



**SFSC
District Board of Trustees
Regular Meeting
October 28, 2026**

**Highlands Campus
1:00 p.m.**

**Terry Atchley, Chair
John Eason, Vice Chair
Derren Bryan
Robert Conerly
Devon Donaldson
Justin Fussell
Denise Grimsley
Alison Hancock
Fred Hawkins, President/Secretary**

1.0 Call to Order and Preliminary Matters



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of October 28, 2026 be adopted.

SUGGESTED MOTION:

**Move to adopt the agenda of the regular meeting of
October 28, 2026 as presented.**

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
OCTOBER 28, 2026
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Minutes – September 23, 2026
 - 1.3 Review of Master Calendar & SFSC Events Calendar
- 2.0 President's Report
 - 2.1 President's Comments
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 FLIGHT Grant Update – Dr. Lindsay Bryon
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Operating Actions
 - 5.2.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Action Items
 - 6.1 Policy Development
 - 6.1.1 Policy – First Reading
 - 6.1.1.1 Policy 4.22 Grants Administration
 - 6.1.1.2 Policy Development – College Safety
 - 6.1.2 Policy – Second Reading
 - 6.1.2.1 Policy 3.16 Admissions of Students
 - 6.2 Academic Affairs
 - 6.2.1 Curriculum Proposal
 - 6.3 Student Affairs
 - 6.3.1 College Calendar
 - 6.4 Administrative Services
 - 6.4.1 Employee Compensation
 - 6.4.2 Non-Recurring Pay – December 2026
 - 6.4.3 Budget Amendment – General Fund
 - 6.4.4 On Campus Student Housing
 - 6.4.5 Student Housing Foundation
- 7.0 Information Items
 - 7.1 Financial Report
 - 7.2 Grants Report
 - 7.3 Resource Development Report
- 8.0 Reports
 - 8.1 Board Attorn Report
 - 8.2 Board Member Reports
 - 8.3 Board Chair Report
- 9.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MINUTES – REGULAR MEETING – SEPTEMBER 23, 2026

It is recommended that the minutes of the regular meeting held September 23, 2026 be approved as presented.

SUGGESTED MOTION:

Move to approve the minutes of the September 23, 2026 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
SEPTEMBER 23, 2026**

Members Present: Mr. Terry Atchley, Chair
Mr. John Eason, Vice Chair
Mr. Derren Bryan
Mr. Bo Conerly
Mr. Devon Donaldson
Mr. Justin Fussell
Ms. Alison Hancock
Mr. Fred Hawkins, President/Secretary
Ms. Andrea Amigo, College Attorney

Excused: Ms. Denise Grimsley

Staff Present:	Mrs. Ashley Bennett	Dr. Mark Bukowski	Dr. James Hawker
	Ms. Christina Blakey Dohmann	Mr. Peter Elliott	Mr. Harry Havery
	Dr. Michele Heston	Mrs. Mary Hutzelman	Mr. Don Kesterson
	Dr. Melissa Kuehnle	Mrs. Irene Cena	Mrs. Tina Gottus
	Dr. Asena Mott	Mrs. Emily Dabolt	Mrs. Anastasia Fucsher
	Mr. Keith Loweke	Mrs. Melissa Prusinski	Ms. Brenda Daniels
	Mrs. Kelly Fairfield Dec	Mrs. Micaela Ford	Mr. Corey Wales
	Mrs. Renee Marcy	Mrs. Sureka Personette	Mrs. Kim Cloud
	Ms. Carleigh Okwali	Mrs. Dina Capuano	Ms. Lena Phelps

Others Present: Mr. Derek Whitis – The Griffin Group

The regular meeting of the District Board of Trustees was called to order at 1:01 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Terry Atchley.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Eason made a motion, seconded by Mr. Fussell, to adopt the agenda of the regular meeting as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Eason, Mr. Donaldson, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Donaldson made a motion, seconded by Mr. Fussell, to approve the minutes of the regular meeting held August 26, 2026 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Eason, Mr. Donaldson, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar & SFSC Events Calendar

The Master Calendar and SFSC Events Calendar were reviewed. No changes were recommended by the Board.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

None

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Lobbyist Update – The Griffin Group

President Hawkins introduced Mr. Derek Whitis with The Griffin Group to the Board. Mr. Whitis thanked the Board for having him today and stated that we had a great session. He reported on the following:

- * Reflection on the successes achieved during a challenging budget session
- * Looking ahead at what the upcoming legislative session may bring and what we might expect for SFSC
- * Brief overview of potential priorities for SFSC
- * Importance of engagement from college leadership and trustees in securing support and approvals for SFSC's priorities at the state level

Mr. Whitis stated we had a great session and having an active president and the involvement of the trustees helped making those connections. He gave a brief overview of the process in the legislature. Mr. Atchley spoke about the COP and FCS priority packet.

5.0 CONSENT AGENDA ACTION ITEMS

5.0 Personnel Actions

Approved a list of professional staff; full-time faculty; resignations/separations; retirements; and adjunct faculty for the 2026-27, academic year as needed as presented.

(EXHIBIT "A")

5.2 Operational Actions

5.2.1 **Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds through August 2026.

(EXHIBIT "B")

5.2.2 **Property Disposals – September 2026**

Approved the deletion of college property from inventory records as presented.

(EXHIBIT "C")

Ms. Hancock made a motion, seconded by Mr. Fussell, to approve the Consent Agenda, Items 5.1 through 5.2.2 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Eason, Mr. Donaldson, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy Development – Admission – U.S. Citizenship and Lawful Presence

Mr. Elliott presented for Board review on first reading of the Policy Development – Admission - U.S. Citizenship and Lawful Presence. He gave a brief overview of the State Board of Education Rule. Mr. Elliott stated that we will be making revisions to Policy 3.16 – Admissions of Students, to align with State Board of Education Rule 6A-10.0240 and will bring it back in October for final review and approval.

(EXHIBIT "D")

President Hawkins stated that this rule came from the State Board of Education. He and Mr. Elliott addressed the Board's concerns/questions pertaining to the student admission process.

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Heston presented the curriculum revision to the Board.

(EXHIBIT "E")

Mr. Donaldson made a motion, seconded by Mr. Eason, to approve the curriculum proposal as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Eason, Mr. Donaldson, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Carry Forward Balance Spending Plan for the 2026-27 Fiscal Year

Mr. Elliott presented the Carry Forward Balance Spending Plan per 1013.841(2)(b), F.S. He stated the attached report details the College's ending General Fund balance for the 2025-26 fiscal year and the amount required to be included in the College's spending plan.

(EXHIBIT "F")

Mr. Donaldson made a motion, seconded by Mr. Fussell, to approve the Carry Forward Balance Spending Plan for the 2026-27 fiscal year as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Donaldson, Mr. Eason, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

8.2 Textbook and Instructional Materials Affordability

Mr. Elliott presented the Textbook and Instructional Materials Affordability report to the Board. He stated that 1004.85, F.S. (Textbook and Instructional Materials Affordability) was amended during the 2016 Legislative Session to require posting of the local cost and identifying information of at least 95% of all textbooks and instructional materials required and recommended for each scheduled class at least 45 days prior to the start of each upcoming term. He stated Follett, our bookstore partner, has worked closely with our faculty and staff to ensure compliance with this requirement. Mr. Elliott reported of 2,654 course sections, 2,598 were adopted before the deadline, equating to 97.9% overall compliance. Fall 2025 had a compliance percentage of 97.1%, Spring 2026 had a compliance percentage of 98.7%, and Summer 2026 had a compliance percentage of 97.7%.

(EXHIBIT "G")

Mr. Elliott reported that we currently have a Textbook Affordability Committee (TAC) that is focused on this report, cost effectiveness, and what is best for the students. He gave a brief overview of the committee.

Mr. Fussell made a motion, seconded by Mr. Donaldson, to approve the report of Textbook and Instructional Materials Affordability as required by 1004.85, F.S., as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Donaldson, Mr. Eason, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

8.3 Emergency Procurement Replacement At The Lake Placid Center

Mr. Elliott reported that on July 16, the chiller at the Lake Placid Center experienced a complete failure, creating an emergency that posed an immediate risk to college property and the continuity of essential operations. Mr. Elliott stated with verbal authorization from the Chair of the Board, the advanced approval requirement for purchases exceeding \$325,000 was waived.

(EXHIBIT "H")

Ms. Hancock made a motion, seconded by Mr. Fussell, to approve the emergency procurement of a replacement chiller at the Lake Placid Center on a post facto basis. Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Donaldson, Mr. Eason, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on updated summary views and reports of revenue and expenditure summary compared to budgeted funds within the Operating Budget through August 2026.

(EXHIBIT "I")

9.2 Resource Development Report

Mrs. Emily Dabolt reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$38,690.33** from August 1 through August 31, 2026.

Mrs. Dabolt reported on the following items:

1. Grant Update: Mrs. Dabolt reported on the following grant awards:

- SafeMines Florida – Mine Safety and Health Administration (MSHA) \$ 208,063
- Off Campus Instructional Sites (OCIS) 2026-27 Initiatives \$ 15,600
- Criminal Justice Trust Fund FY 27 \$ 40,594

9.3 President's Report

President Hawkins reported on the following items:

1. Recapped his meeting with Commissioner of Education, Dr. Henry Mack on September 11 in Tallahassee.
2. State Board of Education: President Hawkins shared that he gave the report on the SBOE meeting last week on September 16. He gave a brief overview of the meeting.
3. Shared that COP will be meeting in Ocala at College of Central Florida on September 24-25.
4. Announced the interview committee for the Vice President for Administrative Services will be reviewing applicants and scheduling interviews soon. President Hawkins stated he will keep the Board updated.

9.5 Board Attorney's Report

Ms. Amigo stated no report.

9.6 Board Members' Reports

Mr. Donaldson stated no report.

Mr. Conerly stated no report.

Mr. Bryan stated no report.

Mr. Fussell stated no report.

Ms. Hancock stated no report.

Mr. Eason stated no report.

9.7 Board Chair Report

Mr. Atchley stated these are challenging and exciting times. He stated that Commissioner Mack has hit the ground running. Mr. Atchley gave a brief overview of the Council of Trustees meeting. He stated that the FCS and trustees need to be united. Mr. Atchley announced that he along with Ms. Grimsley will be attending the ACCT Leadership Congress conference held October 21-24 in Chicago. Mr. Atchley asked for a motion to appoint Ms. Grimsley as the voting delegate. **Mr. Fussell made a motion, seconded by Mr. Eason, to appoint Ms. Grimsley as the voting delegate for SFSC at the ACCT Leadership Congress conference.** Those voting in favor of the motion were Mr. Atchley, Mr. Bryan, Mr. Conerly, Mr. Donaldson, Mr. Eason, Mr. Fussell, and Ms. Hancock. **Motion carried by unanimous vote.** Mr. Atchley thanked everyone for what they do and that he appreciates their work.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 1:38 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: REVIEW OF MASTER CALENDAR & SFSC EVENTS CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

OCTOBER 2026	NOVEMBER 2026	DECEMBER 2026
21-24 ACCT Leadership Congress Chicago, IL 28 Board Meeting, 1 PM Highlands Campus	No Board Meeting 19-20 FCS Trustees Annual Meeting with COP, Orlando, FL 21-29 Thanksgiving Break – College Closed	2 Board Meeting, 1 PM Highlands Campus 10 Fall Commencement, TBD Wildstein Center, Highlands Campus 17-1/3 Winter Break – College Closed
JANUARY 2027	FEBRUARY 2027	MARCH 2027
27 Board Meeting, 1 PM Highlands Campus	No Board Meeting 7-10 ACCT National Legislative Summit, Washington, DC	13-21 Spring Break – College Closed 24 Board Meeting, 1 PM Highlands Campus
APRIL 2027	MAY 2027	JUNE 2027
28 Board Meeting, 1 PM Highlands Campus	12 Spring Commencement, TBD Wildstein Center, Highlands Campus 19 Board Meeting, 1 PM Highlands Campus	23 Board Meeting, 1 PM Highlands Campus
JULY 2027	AUGUST 2027	SEPTEMBER 2027
28 Board Meeting, 1 PM Highlands Campus	25 Board Meeting, 1 PM Highlands Campus	TBD Board Meeting, 1 PM Highlands Campus

New Addition

Tentative *

South Florida State College Events Calendar

OCTOBER 2026	NOVEMBER 2026	DECEMBER 2026
	11 Veterans Day Celebration 11AM, Wildstein Center 23-27 College Closed – Thanksgiving Break 30 Jacaranda Jubilee, 6:30PM Hotel Jacaranda Veranda	3 Foundation Christmas Luncheon, 11:30AM, Hotel Jacaranda 3 Associate Degree Nursing Pinning, 6PM, University Center, Highlands Campus 10 Fall Commencement, TBD Wildstein Center, Highlands Campus 17-1/3 Winter Break – College Closed
JANUARY 2027	FEBRUARY 2027	MARCH 2027
14-16 Foundation Hole-in-One Golf Shootout, SNL Golf Course		13-21 Spring Break – College Closed
APRIL 2027	MAY 2027	JUNE 2027
22 Student Art Show Reception, 4PM, Wildstein Center, Highlands Campus 22 Foundation Boots-n-Bling Gala		

New Addition

Tentative *

2.0 President's Report

3.0 Public Comment

4.0 Presentations



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: FLIGHT GRANT UPDATE – DR. LINDSAY BRYON

Dr. K. Lindsay Byron. EdD, Clinical Assistant Professor & Higher Education Administration & Policy Section Head, will present on the collaboration between SFSC and the University of Florida in the recently awarded Title II Strengthening Intuitions Program Grant. SFSC's *FLIGHT (Florida Learning, Innovation, and Growth for a High-skilled Talent) Pipeline Cooperative: Preparing Florida's Workforce for Tomorrow's Economy* was awarded \$1,597,886 for year 1 of the five-year grant totaling \$4,650,415.

Grant funds will:

- Expand high-quality workforce training pathways
- Build SFSC's capacity to meet emerging Workforce Pell requirements
- Increase access to short-term, industry-recognized credentials and microcredentials
- Support stackable transfer pathways
- Strengthen student support services

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	<i>CONSENT AGENDA ACTION ITEMS</i>	Page
5.1	Personnel Actions	21
5.2	Operating Actions	23
	5.2.1 Monthly Accounts Payable & Payroll Check Register	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER STAFF:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Abigail Eures	Staff Assistant II, Hardee	9/1/2026
II. APPOINTMENTS, FULL-TIME FACULTY:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Monica Collier	Instructor, Nursing	9/21/2026
III. APPOINTMENTS, FULL TIME CAREER STAFF: (TRANSFERS/RECLASSIFICATIONS)		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarai Cruz	Staff Assistant II, Testing/Assessment Center	9/1/2026
Mariana Scruggs	Custodian, Highlands Campus	10/1/2026
IV. APPOINTMENTS, PROFESSIONAL STAFF: (TRANSFERS/RECLASSIFICATIONS)		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Alexander Aguilar	Coordinator, Adult Education	8/1/2026
Donna Pridgeon	Coordinator, Testing/Assessment Center	9/1/2026
JoAnn Pacheco	Program Operations Specialist Education (Bilingual)	9/1/2026
Nancy Velez-Ocasio	Testing Specialist	9/1/2026
Debbie Gutierrez	Director, Corporate and Community Education	9/14/2026
Cade Barry-Dalessandro	Coordinator, Accounts Payable	10/1/2026
Dawn Trevino	Coordinator, Criminal Justice Program (Corrections)	10/1/2026
Frankie Rodriguez	Software Specialist	10/1/2026

V. RESIGNATIONS:		
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Courtney Green	Coordinator, Adult Education	1/31/2027
VI. ADJUNCT FACULTY, 2026-27, ACADEMIC YEAR AS NEEDED:		
<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Alexander Brylske	Biology	I
Andrew Gonzalez	Math PERT Boot Camp	III
Karen Kidwell	Nursing	III
Julia Roberts	PERT Boot Camp	III

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through September are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

South Florida State College
Business Services payments processed for fiscal years 2026/27 and 2025/26.

Vendor Payments:

	2026/27				2025/26		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	314	\$ 1,957,346	\$ 1,957,346		316	\$ 1,433,111	\$ 1,433,111
August	315	1,263,828	3,221,174		348	1,069,187	2,502,298
September	384	3,793,405	7,014,579		355	5,256,787	7,759,085
October		-	7,014,579		460	3,337,623	11,096,708
November		-	7,014,579		291	749,533	11,846,241
December		-	7,014,579		262	1,253,453	13,099,694
January		-	7,014,579		352	2,294,854	15,394,548
February		-	7,014,579		398	3,342,547	18,737,095
March		-	7,014,579		308	1,012,477	19,749,572
April		-	7,014,579		460	1,114,907	20,864,479
May		-	7,014,579		335	1,985,161	22,849,641
June		-	7,014,579		339	1,760,512	24,610,153
Totals	1,013	7,014,579			4,224	24,610,153	

Payroll:

	2026/27				2025/26		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	451	\$ 1,278,975	\$ 1,278,975		434	\$ 1,261,088	\$ 1,261,088
August	386	1,122,110	2,401,085		391	1,152,201	2,413,288
September	416	1,187,028	3,588,113		435	1,192,146	3,605,434
October		-	3,588,113		444	1,217,546	4,822,980
November		-	3,588,113		453	1,439,929	6,262,909
December		-	3,588,113		445	1,252,277	7,515,186
January		-	3,588,113		369	1,098,945	8,614,131
February		-	3,588,113		449	1,226,050	9,840,181
March		-	3,588,113		475	1,257,078	11,097,259
April		-	3,588,113		475	1,272,872	12,370,132
May		-	3,588,113		473	1,329,568	13,699,699
June		-	3,588,113		399	1,214,511	14,914,211
Totals	1253	3,588,113			5242	14,914,211	

Student Refunds:

	2026/27				2025/26		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	431	\$ 365,454	\$ 365,454		105	\$ 115,898	\$ 115,898
August	66	61,775	427,230		4	11,930	127,828
September	1829	2,346,627	2,773,857		1350	1,962,073	2,089,901
October		-	2,773,857		748	807,338	2,897,239
November		-	2,773,857		81	79,648	2,976,888
December		-	2,773,857		58	80,301	3,057,189
January		-	2,773,857		89	85,568	3,142,757
February		-	2,773,857		1348	1,929,185	5,071,942
March		-	2,773,857		409	442,118	5,514,060
April		-	2,773,857		321	246,026	5,760,086
May		-	2,773,857		41	55,539	5,815,625
June		-	2,773,857		741	721,128	6,536,753
Totals	2326	2,773,857			5295	6,536,753	

P-Card

	2026/27				2025/26		
	# Transactions	Monthly Total	Cumulative Total		# Transactions	Monthly Total	Cumulative Total
July	368	\$ 110,965	\$ 110,965		308	\$ 82,062	\$ 82,062
August	405	116,122	227,087		421	110,671	192,732
September	377	67,174	294,260		549	139,537	332,270
October		-	294,260		501	94,975	427,244
November		-	294,260		374	84,981	512,226
December		-	294,260		211	73,664	585,889
January		-	294,260		429	105,089	690,979
February		-	294,260		458	117,391	808,369
March		-	294,260		429	130,940	939,309
April		-	294,260		470	140,355	1,079,664
May		-	294,260		388	107,270	1,186,934
June		-	294,260		304	91,905	1,278,839
Totals	1150	294,260			4842	1,278,839	

Grand total Transactions/Spend 5,742 \$ 13,670,809 19,603 \$ 47,339,956

6.0 *Action Items*



OFFICE OF THE PRESIDENT

Item 6.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: POLICY DEVELOPMENT

The following policies for first and second readings are provided for your review. Your consideration of the recommended action is appreciated.

	<i>Policy Readings</i>	Page
6.1.1	Policy on First Reading	
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	6.1.1.2 Policy Development – College Safety	
6.1.2	Policy on Second Reading	
	6.1.2.1 Policy 3.16 Admissions of Students	32



OFFICE OF THE PRESIDENT

Item 6.1.1.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: POLICY 4.22 GRANTS ADMINISTRATION

Approval is requested to revise current District Board of Trustees Policy 4.22, Grants Administration, by updating the policy to reflect the approval process for soliciting grant funding. Both the current and revised policies are provided to illustrate the recommended changes.

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

OLD

POLICY NO. 4.22

TITLE: GRANTS ADMINISTRATION

LEGAL AUTHORITY: FLORIDA STATUTE 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES

The District Board of Trustees of South Florida State College recognizes that the receipt of grants from governmental entities, private businesses, corporations, or foundations often marks the difference between a good institution and an excellent one. As a consequence, the Board authorizes the College president to establish a system of regulations related to the management of grant funds after the grant has received formal approval by the Board.

Anyone employed by or associated with South Florida State College who solicits grant funds (whether individually or through another entity) from any source on behalf of the College or any of its divisions, programs, or functions must have prior approval from the executive director, institutional effectiveness, planning, and technology and/or the president.

HISTORY: Last Reviewed 10/22/19

Issued by District Board of Trustees: 2/27/02

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12, 10/22/19

Revised: -

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

Proposed

POLICY NO. 4.22

TITLE: GRANTS ADMINISTRATION

LEGAL AUTHORITY: FLORIDA STATUTE 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES

The District Board of Trustees of South Florida State College recognizes that the receipt of grants from governmental entities, private businesses, corporations, or foundations often marks the difference between a good institution and an excellent one. As a consequence, the Board authorizes the College president to establish a system of regulations related to the management of grant funds after the grant has received formal approval by the Board.

Anyone employed by or associated with South Florida State College who solicits grant funds (whether individually or through another entity) from any source on behalf of the College or any of its divisions, programs, or functions must obtain the approval of the College president or a formally delegated official prior to submission.

HISTORY: Last Revised 9/22/2026

Issued by District Board of Trustees: 2/27/02

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12, 10/22/19

Revised: 9/22/2026



OFFICE OF THE PRESIDENT

Item 6.1.1.2

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: POLICY DEVELOPMENT – COLLEGE SAFETY

District Board of Trustees Policy Development, College Safety is presented for your adoption. This Policy aligns with State Board of Education Rule 6A-14.012. The adoption of this policy will allow SFSC administration to establish a procedure for ensuring safety across our campus communities and learning sites.

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOAD OF TRUSTEES POLICIES**

Proposed

POLICY NO. 2.23 (proposed #)

TITLE: COLLEGE SAFETY

**LEGAL AUTHORITY: FLORIDA STATUTES: 1001.02,1003.25 & 1006.601
STATE BOARD OF EDUCATION RULE 6A-14.012**

**OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES**

South Florida State College (SFSC) is committed to providing a safe environment for its employees, students, and visitors. Emergency management planning is pinnacle for ensuring safety across our campus communities and learning sites. It is the intent of the SFSC District Board of Trustees to create and adopt an Active Assailant Plan and a Family Reunification Plan to strengthen the college's safety.

An Assailant Plan establishes procedures for immediate response to an active assailant incident, that:

1. Requires all faculty, staff, and students to annually complete active assailant preparedness training appropriate for their role.
2. Identifies specifically by position title the personnel authorized to issue emergency alerts;
3. Provides procedures for evacuation, lockdown, shelter-in-place, incident command, communication, and post-incident recovery; and
4. Includes an emergency notification process, which at a minimum describes methods for issuing emergency notifications to the campus community on active threats and crimes considered to be a threat to students, faculty, and staff, as required by 20 U.S.C. § 1092(f)(3).

A Family Reunification Plan establishes procedures to reunite students, employees and guests with their families in the event that the college is closed or unexpectedly evacuated due to a natural or manmade disaster.

The college will work cooperatively with law enforcement and local government on design and activation of such plans.

The College president is authorized to develop administrative procedures as necessary to implement this policy and provide compliance.



OFFICE OF THE PRESIDENT

Item 6.1.2.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: POLICY 3.16 ADMISSIONS OF STUDENTS

District Board of Trustees Policy Development, *Admission of Students* is presented for your adoption. This Policy aligns with State Board of Education Rule 6A-10.0240. The adoption of this policy will allow SFSC administration to establish a procedure for ensuring all students admitted to the college are citizens of the United States or lawfully present in the United States.

RECOMMENDATION:

Move to approve the adoption of DBOT Policy Development, Admission of Students and Lawful Presence to be include within Policy 3.16 Admissions of Students as presented.

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 3.16

TITLE: ADMISSIONS OF STUDENTS

LEGAL AUTHORITY: FLORIDA STATUTE 1007.263; [STATE BOARD OF EDUCATION RULE 6A-10.0240](#)

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR [ACADEMIC AFFAIRS AND STUDENT SERVICES](#)/[STUDENT SERVICES](#)

The president is authorized to establish rules governing the admissions of students to South Florida State College in accordance with statute, law, and rule.

[South Florida State College \(SFSC\) shall ensure that all students admitted to the College are citizens of the United States or lawfully present in the United States, as required by Rule 6A-10.0240\(1\)\(a\)1., Florida Administrative Code.](#)

[Prior to being granted admission, each applicant must provide an attestation that the applicant is a citizen of the United States or lawfully present in the United States. Prior to enrolling in the College, an admitted applicant must provide documentation of such citizenship or lawful presence. Admission alone does not authorize enrollment or course registration until the documentation requirement has been satisfied.](#)

[The president shall establish procedures to implement this policy.](#)

[An applicant whose admission or enrollment is denied for failure to establish United States citizenship or lawful presence shall receive written notice of the basis for the decision and an opportunity to appeal in accordance with college procedures. The appeal shall be reviewed by the president or the president's designee, who shall not be the individual who made the initial adverse decision.](#)

[The College shall publish its admission policies and procedures, including the process for notification of admission decisions and the appeal process, on the College website and in the College catalog. The president may also direct publication of substantially identical information in the Student Handbook and other admissions materials.](#)

[The president is authorized to revise implementing procedures as necessary to conform to controlling law and guidance and shall recommend any material amendment to this policy to the District Board of Trustees.](#)

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

Proposed

POLICY NO. 3.16

TITLE: ADMISSION OF STUDENTS

LEGAL AUTHORITY: FLORIDA STATUTE 1007.263; STATE BOARD OF EDUCATION RULE 6A-10.0240

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR STUDENT SERVICES

The president is authorized to establish rules governing the admissions of students to South Florida State College in accordance with statute, law, and rule.

South Florida State College (SFSC) shall ensure that all students admitted to the College are citizens of the United States or lawfully present in the United States, as required by Rule 6A-10.0240(1)(a)1., Florida Administrative Code.

Prior to being granted admission, each applicant must provide an attestation that the applicant is a citizen of the United States or lawfully present in the United States. Prior to enrolling in the College, an admitted applicant must provide documentation of such citizenship or lawful presence. Admission alone does not authorize enrollment or course registration until the documentation requirement has been satisfied.

An applicant whose admission or enrollment is denied for failure to establish United States citizenship or lawful presence shall receive written notice of the basis for the decision and an opportunity to appeal in accordance with college procedures. The appeal shall be reviewed by the president or the president's designee, who shall not be the individual who made the initial adverse decision.

The College shall publish its admission policies and procedures, including the process for notification of admission decisions and the appeal process, on the College website and in the College catalog. The president may also direct publication of substantially identical information in the Student Handbook and other admissions materials.

The president is authorized to revise implementing procedures as necessary to conform to controlling law and guidance and shall recommend any material amendment to this policy to the District Board of Trustees.

HISTORY: Last Revised 10/28/26

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12

Revised: 11/28/01, 1/29/20, 10/28/26



OFFICE OF THE PRESIDENT

Item 6.2.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. COURSE REVISION/DELETION

Request approval to combine MAT 0022 and MAT 0023 (Compressed Developmental Mathematics I and II) to provide greater flexibility in instructional planning and create more effective, continuous learning opportunities for students. This change will also align SFSC with other colleges in the state that offer MAT 0022. The revised course will be renamed Foundations of College Mathematics, removing the term “developmental” from the course title to reduce potential stigma while emphasizing the course’s academic purpose. The course revision and deletion will take effect in Spring 2027 (202720).

- **MAT 0022 Compressed Developmental Mathematics I** (3 crs. to 5 crs.)
- **MAT 0023 Compressed Developmental Mathematics II** (Delete)

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.



OFFICE OF THE PRESIDENT

Item 6.3.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: 2027 – 2028 PROPOSED COLLEGE CALENDAR

Attached is the proposed 2027 – 2028 College Calendar. The proposed calendar has been reviewed by departments directly involved in providing student services, the Faculty Council, and the President's Council. The calendar has been coordinated to coincide as closely as possible with local school districts and meets the State required dates for beginning terms.

SUGGESTED MOTION:

Move to approve the 2027 – 2028 College Calendar as presented.

2027-2028 COLLEGE CALENDAR

Classes for community education, workforce training, and selected certificate programs are ongoing. Adult Education classes are open-entry and are offered year-round. Please check our website at www.southflorida.edu or with a counselor/advisor for the most current offerings. Dual enrollment students check with a high school counselor for beginning and ending dates.

South Florida State College		Academic Dates and Deadlines		
		Fall 2027	Spring 2028	Summer 2028
Priority Date for SFSC Foundation Scholarships		July 15, 2027	Nov. 15, 2028	
Faculty Return		Aug. 6, 2027	Jan. 3, 2028	-
Last Day to Apply for Graduation		Oct. 21, 2027	March 23, 2028	-
Last day to Purchase Cap and Gown		Oct. 28, 2027	March 30, 2028	-
Commencement /Graduation		Dec. 9, 2027	May 9, 2028	-
Full Term		Aug. 11-Dec. 8, 2027 16wk	Jan. 10-May, 8, 2028 16wk	May 10-July 27, 2028 12wk
Priority Registration for Students with over 40 hours to include Priority Registration for veterans/dependents using the GI Bill		March 29, 2027	Oct. 4, 2027	Oct. 4, 2027
Begin Registration for Students with over 20 hours		April 1, 2027	Oct. 6, 2027	Oct. 6, 2027
Begin Open Registration		April 8, 2027	Oct. 11, 2027	Oct. 11, 2027
Fee Payment Deadline		Aug. 5, 2027	Jan. 4, 2028	May 4, 2025
Classes Begin		Aug. 11, 2027	Jan. 10, 2028	May 10, 2028
Registration Ends (Last Day to Add a Class)		Aug. 13, 2027	Jan. 12, 2028	May 12, 2028
Deadline for Students to Drop Classes with Refund or Change Audit Status		Aug. 18, 2027	Jan. 17, 2028	May 17, 2028
Deadline for Students to Withdraw with a Grade of W		Oct. 18, 2027	March 20, 2028	June 26, 2028
Exam Week		Dec. 2-8, 2027	May 2-8, 2028	-
Last Day of Classes		Dec. 8, 2027	May 8, 2028	July 27, 2028
Faculty - Grades Due to Registrar's Office	BY NOON	Dec. 9, 2027	May 9, 2028	July 31, 2028
First Flex Term		Aug. 11-Oct. 4, 2027 1st. 8wk	Jan. 10-March 1, 2028 1st. 8wk	May 10-June 19, 2028 1st. 6wk
Priority Registration for Students with over 40 hours to include Priority Registration for veterans/dependents using the GI Bill		March 29, 2027	Oct. 4, 2027	Oct. 4, 2027
Begin Registration for Students with over 20 hours		April 1, 2027	Oct. 6, 2027	Oct. 6, 2027
Begin Open Registration		April 8, 2027	Oct. 11, 2027	Oct. 11, 2027
Fee Payment Deadline		Aug. 5, 2027	Jan. 4, 2028	May 4, 2028
Classes Begin		Aug. 11, 2027	Jan. 10, 2028	May 10, 2028
Registration Ends (Last Day to Add a Class)		Aug. 13, 2027	Jan. 12, 2028	May 12, 2028
Deadline for Students to Drop Classes with Refund or Change Audit Status		Aug. 18, 2027	Jan. 17, 2028	MAY 17, 2028
Deadline for Students to Withdraw with a Grade of W		Sept. 13, 2027	Feb. 14, 2028	June 5, 2028
Last Day of Classes		Oct. 4, 2027	March 1, 2028	June 19, 2028
Faculty - Grades Due to Registrar's Office	BY NOON	Oct. 5, 2027	March 2, 2028	June 20, 2028
Second Flex Term		Sept. 1-Dec. 8, 2027 13wk	Feb. 2-May 8, 2028 13wk	June 20-July 27, 2028 2nd. 6wk
Priority Registration for Students with over 40 hours to include Priority Registration for veterans/dependents using the GI Bill		Aug. 5, 2027	Nov. 15, 2027	Oct. 4, 2027
Begin Registration for Students with over 20 hours		Aug. 9, 2027	Nov. 17, 2027	Oct. 6, 2027
Begin Open Registration		Aug. 11, 2027	Dec. 1, 2027	Oct. 11, 2027
Fee Payment Deadline		Aug. 25, 2027	Jan. 24, 2028	May 4, 2028
Classes Begin		Sept. 1, 2027	Feb. 2, 2028	June 20, 2028
Registration Ends (Last Day to Add a Class)		Sept. 3, 2027	Feb. 3, 2028	June 22, 2028
Deadline for Students to Drop Classes with Refund or Change Audit Status		Sept. 8, 2027	Feb. 9, 2028	June 27, 2028
Deadline for Students to Withdraw with a Grade of W		Oct. 26, 2027	March 27, 2028	July 11, 2028
Last Day of Classes		Dec. 8, 2027	May 8, 2028	July 27, 2028
Faculty - Grades Due to Registrar's Office	BY NOON	Dec. 9, 2027	May 9, 2028	July 31, 2028
Third Flex Term		Oct. 5-Dec. 8, 2027 2nd. 8wk	March 2-May 8, 2028 2nd. 8wk	
Priority Registration for Students with over 40 hours to include Priority Registration for veterans/dependents using the GI Bill		March 29, 2027	Oct. 4, 2027	-
Begin Registration for Students with over 20 hours		April 1, 2027	Oct. 6, 2027	-
Begin Open Registration		April 8, 2027	Oct. 11, 2027	-
Fee Payment Deadline		Aug. 5, 2027	Jan. 4, 2028	-
Classes Begin		Oct. 5, 2027	March 2, 2028	-
Registration Ends (Last Day to Add a Class)		Oct. 7, 2027	March 6, 2028	-
Deadline for Students to Drop Classes with Refund or Change Audit Status		Oct. 12, 2027	March 9, 2028	-
Deadline for Students to Withdraw with a Grade of W		Nov. 9, 2027	April 10, 2028	-
Last Day of Classes		Dec. 8, 2027	May 8, 2028	-
Faculty - Grades Due to Registrar's Office	BY NOON	Dec. 9, 2027	May 9, 2028	-
Limited Services Available				
Convocation		August 9, 2027; August 13, 2027 w/students	-	-
Faculty Development Day		October 8, 2027	-	-
Professional Development Day		-	February 18, 2028	-
Energy Saving Fridays			No Classes - College Closed	
No Classes on Fridays in Summer (June 2, 9, 16, 23, 30, July 7, 14, 21, and 28, 2028) Exceptions: Community Ed., Workforce Training, and Adult Ed.		Labor Day - Sept. 6, 2027 Thanksgiving - Nov. 22-26, 2027 Winter Break Dec. 16, 2027-Jan. 2, 2028	Martin Luther King - Jan. 17, 2028 Spring Break - March 13-17, 2028 -	Memorial Day - May 29, 2028 Independence Day - July 4, 2028 -
* Fees due on day of registration after deadline date				
** ends at 11:59 p. m.				



OFFICE OF THE PRESIDENT

Item 6.4.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: EMPLOYEE COMPENSATION

Pursuant to District Board of Trustees Policy 5.14 – Salary Schedule and Compensation, the Board approves all salary schedules and directs the President to administer the salary schedules and employee compensation for regular, temporary, and supplemental work assignments. Staff has designated sufficient funds to implement a salary increase effective December 1, 2026 for all active employees in regularly established full-time and part-time positions as of November 1, 2026, in the amount of \$1,000 for full-time positions and up to \$500 for part-time positions. The financial impact of this change is an increase in personnel cost of approximately \$205,000 in recurring funds for the remainder of the 2026-27 fiscal year which is incorporated into the College's budget as amended.

SUGGESTED MOTION:

Move to amend the Salary Schedule implementing a salary increase of \$1,000 per year for all eligible full-time employees and \$500 for all eligible part-time employees implemented effective December 1, 2026, for all administrative, faculty, career service, and professional employees as presented.



OFFICE OF THE PRESIDENT

Item 6.4.2

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: NON-RECURRING PAY – DECEMBER 2026

Pursuant to Section 215.425(1), Florida Statutes, the College salary schedule provides that “upon recommendation of the President and at the discretion of the Board of Trustees, a non-recurring salary increase to all eligible employees may be awarded at any time during the fiscal year (July 1 through June 30), contingent upon available funds. This non-recurring salary increase may be in addition to or in lieu of regular salary increases.” In acknowledgement of the current economic conditions and the impact inflation has had on employee households, staff has designated sufficient funds to implement a non-recurring salary increase effective December 1, 2026, for active employees in regularly established full-time and part-time positions as of November 1, 2026, payable on December 17, 2026, in the amount of \$1,000 for employees in full-time positions and \$500 for employees in part-time positions. The fiscal impact of this proposal is approximately \$350,000 in non-recurring funds.

SUGGESTED MOTION:

Move to approve a non-recurring salary increase for all eligible employees as of December 1, 2026, in the amount of \$1,000 for employees in regularly established full-time positions and \$500 for employees in regularly established part-time positions as presented.



OFFICE OF THE PRESIDENT

Item 6.4.3

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: BUDGET AMENDMENT – GENERAL FUND

On June 24, 2026, the Board approved the operating budget for the 2026-27 fiscal year based upon the authorized appropriations for the 2025-26 fiscal year. As was noted at the time, the Governor had not as yet approved the General Appropriations Act (Chapter 2026-232 Laws of Florida) with his vetoes. Governor DeSantis signed the GAA into law with vetoes on June 29, 2026.

Additionally, on August 12, 2026, the College received a distribution of its proportionate share of the remaining fund balance in the Florida College System Risk Management Consortium (FCSRMC) Employee Benefits Plan (EPB) constituting the closing of the College's prior Employee Health Plan.

This request is to approve a budget amendment in the Unrestricted (General) Fund (Fund 1) to align the budgeted state appropriations (increase revenues) with the final approved amount in the General Appropriations Act, record the budgetary impact (increase revenues) of the distribution of funds from the FCSRMC Employee Benefits Plan, and authorize the expenditure of these funds for college operations as appropriate.

SUGGESTED MOTION:

Move to approve an amendment to the General Fund budget to align the budgeted revenues to reflect the final approved state appropriations amount, record the budgetary impact of the distribution of funds from the FCSRMC Employee Benefits Plan, and authorize the expenditure of these funds for college operations as appropriate.

SOUTH FLORIDA STATE COLLEGE
Budget Amendment Request

South Florida State College - Budget Adjustment

Department Name

Initiator

Date _____

Index	Account Code	Revenues Increase (Decrease)	Expenditures Increase (Decrease)	Hash Total Amount	Justification
100000	42110	1,000,000.00	-		State Appropriation - Operational Support
100000	42110	750,000.00	-		State Appropriation - Prepared to Protect: EMS and Fire Readiness
100000	42110	500,000.00	-		State Appropriation - Rural Success and Readiness: Testing Center Modernization
100000	48903	1,279,977.37	-		FCSRMC Benefit Return
7XXXXX	49210	500,000.00	-		Fund 7 Transfer - Rural Success and Readiness: Testing Center Modernization
634000	69270		500,000.00		Fund 7 Transfer - Rural Success and Readiness: Testing Center Modernization
XXXXXX	5XXXX		205,000.00		Recurring Salary Disbursement
XXXXXX	58501		350,000.00		Non-Recurring Salary Disbursement
		-	-		
		4,029,977.37	1,055,000.00	5,084,977.37	RECOMMENDATIONS/APPROVALS
			2,974,977.37		

Business Office Only:

Temporary / Permanent

B/A#

Date Recorded

Processed by

NOTE: All budget amendments must be signed by the administrator authorized and responsible for that budget.

APPROVAL INSTRUCTIONS:

600S TO 600S: Director and/or Dean
All Others: Director, Dean and Executive
Administrator

Director / Dean
Date

Grant Accountant	Date
------------------	------

Vice President/Dean	Date
---------------------	------

President	Date
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Controller _____ Date _____



OFFICE OF THE PRESIDENT

Item 6.4.4

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: ON CAMPUS STUDENT HOUSING

As the result of comprehensive discussions within the College community, collaborative discussions with the Board of Directors of the South Florida State College Foundation, Inc., and considering recent changes to Florida Statutes and State Board of Education Rules regarding campus safety, it is recommended that the Colleges' Student Housing Facility be located on the Highlands Campus

This request is to authorize the establishment of a Student Housing Facility within the physical boundaries of the Highlands Campus.

SUGGESTED MOTION:

Move to authorize the President and staff to take such actions as are necessary to locate a Student Housing Facility within the physical boundaries of the Highlands Campus.



OFFICE OF THE PRESIDENT

Item 6.4.5

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: STUDENT HOUSING FOUNDATION

As the result of comprehensive discussions within the College community, collaborative discussions with the Board of Directors of the South Florida State College Foundation, Inc., and considering the risk exposure to the financial assets of the South Florida State College Foundation, Inc. resulting from engaging in debt financing of a Student Housing Facility, it is recommended that a separately incorporated foundation be established whose sole purpose will be to finance, construct and own Student Housing Facilities to house students attending South Florida State College.

This request is to authorize the establishment of a Student Housing Foundation separate from the South Florida State College Foundation, Inc. for the purpose of financing, constructing, and owning an on-campus student housing facility.

SUGGESTED MOTION:

Move to authorize the President and staff to take such actions as are necessary to establish a Student Housing Foundation separate from the South Florida State College Foundation, Inc. for the purpose of financing, constructing, and owning an on-campus student housing facility.

7.0 Information Items



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review is the September 2026 financial summary along with details of revenues and expenditures compared to budget funds within the operating budget. Also, for your review, a statement of revenues, expenditures, and other changes along with balance sheet details of other funds is provided.

**Fiscal year 2026-27 to Fiscal year 2025-26
9/30/2026**

	Budgeted Annual Revenue	Recorded Year To Date	% Recorded of Annual	Recorded Prior Year To Date	% Recorded Prior Year
Student Fees	\$ 7,436,031	\$ 2,983,627	40%	\$ 2,857,395	41%
State Funding	26,674,949	6,120,342	23%	\$ 6,115,744	22%
Other Revenue	2,773,831	1,740,532	63%	962,353	73%
Total Revenue	\$ 36,884,811	\$ 10,844,502	29%	\$ 9,935,492	27%

	Budgeted Annual Expenditures	Expenditures Year To Date	% Expended of Annual	Expenditures Prior Year To Date	% Expended Prior Year
Salaries	\$ 25,176,768	\$ 5,474,297	22%	\$ 5,324,341	21%
Current Expense	10,678,166	3,196,970	30%	2,171,648	18%
Capital Outlay	40,802	-	0%	7,336	100%
Total Expenditures	\$ 35,895,736	\$ 8,671,268	24%	\$ 7,503,325	20%

South Florida State College Fund Balance Summary Projection 2026-27 Fiscal Year		
Fund Balance Carryforward from Fiscal Year 2025-26 (Preliminary)		
Unallocated Fund Balance	\$	9,469,651
Reserve for Encumbrances		-
Total Fund Balance Available for FY 2026-27	\$	9,469,651
Plus		
Actual Revenue to Date	\$	10,844,502
Projected Additional Revenue	\$	26,040,309
Total Revenue	\$	36,884,811
Total Projected Funds Available	\$	46,354,462
Minus		
Actual Expenditures to Date	\$	8,671,268
Projected Additional Expenditures	\$	27,224,468
Total Projected Expenditures	\$	35,895,736
Total Projected Fund Balance Available for FY 2027-28	\$	10,458,726
Less: Encumbrances	\$	-
Total Projected Fund Balance Unallocated for FY 2027-28	\$	10,458,726
Projected Unallocated Fund Balance Percentage:		22.56%

South Florida State College
Budget to Actual
Fiscal year 2026-27 to Fiscal year 2025-26
9/30/2026

	Recorded			Recorded		
	Budget FY 26-27	9/30/26	% Recorded	Budget FY 25-26	9/30/2025	% Recorded
Revenue:						
Tuition	\$ 4,581,450	\$ 1,902,495	42%	\$4,660,608	\$2,094,912	45%
Student Fees	\$ 2,854,581	\$ 1,081,132	38%	2,354,771	762,483	32%
State Support - FCSPP	\$ 23,231,369	\$ 6,120,342	26%	24,398,816	6,115,744	25%
State Support - Lottery	\$ 3,443,580	\$ -	0%	3,694,759	-	0%
Other Revenue	\$ 2,773,831	\$ 1,740,532	63%	1,320,126	962,353	73%
Total Revenue	\$ 36,884,811	\$ 10,844,502	29%	\$36,429,080	\$9,935,492	27%
	Recorded			Expended		
	Budget FY 26-27	9/30/26	% Expend	Budget FY 25-26	9/30/2025	% Expend
Expenses:						
Personnel Expenses:						
Salary Expense	\$ 17,836,476	\$ 3,794,099	21%	\$17,948,246	\$3,711,684	21%
Fringe Benefits	\$ 7,340,292	\$ 1,680,199	23%	7,176,582	1,612,657	22%
Sub Total	\$ 25,176,768	\$ 5,474,297	22%	\$25,124,828	\$5,324,341	21%
Other Expenses:						
Travel	\$ 360,301	\$ 33,443	9%	338,949	\$39,169	12%
Postage & Telephone	\$ 346,911	\$ 64,989	19%	347,800	67,018	19%
Printing	\$ 26,682	\$ 989	4%	25,756	2,459	10%
Repairs & Maintenance	\$ 1,742,985	\$ 608,444	35%	1,430,014	672,229	47%
Rental & Insurance	\$ 863,165	\$ 558,517	65%	830,731	31,680	4%
Utilities	\$ 1,931,894	\$ 353,592	18%	1,926,274	391,157	20%
Services	\$ 2,125,849	\$ 790,744	37%	1,781,997	304,347	17%
Supplies & Subscriptions	\$ 2,092,831	\$ 520,458	25%	1,637,081	420,644	26%
Transfers	\$ 907,762	\$ -	0%	1,171,715	-	0%
Other Expenses	\$ 279,786	\$ 265,796	95%	2,270,094	242,945	11%
Sub Total:	\$ 10,678,166	\$ 3,196,970	30%	\$11,760,411	\$2,171,648	18%
Capital Outlay:	\$ 40,802	\$ -	0%	\$7,340	\$7,336	100%
Total Expenses	\$ 35,895,736	\$ 8,671,268	24%	\$36,892,579	\$7,503,325	20%
Revenue Over (Under) Expenses	\$ 989,075	\$ 2,173,234		(\$463,499)	\$2,432,167	

Additional Information:

- 1. Tuition and fee revenues are generally collected in the following manner: 43% Fall (Aug. - Oct.), 42% Spring (Nov. - Jan.), 15% Summer (April - May).
- 2. State Support (FSCPF & Lottery) is distributed evenly over 12 months.
- 3. Other Revenues vary throughout the year.
- 4. Salaries: Full-time regular employees are paid equally over 12 months. Part-time instructors are paid based on class load.
- 5. Current expenses remain constant from month-to-month.
- 6. Capital expenses vary throughout the year but do not have a significant impact on total expenses.

RESTRICTED, AUXILIARY AND PLANT FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND OTHER CHANGES
9/30/2026

	Current Fund			Unexpended		
	Restricted	Auxiliary Fund	Loan Fund	Scholarships	Plant	
<u>REVENUE</u>						
Student Fees	\$ 152,034	\$ -	\$ -	\$ 139,447	\$ 173,565	
Local Support	249,502					
State Support	203,708			431,539		
Federal Support	168,655			3,705,657	-	
Gifts & Contracts	163,378	18,469				
Sales	-	251,419				
Insurance Proceeds	-				-	
Other Revenue	-	65,084	767		(261,209)	
TOTAL REVENUE	\$ 937,276	\$ 334,972	\$ 767	\$ 4,276,644	\$ (87,644)	
<u>EXPENDITURES</u>						
<u>Personnel Expenditures</u>						
Salary	\$ 251,664	\$ 114,747	\$ -	\$ -	\$ -	
Fringe Benefits	107,002	66,715				
Subtotal	\$ 358,666	\$ 181,463	\$ -	\$ -	\$ -	
<u>Other Expenses</u>						
Travel	\$ 9,182	\$ 894	\$ -	\$ -	\$ -	
Postage & Telephone	23	29				
Printing	111	-				
Repairs & Maintenance	-	29,659				
Rental & Insurance	187	1,821				
Utilities	1,699	5,806				
Services	75,381	54,605				7,950
Materials & Supplies	23,016	77,461				
Scholarships & Waivers	15,148	-		\$ 4,495,510		
Transfers to Other Funds	-	-				
Other Expenses	27,890	-			\$ -	
Subtotal	\$ 152,637	\$ 170,276	\$ -	\$ 4,495,510	\$ 7,950	
<u>Capital Outlay</u>						
Furniture & Equipment	32,881	-	\$ -	\$ -	\$ 10,737	
Capital Infrastructure	-	-			\$ -	
Renovating & Remodeling	-	-			\$ 268,308	
Subtotal	\$ 32,881	\$ -	\$ -	\$ -	\$ 279,045	
TOTAL EXPENDITURES	\$ 544,185	\$ 351,738	\$ -	\$ 4,495,510	\$ 286,995	
NET INCREASE (DECREASE) IN						
FUND BALANCE	\$ 393,091	\$ (16,767)	\$ 767	\$ (218,866)	\$ (374,639)	

**SOUTH FLORIDA STATE COLLEGE
BALANCE SHEET - ALL FUNDS
9/30/2026**

	Current Fund Restricted	Auxiliary Fund	Loan Fund	Scholarships	Unexpended Plant	Invested in Plant	Totals
<u>ASSETS</u>							
Cash/Cash Equivalents	\$ 495,984	\$ 226,545	\$ 80,315	\$ (83,492)	\$ 13,554,565	\$ -	\$ 14,273,917
Accounts Receivable, Net	\$ 87,394	\$ 20,234	\$ -	\$ -	\$ 336,610	\$ -	\$ 444,238
Land						\$ 2,433,878	\$ 2,433,878
Buildings, Net						\$ 35,893,636	\$ 35,893,636
Perpetual Data Licenses						\$ 579,029	\$ 579,029
Furniture & Equipment, Net						\$ (463,016)	\$ (463,016)
Data Software - SBITA Lease Agreement						\$ 3,860,328	\$ 3,860,328
Artwork						\$ 567,876	\$ 567,876
Construction in Progress					\$ 11,530,000	\$ 4,073,537	\$ 15,603,537
Other	\$ -	\$ -					\$ -
TOTAL ASSETS	\$ 583,379	\$ 246,778	\$ 80,315	\$ (83,492)	\$ 25,421,175	\$ 46,945,268	\$ 73,193,423
<u>LIABILITIES AND FUND BALANCE</u>							
<u>Liabilities</u>							
Accounts Payable	\$ 10,471	\$ 91,835	\$ -	\$ -	\$ -	\$ -	\$ 102,306
Loan Payable					\$ 12,066,347		\$ 12,066,347
SBITA Payable						\$ 274,722	\$ 274,722
Retainage Payable							\$ -
Unearned Revenue		\$ 30,121					\$ 30,121
Salaries & Benefits Payable							\$ -
Total Liabilities	\$ 10,471	\$ 121,956	\$ -	\$ -	\$ 12,066,347	\$ 274,722	\$ 12,473,496
<u>Fund Balance:</u>							
Fund Balance	\$ 179,817	\$ 141,589	\$ 79,548	\$ 135,374	\$ 13,729,467	\$ -	\$ 14,265,794
Investment in Plant						\$ 46,670,546	\$ 46,670,546
Change in Fund Balance (YTD)	\$ 393,091	\$ (16,767)	\$ 767	\$ (218,866)	\$ (374,639)	\$ -	\$ (216,414)
Total Fund Balance	\$ 572,908	\$ 124,822	\$ 80,315	\$ (83,492)	\$ 13,354,828	\$ 46,670,546	\$ 60,719,927
TOTAL LIABILITIES AND FUND BALANCE	\$ 583,379	\$ 246,778	\$ 80,315	\$ (83,491)	\$ 25,421,175	\$ 46,945,268	\$ 73,193,423



OFFICE OF THE PRESIDENT

Item 7.2

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: GRANTS REPORT

Enclosed for your review is the October 2026 grants awarded.

Grant Florida Learning, Innovation, and Growth for a High-skilled Talent (FLIGHT)
Pipeline Cooperative: Preparing Florida's Workforce for Tomorrow's
Economy

Amount Awarded \$1,597,886 FY27 / \$4,650,415 Total Over 5 Years

Funder U. S. Department of Labor/U.S. Department of Education

Description Funds will be used to expand and develop high-quality workforce training pathways; build SFSC's capacity to implement emerging Workforce Pell requirements; increase student access to short-term, industry-recognized credentials/ microcredentials; support stackable transfer pathways; and strengthen student support services. This is a cooperative partnership between SFSC and University of Florida.

Grant Engaging Rural Communities with Live Performances

Amount Awarded \$90,000

Funder Florida Dept of State-Division of Arts and Culture

Description Funds will be used for general operating support to sustain 20-30 professional international, national, and Florida-based performances and workshops for youth and adults in the FY27 season.



OFFICE OF THE PRESIDENT

Item 7.3

PRESENT TO BOARD: OCTOBER 28, 2026

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: FRED HAWKINS 

SUBJECT: RESOURCE DEVELOPMENT REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the August 2026 meeting of the College District Board of Trustees. The included dates are September 1, 2026 through September 30, 2026. The total amount reported is **\$126,351.00**.

South Florida State College Foundation, Inc.
Gift Summary Report 09/01/2026 - 09/30/2026

Fund ID	Fund Description	Gift Count	Cash	Pledges	Stocks/Other	Total
1000	Unrestricted	27	\$1,713.50	\$0.00	\$0.00	\$1,713.50
2024	Dorm Fundraising	3	\$23,603.00	\$0.00	\$0.00	\$23,603.00
2025	Pete's Pantry	1	\$10.00	\$0.00	\$0.00	\$10.00
5011	SFSC General Scholarship	10	\$94.50	\$0.00	\$0.00	\$94.50
5031	SFSC Community Fund	1	\$10.00	\$0.00	\$0.00	\$10.00
5032	SFSC Library Donations	1	\$30.00	\$0.00	\$0.00	\$30.00
5045	Athletic Booster Club	4	\$35.00	\$0.00	\$0.00	\$35.00
5095	Dental Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5110	Highlands County Bar Association Scholarship	2	\$125.00	\$0.00	\$0.00	\$125.00
5143	Nursing Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5152	Randy Bateman Memorial Scholarship	2	\$200.00	\$0.00	\$0.00	\$200.00
5158	TSIC Scholarships	5	\$45.00	\$0.00	\$0.00	\$45.00
6005	Partnership Project	2	\$20.00	\$0.00	\$0.00	\$20.00
6006	Alumni Association Fund	5	\$390.00	\$0.00	\$0.00	\$390.00
6010	STEM Endowment	3	\$25.00	\$0.00	\$0.00	\$25.00
6025	Jacarlene Foundation Scholarship Grant	1	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Grand Totals:		69	\$126,351.00	\$0.00	\$0.00	\$126,351.00

69 Gift(s) listed

59 Donor(s) listed