%</b>	<b>\$ 36,190,977</b>	<b>\$ 15,441,001</b>	<b>43%</b>
<b>Revenue Over (Under) Expenses</b>	<b>\$ (473,457)</b>	<b>\$ 4,362,771</b>		<b>\$ (625,229)</b>	<b>\$ 4,544,933</b>	

**Additional Information:**

- 1. Tuition and fee revenues are generally collected in the following manner: 43% Fall (Aug. - Oct.), 42% Spring (Nov. - Jan.), 15% Summer (April - May).
- 2. State Support (FSCPF & Lottery) is distributed evenly over 12 months.
- 3. Other Revenues vary throughout the year.
- 4. Salaries: Full-time regular employees are paid equally over 12 months. Part-time instructors are paid based on class load.
- 5. Current expenses remain constant from month-to-month.
- 6. Capital expenses vary throughout the year but do not have a significant impact on total expenses.

**RESTRICTED, AUXILIARY AND PLANT FUNDS**  
**STATEMENT OF REVENUES, EXPENDITURES, AND OTHER CHANGES**  
**12/31/2025**

	<b>Current Fund</b>					<b>Unexpended</b>
	<b>Restricted</b>	<b>Auxiliary Fund</b>	<b>Loan Fund</b>	<b>Scholarships</b>	<b>Plant</b>	
<b><u>REVENUE</u></b>						
Student Fees	\$ 301,603	\$ -	\$ -	\$ 298,405	\$ 363,837	
Local Support	266,349					
State Support	53,098			826,698		
Federal Support	916,436			3,913,292	325,751	
Gifts & Contracts	30,180	94,313				
Sales	-	794,203				
Insurance Proceeds	-				141,765	
Other Revenue	-	32,596			215,625	
 <b>TOTAL REVENUE</b>	 <b>\$ 1,567,666</b>	 <b>\$ 921,112</b>	 <b>\$ -</b>	 <b>\$ 5,038,394</b>	 <b>\$ 1,046,978</b>	
 <b><u>EXPENDITURES</u></b>						
<b><u>Personnel Expenditures</u></b>						
Salary	\$ 663,575	\$ 249,767	\$ -	\$ -	\$ -	
Fringe Benefits	218,982	116,378				
 <b>Subtotal</b>	 <b>\$ 882,557</b>	<b>\$ 366,145</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
 <b><u>Other Expenses</u></b>						
Travel	\$ 30,434	\$ 8,454	\$ -	\$ -	\$ -	
Postage & Telephone	769	493				
Printing	2,444	287				
Repairs & Maintenance	10,546	62,893				
Rental & Insurance	342	5,033				
Utilities	2,347	60,341				
Services	114,129	276,805				
Materials & Supplies	99,903	221,433				
Scholarships & Waivers	79,749	-		\$ 4,611,546		
Transfers to Other Funds	-	-				
Other Expenses	124,779	-			\$ (9,290)	
 <b>Subtotal</b>	 <b>\$ 465,442</b>	<b>\$ 635,739</b>	<b>\$ -</b>	<b>\$ 4,611,546</b>	<b>\$ (9,290)</b>	
 <b><u>Capital Outlay</u></b>						
Furniture & Equipment	155,183	17,635	\$ -	\$ -	\$ 151,313	
Capital Infrastructure	-	-			\$ 6,292,827	
Renovating & Remodeling	-	12,122			\$ 47,488	
 <b>Subtotal</b>	 <b>\$ 155,183</b>	<b>\$ 29,757</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,491,628</b>	
 <b>TOTAL EXPENDITURES</b>	 <b>\$ 1,503,183</b>	<b>\$ 1,031,640</b>	<b>\$ -</b>	<b>\$ 4,611,546</b>	<b>\$ 6,482,338</b>	
 <b><u>NET INCREASE (DECREASE) IN FUND BALANCE</u></b>						
	\$ 64,483	\$ (110,529)	\$ -	\$ 426,849	\$ (5,435,359)	

**SOUTH FLORIDA STATE COLLEGE**  
**BALANCE SHEET - ALL FUNDS**  
**12/31/2025**

	Current Fund Restricted	Auxiliary Fund	Loan Fund	Scholarships	Unexpended Plant	Invested in Plant	Totals
<b>ASSETS</b>							
Cash/Cash Equivalents	\$ 175,331	\$ 762,494	\$ 76,157	\$ 605,790	\$ 16,680,229	\$ -	\$ 18,300,001
Accounts Receivable, Net	\$ 44,049	\$ 15,076	\$ -	\$ -	\$ 382,916	\$ -	\$ 442,040
Land						\$ 2,477,518	\$ 2,477,518
Buildings, Net						\$ 37,956,007	\$ 37,956,007
Perpetual Data Licenses						\$ 579,029	\$ 579,029
Furniture & Equipment, Net						\$ 1,297,696	\$ 1,297,696
Data Software - SBITA Lease Agreement						\$ 3,860,328	\$ 3,860,328
Artwork						\$ 567,876	\$ 567,876
Construction in Progress					\$ 2,760,000	\$ 648,710	\$ 3,408,710
Other	\$ -	\$ -					\$ -
<b>TOTAL ASSETS</b>	<b>\$ 219,380</b>	<b>\$ 777,569</b>	<b>\$ 76,157</b>	<b>\$ 605,790</b>	<b>\$ 19,823,145</b>	<b>\$ 47,387,164</b>	<b>\$ 68,889,205</b>
<b>LIABILITIES AND FUND BALANCE</b>							
<b>Liabilities</b>							
Accounts Payable	\$ -	\$ 102,659	\$ -	\$ -	\$ -	\$ -	\$ 102,659
Loan Payable					\$ 12,567,144		\$ 12,567,144
SBITA Payable						\$ 821,577	\$ 821,577
Retainage Payable							\$ -
Unearned Revenue		\$ 40,111					\$ 40,111
Salaries & Benefits Payable							\$ -
<b>Total Liabilities</b>	<b>\$ -</b>	<b>\$ 142,770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,567,144</b>	<b>\$ 821,577</b>	<b>\$ 13,531,491</b>
<b>Fund Balance:</b>							
Fund Balance	\$ 154,896	\$ 745,328	\$ 76,157	\$ 178,941	\$ 12,691,360	\$ -	\$ 13,846,682
Investment in Plant						\$ 46,565,587	\$ 46,565,587
Change in Fund Balance (YTD)	\$ 64,483	\$ (110,529)	\$ -	\$ 426,849	\$ (5,435,359)	\$ -	\$ (5,054,556)
<b>Total Fund Balance</b>	<b>\$ 219,380</b>	<b>\$ 634,799</b>	<b>\$ 76,157</b>	<b>\$ 605,790</b>	<b>\$ 7,256,001</b>	<b>\$ 46,565,587</b>	<b>\$ 55,357,713</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 219,380</b>	<b>\$ 777,569</b>	<b>\$ 76,157</b>	<b>\$ 605,790</b>	<b>\$ 19,823,145</b>	<b>\$ 47,387,164</b>	<b>\$ 68,889,205</b>



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: DECEMBER 3, 2025

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: RESOURCE DEVELOPMENT REPORT

**I. Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the December 2025 meeting of the College District Board of Trustees. The included dates are November 1, 2025 through December 31, 2025. The total amount reported is **\$318,707.62**.

**II. Resource Development Update**

a. Grants

**South Florida State College Foundation, Inc.**  
**Gift Summary Report 11/01/2025 - 12/31/2025**

Fund ID	Fund Description	Gift Count	Cash	Pledges	Stock/Other	Total
1000	Unrestricted	83	\$33,830.62	\$0.00	\$0.00	\$33,830.62
1077	TSIC General Scholarship	2	\$40.00	\$0.00	\$0.00	\$40.00
2000	Jacaranda Restoration Fund	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
2024	Dorm Fundraising	59	\$23,863.00	\$0.00	\$0.00	\$23,863.00
2025	Pete's Pantry	2	\$20.00	\$0.00	\$0.00	\$20.00
5042	BEKA Endowed Trades Scholarship Fund	1	\$100.00	\$0.00	\$0.00	\$100.00
5149	Lori Barber Scholarship	2	\$125.00	\$0.00	\$0.00	\$125.00
3021	Highlands Health Services Grant	1	\$5,000.00	\$0.00	\$0.00	\$5,000.00
4025	Elementary Education	1	\$25.00	\$0.00	\$0.00	\$25.00
5011	SFSC General Scholarship	33	\$1,394.00	\$0.00	\$0.00	\$1,394.00
5031	SFSC Community Fund	2	\$20.00	\$0.00	\$0.00	\$20.00
5032	SFSC Library Donations	2	\$60.00	\$0.00	\$0.00	\$60.00
5033	In-Kind Donations	1	\$0.00	\$0.00	\$2,000.00	\$2,000.00
5045	Athletic Booster Club	18	\$1,580.00	\$0.00	\$0.00	\$1,580.00
5065	Vinod Thakkar Endowed Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$10,000.00
5086	Thomas Burch and Carolyn P. Cornelius Memorial Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5090	Catherine P. Cornelius Endowed Scholarship	1	\$3,000.00	\$0.00	\$0.00	\$3,000.00
5098	Arcadia Center	2	\$50.00	\$0.00	\$0.00	\$50.00
5110	Highlands County Bar Association Scholarship	6	\$300.00	\$0.00	\$0.00	\$300.00
5143	Nursing Programs	2	\$50.00	\$0.00	\$0.00	\$50.00
5158	TSIC Scholarships	10	\$90.00	\$0.00	\$0.00	\$90.00
6005	Partnership Project	5	\$210,040.00	\$0.00	\$0.00	\$210,040.00
6006	Alumni Association Fund	4	\$70.00	\$0.00	\$0.00	\$70.00
6007	Field House Project/Ball Park	1	\$25,000.00	\$0.00	\$0.00	\$25,000.00
6010	STEM Endowment	6	\$50.00	\$0.00	\$0.00	\$50.00
<b>Grand Totals:</b>		<b>247</b>	<b>\$316,707.62</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$318,707.62</b>

**247 Gift(s) listed**

**140 Donor(s) listed**

# Grant Awards

## **Grant Title** DeSoto Lunchbox 2025-26

Grantor Battle Creek Community Foundation  
Amount \$3,000  
Awarded  
Description Funds will be used to support the DeSoto Campus Lunchbox Program addressing food insecurity by providing essential items to students.

## **Grant Title** Science Education for Local Students Thru Theatre

Grantor Walmart Spark Good, Sebring Location  
Amount \$1,227  
Awarded  
Description Funding will be used to underwrite the Young People's Theatre performance of *Mr. C Live: When Science Goes Viral* to local students, teachers, and homeschool families in Highlands County.